

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - January 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 8th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Mike Lamoureux, Dennis Butler, Keith Radig and Lt. Charlie Hertz.

- There were no oral requests or comments from the audience.
- Dennis Butler and Keith Radig discussed the challenges of today's current jail and discussed evaluations of options available for the LEC to include remodeling the current LEC and/or constructing a new one.
- Ordinance 2020-1, an ordinance amending the Code of Ordinances of the City of Salix, Iowa by amending provisions pertaining to operating budget preparation approved on motion by Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye). Mayor Skidmore declared Ordinance 2020-1 passed and approved. The second and third readings were waived on motion by Black and seconded by Burkhart. Roll call vote: Black (aye), Burkhart (aye), Ronfeldt (aye), Dicks (aye), Hansen (aye).
- Resolution 2020-1 to approve 2019 wages was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye). Mayor Skidmore declared Resolution 2020-1 passed and approved.
- Resolution 2020-2 to set time and place for public hearing to adopt maximum property tax dollar resolution for Wednesday, February 12<sup>th</sup> at 7pm was approved on motion from Dicks, seconded by Burkhart. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye).
- December financial reports and December claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 12/13/19 - 1/8/20: ANALYTICAL & CONSULTING SERVICES...testing...\$122.25, AT&T...cellphone...\$65.47, CATALYST...PC setup...\$875.00, CHN...garbage...\$1907.51, EFTPS...taxes...\$1431.70, IA DEPT OF REVENUE...taxes...\$1441.00, IPERS...retirement...\$759.09, KATHY BROUILLETTE...paint & supplies...\$131.57, LP GILL...landfill...\$1762.37, MIDAMERICAN...electric...\$1145.24, MIKE'S MINI MART...fuel...\$71.50, MUNGER, REINSCHMIDT & DENNE...Drainage fees...1250.00, OFF OF COMMISSIONER ELECTIONS...election fees...\$438.82, ROGER'S I29...battery for pickup...\$175.95, SGT. BLUFF ADVOCATE...publication...\$58.75, SLOAN PUBLIC LIBRARY...dues...\$675.00, SOOLAND BOBCAT...oil...238.32, STATE W/H...tax...\$718.00, UMB BANK...bond fees...\$250.00, USPS...postage...\$160.00, WOODBURY COUNTY TREASURER...property tax...\$77.00, PAYROLL...\$1933.24. FUND TOTALS: GENERAL: \$8717.92, ROAD USE: \$1744.86, DEBT SERVICE: \$250.00, WATER: \$3296.74, SEWER: \$1714.26.
- Lt. Hertz presented the Sheriff Report with the council.
- Hansen motioned to approve the water, sewer and maintenance reports. Dicks seconded. All ayes, motion carried.
- Minutes from the December 11<sup>th</sup> council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve the fogging contract with Triple C Pest Control for May-Sept 2020. Seconded by Black. All ayes, motion carried.

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

- Brouillette initiated discussion with council regarding city projects and expenses for FY20 amended budget and FY21 budget.

Revenues received by fund for December 2019:

General: \$8,022.40, Road Use: \$2,212.29, Emergency: \$127.15, Local Option Sales Tax: \$4,046.62, Debt Service: \$6,035.82, Cap Improvement/Equipment: \$628.05, Water: \$12,406.66, Water Sinking: \$3,758.96, Sewer: \$3,508.01, Sewer Sinking: \$493.75. Total Revenues: \$41,239.71

The meeting was adjourned at 8:48pm on motion from Burkhart and seconded by Hansen.

\_\_\_\_\_

Tim Skidmore, Mayor

Attest: \_\_\_\_\_

Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - February 12, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 12th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Council member Black was absent. Others present: Kathy Brouillette, Jake Goodin and Lt. Charlie Hertz.

- There were no oral requests or comments from the audience.
- Lt. Hertz presented the Sheriff Report with the council.
- Dicks approved insurance proposal presented by Goodin Insurance. Ronfeldt seconded. All ayes, motion carried.
- Mayor Skidmore opened the public hearing at 7:15pm to approve the proposed maximum property tax dollars for FY21.
- No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Dicks made a motion to close the public hearing and Ronfeldt seconded. Mayor Skidmore declared the public hearing closed.
- Resolution 2020-3, a resolution approving maximum property tax dollars for fiscal year 2021 was approved on motion from Burkhart and seconded by Ronfeldt. Roll call vote: Burkhart (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye), Black (absent). Mayor Skidmore declared Resolution 2020-3 passed and approved.
- Resolution 2020-4, a resolution authorizing city clerk to publish notice of proposed property sale was motioned by Burkhart and seconded by Ronfeldt. Roll call vote: Burkhart (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye), Black (absent). Mayor Skidmore declared Resolution 2020-4 passed and approved.
- January financial reports and claims were approved on motion from Burkhart. Dicks seconded. All ayes, motion carried. Claims Approved: 1/10/20 - 2/12/20: AQUACHEM...chemicals...\$504.49, AT&T...cellphone...\$61.46, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$108.50, EFTPS...taxes...\$1214.52, ISG...zoning updates...\$325.00, IMFOA...dues...\$50.00, IPERS...retirement...\$749.15, KATHY BROUILLETTE...mileage to Merville Census Meeting...\$36.22, LONG LINES...phone...\$248.75, MARCO...copier contact...\$226.29, MIDAMERICAN...electric...\$1151.64, MIKE'S MINI MART...fuel...\$102.00, OFFICE OF AUDITOR OF THE STATE...periodic exam fee...\$900.00, ONE OFFICE SOLUTION...office supplies...\$265.46, SALIX FIRE DEPT...city hall electric...\$43.90, SERGEANT BLUFF ADVOCATE...publications...\$150.90, PAYROLL...\$4643.34. FUND TOTALS: GENERAL: \$6930.44, ROAD USE: \$1776.34, WATER: \$2860.35, SEWER: \$1122.00.
- Water, Sewer and Maintenance reports were unavailable.
- Minutes from the January 8<sup>th</sup> council meeting were approved on motion from Burkhart. Hansen seconded the motion. All ayes, motion carried.
- The council ordered a notice of public hearing to be held March 11, 2020 to approve the proposed budget for FY21 and budget amendments for FY20. Motioned by Dicks, seconded by Burkhart. All

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

ayes, motion carried.

- Burkhart motioned to approve a building permit for Bob Brouillette (702 Willow) for the addition of a 28x44 single family dwelling attached to 702 Willow. Ronfeldt seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve bid for new roof on park concessions/restrooms building from Walker Brothers Roofing. Ronfeldt seconded. All ayes, motion carried.
- Mayor Skidmore reviewed letter from Ericksen Elevator on their clean-up efforts of the property. The council appreciates the efforts to start the clean-up, and will follow up with Ericksen on specific timeframes for completion.
- Mayor Skidmore discussed the idea of the council considering the sale of the city's corner lot at 302 Tipton Street and requested it be added to the agenda for the March 11<sup>th</sup> council meeting.

Revenues received by fund for January 2020:

General: \$4,767.02, Road Use: \$4,320.68, Emergency: \$32.48, Local Option Sales Tax: \$4,046.64, Debt Service: \$5,630.08, Cap Improvement/Equipment: \$404.66, Water: \$10,985.94, Water Sinking: \$3,758.96, Sewer: \$2,941.16, Sewer Sinking: \$493.75. Total Revenues: \$37,381.37

The meeting was adjourned at 8:30pm on motion from Burkhart and seconded by Hansen.

\_\_\_\_\_  
Tim Skidmore, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - March 11, 2020

Mayor Pro Tem Black opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, March 11th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen, Sharla Dicks. Mayor Skidmore was absent. Others present: Kathy Brouillette, Mike Lamoureux, Eric, Vickie and Kyle Eliason, Bret Steinhoff and Lt. Charlie Hertz.

- Kyle Eliason addressed the council on an Eagle Scout project for a can redemption center to be located behind the Community Center. The council unanimously approved the project as long as the fire department was also in agreement with its location.
- Bret Steinhoff approached the council on the possibility of selling the city empty lot to expand his business with a new 42 x 96 Morton building with four stalls, hook up to city water and sewer and no moving of the city's electronic sign. The council requested a closed session meeting on Wednesday, March 18<sup>th</sup> at 7pm to discuss in more detail. If the council chooses to sell the lot a public hearing will be scheduled.
- Lt. Hertz presented the Sheriff Report with the council.
- Mayor Pro Tem Black opened the public hearing on the proposed FY20 amended budget, FY21 budget and proposed property sale of 206 Travis Street. No citizens voiced an opinion for or against the proposals. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Dicks made a motion to close the public hearing and Burkhart seconded. All ayes. Mayor Pro Tem Black declared the public hearing closed.
- Resolution 2020-5, a resolution amending the annual budget amendments for the fiscal year ending June 30, 2020 was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Mayor Pro Tem Black declared Resolution 2020-5 passed and approved.
- Resolution 2020-6, a resolution a resolution adopting the annual budget for fiscal year ending June 30, 2021 was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Mayor Pro Tem Black declared Resolution 2020-6 passed and approved.
- Resolution 2020-7, a resolution authorizing sale of property at 206 Travis Street was not reviewed as no sealed bids were received.
- February financial reports were approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried.
- Claims were approved on motion from Burkhart. Hansen seconded. All ayes, motion carried. Claims Approved: 2/14/2020-3/11/2020: ANALYTICAL & CONSULTING SERVICES..testing...\$40.50, AT&T..cell phone...\$61.46, CATALYST...email issues...\$130.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$1798.75, EFTPS...taxes...\$1351.46, GOODIN INSURANCE...city insurance...\$7934.00, IMWCA...volunteer coverage...\$100.00, IPERS...retirement...\$855.06, LONG LINES...phone service...\$120.92, MIDAMERICAN...electric...\$1153.37, MIKES MINI MART...fuel for pickup...\$51.00, SALIX FIRE DEPT...city hall electric...\$36.91, SGT. BLUFF ADVOCATE...publication...\$368.73, USPS...postage...\$160.00,

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2020**

PAYROLL...\$4413.66. FUND TOTALS: GENERAL: \$15274.15, ROAD USE: \$1689.56, WATER: \$2346.65, SEWER: \$1175.97.

- January and February Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Hansen. All ayes, motion carried.
- Minutes from the February 12<sup>th</sup> council meeting were approved on motion from Dicks. Hansen seconded the motion. All ayes, motion carried.
- Burkhart motioned and Hansen seconded the approval of Councilmen Randy Ronfeldt to be authorized signer on the accounts held at Pioneer Bank and Stanley Johnson to be removed as an authorized signer. Authorized signers, Kathy Brouillette, Tim Skidmore and Russell Black will continue to be signers on the account.
- An additional review of 702 Willow Street building permit was addressed with the council to include that the house will face Elm Street and setbacks will align with the 401 Elm Street. Council agreed with this revision and stands behind original approved on 2/11/20.
- Brouillette mentioned that Census invitations will be mailed Mid-March and asked for council's help in ensuring that we get a complete count as it is critical to our funding.
- The City of Salix thanks the Small Family for their donation of new basketball hoops to the City Park and the individuals that helped erect them. Pickleball court will be coming this Spring.

Revenues received by fund for February 2020:

General: \$5,648.85, Park: \$220.00, Road Use: \$3,443.91, Emergency: \$28.13, Local Option Sales Tax: \$3,420.18, Debt Service: \$592.74, Cap Improvement/Equipment: \$404.66, Water: \$10,742.40, Water Sinking: \$3,758.96, Sewer: \$3,193.49, Sewer Sinking: \$493.75. Total Revenues: \$31,947.07

The meeting was adjourned at 8:50pm on motion from Hansen and seconded by Ronfeldt.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Tim Skidmore, Mayor

\_\_\_\_\_  
Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - April 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, April 8<sup>th</sup>, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette.

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- No citizens were present to address the council.
- March financial reports and claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 3/12/2020-4/8/2020: AQUACHEM...chemicals...\$115.07, AT&T...cell phone...\$61.46, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$240.50, EFTPS...taxes...\$1217.80, IA DEPT OF REVENUE...quarterly sales tax...\$1431.00, IPERS...retirement...\$722.96, KATHY BROUILLETTE...mileage reimbursement...\$18.40, LONG LINES...phone service...\$121.43, MIDAMERICAN...electric...\$1152.85, MIDLAND SCIENTIFIC...chemicals...\$329.48, MIKES MINI MART...fuel for pickup...\$64.00, SALIX FIRE DEPT...city hall electric...\$27.52, SGT. BLUFF ADVOCATE...publication...\$63.80, TETON ENTERPRISES...crushed concrete...\$319.00. PAYROLL...\$2593.76. FUND TOTALS: GENERAL: \$6499.85, ROAD USE: \$1276.16, WATER: \$3512.52, SEWER: \$886.38.
- March Water, Sewer and Maintenance reports were approved on motion from Black and seconded by Hansen. All ayes, motion carried.
- Minutes from the March 11<sup>th</sup> council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- The council revisited minimum purchase and completion dates for land purchase agreement for both commercial and residential property. Brouillette will ask city attorney to draw up new paperwork with revisions.
- The council agreed to postpone the Spring Clean up with a future date to be determined.
- Burkhart volunteered to represent council on Farmer's Drainage District call on April 9<sup>th</sup>.

Revenues received by fund for March 2020:

General: \$6,055.67, Park: \$30.00, Road Use: \$1,415.02, Emergency: \$72.57, Local Option Sales Tax: \$3,420.18, Debt Service: \$1,594.25, Cap Improvement/Equipment: \$342.01, Water: \$10,793.76, Water Sinking: \$3,758.96, Sewer: \$2,959.51, Sewer Sinking: \$493.75. Total Revenues: \$30,935.68

The meeting was adjourned at 8:32pm on motion from Burkhart and seconded by Hansen.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Tim Skidmore, Mayor

\_\_\_\_\_  
Kathy Brouillette, Clerk

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2020**

**SPECIAL MEETING - April 27, 2020**

Mayor Skidmore opened the special meeting of the Salix City Council at 7:00pm on Monday, April 27<sup>th</sup>, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, David Glieser and David Briese (via phone).

- David Glieser, Woodbury County Economic Development, spoke to the council on behalf of a developer who is interested in developing \$180k+ homes on lots in smaller towns in Woodbury County.
- The council reviewed and discussed an offer from Barb and Richard Parker to purchase the lot at 206 Travis St.
- Mayor Skidmore received a request from a homeowner to forgive water/sewer monthly fees while they were remodeling a home. Council unanimously agreed to continue to charge monthly water/sewer fees and requested Clerk to send letter to homeowners of the decision.
- The commercial land purchase agreement was approved on motion from Burkhart and seconded by Black. Ayes: Burkhart, Black, Ronfeldt, Hansen. Nays: Dicks.
- The residential land purchase agreement was approved on motion from Burkhart and seconded by Black. All ayes, motion carried.
- Resolution 2020-8, a Resolution Authorizing City Clerk to Publish Notice of Proposed Property Sale for the residential property was tabled for further discussion.
- Resolution 2020-9, a Resolution Authorizing City Clerk to Publish Notice of Proposed Property Sale for the commercial property was approved on motion from Black and seconded by Burkhart. Ayes: Black, Burkhart, Ronfeldt, Hansen. Nays: Dicks. The council asked that the clerk to advertise the public notice of property sale in the Sloan Starlet and Sgt. Bluff Advocate.
- Burkhart provided an update to the council on the Farmer's Drainage District meeting she attended on April 9<sup>th</sup>.
- Brouillette notified council that a fence surrounding the pickleball and basketball courts will be installed the week of May 11<sup>th</sup>. A new 3 coat color surface will be applied to the sport court and new pickleball nets installed. Mayor Skidmore is looking into security measures to prevent further vandalism at the park.

The meeting was adjourned at 8:37pm on motion from Hansen and seconded by Burkhart.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Tim Skidmore, Mayor

\_\_\_\_\_  
Kathy Brouillette, Clerk



CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - May 13, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, May 13<sup>th</sup>, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black and Sharla Dicks. Jeremy Hansen was absent. Others present: Kathy Brouillette, Kevin Nelson, Bret Steinhoff and Major Todd Wieck.

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Kevin Nelson asked the council to address nuisance at 303 Travis St. Council instructed the clerk to send a letter to the homeowner. Nelson also stated that he hired a plumber to re-direct water from going to the street into his yard. This will help reduce the amount of water in that intersection this summer.
- Mayor Skidmore reviewed proposal from Robert and Eddie Dandurand for sale of lot at 206 Travis Street.
- Mayor Skidmore opened the public hearing for proposed sale of 302 and 306 Tipton Street. No citizens voiced an opinion for or against the proposals. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Mayor Skidmore declared the public hearing closed.
- Burkhart made a motion to approve the land purchase agreement from Bret Steinhoff/Acquire Properties LLC. Black seconded. Ayes: Burkhart, Black, Ronfeldt. Nays: Dicks Absent: Hansen.
- Resolution 2020-10, a resolution authorizing property sale to Bret Steinhoff/Acquire Properties LLC was approved on motion from Burkhart, seconded by Black. Ayes: Burkhart, Black, Ronfeldt. Nays: Dicks Absent: Hansen. Resolution 2020-10 passed and approved. The council gave permission to Steinhoff to start working on his project based on the building permit previously reviewed in March.
- Resolution 2020-11, a resolution of support for a workforce housing tax incentive program application to the Iowa Economic Development Authority was approved on motion from Burkhart and seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Dicks, Black. Absent: Hansen.
- April financial reports and claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 4/10/2020-5/13/2020: AT&T...cellphone...\$61.30, CHN...garbage services...\$1907.51, CRARY HUFF...legal services...\$3197.00, EFTPS...taxes...\$1084.35, IPERS...retirement...\$675.36, KATHY BROUILLLETTE...reimbursement for security cameras at park...\$273.91, LONG LINES...phone service...\$120.11, MARCO...copier contract...\$226.29, MIDAMERICAN...electric...\$1171.31, MIKES MINI MART...fuel...\$25.00, RIVERSIDE TECHNOLOGIES INC...firewall...\$785.00, RYAN PUBLISHING...publication...\$81.60, SALIX FIRE DEPT...city hall electric...\$23.82, USPS...stamps...\$105.00, UTILITY EQUIPMENT COMPANY...fire hydrant parts...\$124.85, WALKER BROTHERS ROOFING...park roof labor...\$1000.00, PAYROLL: \$4082.02. FUND TOTALS: GENERAL: \$8635.25, PARK: \$1273.91, ROAD USE:

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

\$1556.79, WATER: \$2354.02, SEWER: \$1124.47.

- April Water, Sewer and Maintenance reports were approved on motion from Black and seconded by Ronfeldt. All ayes, motion carried.
- Minutes from the April 8<sup>th</sup> and April 27<sup>th</sup> council meeting were approved on motion from Dicks. Black seconded the motion. All ayes, motion carried.
  
- Mayor Skidmore provided an update on the sports court and stated that the city will be installing high resolution security cameras to protect the investment from our donors.
- Mayor Skidmore discussed hiring Justin Mitchell for building inspection services for the city. Burkhart made motion to approve the hiring, seconded by Dicks. Aye from Ronfeldt, Black abstained.
- Mayor Skidmore discussed purchases/projects that need to be made prior to end of fiscal year.
- Brouillette informed council that we have purchased a new weather siren. The council was in agreement of the recommendation from Fire Department of the new placement of the weather siren to be located behind community center building with access to electrical inside the building. Siren is on order and expected to ship in approximately 8 weeks.
- Brouillette asked the council for their help in increasing awareness for the 2020 Census and encourage residents to participate for an accurate population count to maximize federal funding.
- Major Todd Wieck arrived around 8pm to speak to the council about his candidacy for Sheriff.

Revenues received by fund for April 2020:

General: \$28,133.62, Sports Court: \$1,000.00, Road Use: \$3,770.92, Emergency: \$767.23, Local Option Sales Tax: \$3,420.18, Debt Service: \$595.28, Cap Improvement/Equipment: \$684.02, Water: \$12,881.37, Water Sinking: \$3,758.96, Sewer: \$3,604.73, Sewer Sinking: \$493.75. Total Revenues: \$59,110.06

The meeting was adjourned at 8:17pm on motion from Black and seconded by Burkhart.

\_\_\_\_\_  
Tim Skidmore, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2020**

**REGULAR MEETING - June 10, 2020**

Mayor Pro Tem Black opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, June 10, 2020. Council members present: Randy Ronfeldt, Denise Burkhardt, Jeremy Hansen and Sharla Dicks. Mayor Skidmore was absent. Others present: Kathy Brouillette and Steve Hubert.

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Resolution 2020-12, a resolution authorizing city clerk to make the appropriate interfund transfers of sums and record the same in the appropriate manner for FY20 for the City of Salix, IA was approved on motion from Burkhardt, seconded by Ronfeldt. Ayes: Burkhardt, Ronfeldt, Hansen Dicks. Resolution 2020-12 passed and approved.
- May financial reports were approved on motion from Dicks. Hansen seconded. All ayes, motion carried.
- Bills to be paid were approved on motion from Burkhardt, seconded by Hansen. Claims Approved: 5/15/2020-6/10/2020: AT&T...cellphone...\$61.30, BARCO...locator...\$1399.00, BOMGAARS...Weed kill...\$58.98, CARDIS...sports court fence...\$7232.46, CHN...garbage services...\$1907.51, CRARY HUFF...legal services...\$1550.00, EFTPS...taxes...\$1706.29, IPERS...retirement...\$1101.90, JDH SERVICES...spraying for park...\$250.00, JEREMY HANSEN...reimbursement chemicals...\$118.24, JR DUERKSEN TRUCKING...crushed concrete hauling...\$125.00, LONG LINES...phone service...\$126.10, MENARDS...dehumidifer...\$193.62, MIDAMERICAN...electric...\$1172.25, MIDWEST TENNIS AND TRACK...colorcoat and lines for sports court...\$11460.00, MIKE LAMOUREUX...reimburse for lawn mower tire...\$46.55, MIKES MINI MART...fuel...\$22.50, MUNICIPAL SUPPLY, INC...water meters...\$396.00, ONE OFFICE SOLUTION...office supplies...\$205.15, ROGERS I-29...pickup maintenance...\$706.00, ROTO ROOTER PLUMBERS...sewer locate...\$350.00, RYAN PUBLISHING...publications...\$40.80, S&S EQUIPMENT, INC...lawn mower maintenance...\$317.28, SALIX FIRE DEPARTMENT...city hall electric...\$15.65, SGT. BLUFF ADVOCATE...publications...\$123.93, SIMPCO...dues...\$343.00, SMARTSIGN...sports court signs...\$80.08, TRIPLE C PEST CONTROL...may fogging...\$250.00, UMB BANK...GO BOND...\$61937.50, USPS...stamps...\$160.00. PAYROLL: \$2183.72. FUND TOTALS: GENERAL: \$11260.60, PARK: \$1932.00, SPORTS COURT: \$13912.00, ROAD USE: \$3291.21, WATER: \$4998.31, WATER SINKING: \$35802.50, SEWER: \$1883.45, SEWER SINKING: \$4575.00.
- May Water, Sewer and Maintenance reports were approved on motion from Hansen and seconded by Ronfeldt. All ayes, motion carried. Burkhardt requested that Mike contact IRWA and look into why the water loss percentage is high.
- There was a typo in the minutes from May 13<sup>th</sup> council meeting. The fourth bullet point should have read 302 and 306 Tipton Street, not Travis. Minutes from the May 13<sup>th</sup> council meeting were approved on motion from Burkhardt. Dicks seconded the motion. All ayes, motion carried.
- Council discussed amendments to purchase agreement for commercial property. Council requested that the clerk work with city attorney to complete necessary paperwork to finalize transaction.
- Hansen motioned to approve a building permit for Bret Steinhoff to erect a metal building at 302

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

and 306 Tipton Street. Burkhart seconded the motion. All ayes, motion carried.

- Burkhart motioned to approve a cigarette permit application for Walker's. Ronfeldt seconded. All ayes, motion carried.

- Brouillette discussed some recommendations to the current schedule of fees.
- Mayor Skidmore asked Steve Hubert to give council members a tour of the water treatment plant and he graciously obliged.

Revenues received by fund for May 2020:

General: \$25,176.89, Road Use: \$2,635.05, Emergency: \$156.69, Local Option Sales Tax: \$4,017.64, Debt Service: \$786.81, Cap Improvement/Equipment: \$401.76, Water: \$10,637.10, Water Sinking: \$3,758.96, Sewer: \$3,039.06, Sewer Sinking: \$493.75. Total Revenues: \$51,103.71

The meeting was adjourned at 8:02pm on motion from Burkhart and seconded by Hansen.

\_\_\_\_\_  
Tim Skidmore, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - July 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, July 8, 2020. Council members present: Randy Ronfeldt, Russell Black, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Mayor Skidmore opened the public hearing on the proposed property sale of 206 Travis Street. There were no written or oral comments. Black made a motion to close the public hearing, seconded by Burkhart. Mayor Skidmore declared the public hearing closed.
- Resolution 2020-13, a resolution authorizing the sale of property of 206 Travis Street to Jim Johnson along with the approval of the land purchase agreement was approved on motion by Black and seconded by Burkhart. Ayes: Black, Burkhart, Ronfeldt, Hansen Dicks. Resolution 2020-13 passed and approved.
- Resolution 2020-14, a resolution authorizing the approval of the Fee Schedule was approved on motion from Burkhart and seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Black, Hansen, Dicks. Resolution 2020-14 passed and approved.
- Resolution 2020-15, a resolution accepting and approving the plat of A&B Addition, Woodbury County, Iowa was approved on motion by Burkhart, seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Black, Hansen Dicks. Resolution 2020-15 passed and approved.
- Resolution 2020-16, a resolution providing for reduction of interest rate for Water Revenue Bond was approved on motion by Burkhart and seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Black, Hansen Dicks. Resolution 2020-16 passed and approved.
- June financial reports and bills to be paid were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 6/12/2020-7/8/2020: ANALYTICAL & CONSULTING SVC...April-June testing...\$1407.51, AT&T...cellphone...\$61.30, BOMGAARS...sprayer parts...\$41.48, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$651.00, DNR...water supply fee...\$42.03, EFTPS...taxes...\$1327.42, HYDRAULIC SALES & SVC...hydraulic cylinder repair...\$113.70, IPERS...retirement...\$829.44, LONGLINES...phone service...\$119.07, MIDAMERICAN...electric...\$1178.30, MIKE LAMOUREUX...reimburse battery...\$51.35, MIKE'S MINI MART...fuel...\$85.50, MITCHELL CONTRACTING...storm drain repair...\$4800.00, MUNICIPAL SUPPLY...meter readers...\$40.93, ROGER'S I29...bobcat maintenance...\$86.52, SALIX FIRE DEPT...city hall electric & gas/diesel...\$423.79, SGT. BLUFF ADVOCATE...publication...\$55.08, SIOUX CITY JOURNAL...website...\$600.00, SOOLAND BOBCAT...cutting edge & parts...\$437.88, STATE W/H...taxes...\$613.00, TRIPLE C...pest control...\$625.00, UMB BANK...GO bond fees...\$250.00, PAYROLL...\$2286.73. FUND TOTALS: GENERAL: \$6007.97, ROAD USE: \$7518.17, DEBT SERVICE: \$250.00, WATER: \$3068.28, SEWER: \$1190.12.
- May Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Black. All ayes, motion carried. Mayor Skidmore discussed fixing inlets on Tama Street and

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

cleaning out ditch on Kings Trail.

- Minutes from the June 10<sup>th</sup> council meeting were approved on motion from Dicks. Hansen seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve amendment to purchase agreement and easement addition to 302 & 306 Tipton Street, Black seconded. All ayes, motion carried.
- Mayor Skidmore discussed maintenance of the 1989 Chevy Dump Truck/Plow Truck and the possibility of trading in all 3 vehicles for one nicer used model to be used for all our needs. Skidmore will ask Lamoureux to get some quotes.
- Mayor Skidmore discussed with the council that Keith's Asphalt will be pouring blacktop over the existing sidewalk inside the Sports Court. He will work with city employees to see if they can frame up new sidewalks to connect the walking trail.

Revenues received by fund for June 2020:

General: \$12,121.55, Park: \$.04, Road Use: \$1,670.64, Emergency: \$27.30, Local Option Sales Tax: \$4,017.64, Debt Service: \$575.83, Cap Improvement/Equipment: \$401.76, Water: \$11,363.96, Water Sinking: \$3,758.96, Sewer: \$3,271.57, Sewer Sinking: \$493.75. Total Revenues: \$37,703.00

The meeting was adjourned at 8:21pm on motion from Burkhart and seconded by Black.

\_\_\_\_\_

Tim Skidmore, Mayor

Attest: \_\_\_\_\_

Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - August 12, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, August 12, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Councilman Black was absent. Others present: Mike Lamoureux

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Resolution 2020-17, a resolution adopting the Woodbury County Multi-Jurisdictional Local Hazard Mitigation Plan was approved on motion from Dicks seconded by Ronfeldt. Ayes: Dicks, Ronfeldt, Hansen, Burkhart. Nays: None. Absent: Black. Resolution 2020-17 passed and approved.
- Resolution 2020-18, a resolution approving Iowa Department of Transportation Official Financial Report for City Streets and Parking for Fiscal Year 2020 was approved on motion from Ronfeldt and seconded by Dicks. Ayes: Ronfeldt, Dicks, Burkhart, Hansen. Nays: None. Absent: Black. Resolution 2020-18 passed and approved.
- July financial reports were approved on motion from Dicks, Hansen seconded. All ayes, motion carried.
- July claims were approved on motion from Hansen and seconded by Ronfeldt. All ayes, motion carried. Claims Approved: 7/10/2020-8/11/2020: ANALYTICAL & CONSULTING SVC...testing...\$246.64, AQUACHECM...chemicals...\$344.15, AT&T...cellphone...\$61.93, CATALYST...computer repair...\$70.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$1881.50, DNR...wastewater annual fee...\$210.00, EFTPS...taxes...\$1336.06, FRANK'S ASPHALT...asphalt work at sports court...\$2450.00, IOWA ONE CALL...locates...\$30.80, IPERS...retirement...\$830.46, LP GILL...landfill...\$1815.00, LONGLINES...phone service...\$115.18, MARCO...copier contract...\$226.29, MENARDS...shop supplies...\$82.98, MIDAMERICAN...electric...\$1229.240, MIKE'S MINI MART...fuel...\$55.00, S&S EQUIPMENT...bolt...\$2.35, SALIX FIRE DEPT...city hall electric...\$28.25, SGT. BLUFF ADVOCATE...publication...\$103.73, SIOUXLAND LOCK & KEY...padlock...\$16.00, SPEEDY ROOTER...jet services...\$600.00, TRIPLE C...pest control...\$500.00, USPS...postage...\$105.00, PAYROLL...\$4270.90. FUND TOTALS: GENERAL: \$11574.68, ROAD USE: \$2694.62, WATER: \$2855.68, SEWER: \$1393.99.
- July Water, Sewer and Maintenance reports were approved on motion from Hansen and seconded by Dicks. All ayes, motion carried.
- Minutes from the July 8<sup>th</sup> council meeting were approved on motion from Hansen. Ronfeldt seconded the motion. All ayes, motion carried.
- Hansen motioned to approve the Annual Financial Report for Fiscal Year Ending June 30, 2020. Ronfeldt seconded. All ayes, motion carried.
- The council discussed repairs/replacement of the city's maintenance trucks. It was decided to keep the white city truck and red plow truck and to put the yellow fire truck up for bid. Motion by Hansen, seconded by Ronfeldt.
- Hansen made a motion to go into closed session to discuss strategy in matters that are presently

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

in litigation where its disclosure would be likely to prejudice or disadvantage the position of the litigation. Ronfeldt seconded the motion. Motion by Hansen and second by Ronfeldt to go out of closed session.

- Skidmore will call Farmer's Drainage District members to see if they have any ideas of the support needed from the city on the drainage district clean up efforts.
  
- Ronfeldt requested that we review proposed zoning ordinances to include specifics about alleys.
- Skidmore will talk with maintenance personnel about more upkeep needed at park.
- Brouillette to include part time hours worked in maintenance reports.

Revenues received by fund for July 2020:

General: \$7,926.70, History Center: \$250.00, Road Use: \$5,147.29, Emergency: \$30.31, Local Option Sales Tax: \$4,017.66, Debt Service: \$577.56, Cap Improvement/Equipment: \$401.76, Water: \$12,988.45, Water Sinking: \$3,508.33, Sewer: \$3,818.28, Sewer Sinking: \$485.63. Total Revenues: \$39,151.97

The meeting was adjourned at 8:20pm on motion from Hansen and seconded by Ronfeldt.

\_\_\_\_\_  
Tim Skidmore, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk



CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - September 9, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, September 9, 2020. Council members present: Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Randy Ronfeldt was absent. Others present: Kathy Brouillette, Deputy Edwards.

- Council reviewed the Sherriff's Report. Mayor Skidmore asked Deputy Edwards for more notification from Sheriff's department when someone is wanted close to our town (IE: when a suspect hid in cornfield a few weeks ago after car accident and assault) so that we can notify residents quickly. He also discussed procedures for people on ATV's or other motorized vehicles who are not obeying traffic laws. Deputy Edwards requested that concerned citizens call the non-emergency number - those in violation will be handled by the Sherriff's department.
- Jan Hubert called city hall to decline their invitation to talk with council regarding sidewalk replacement. They would like to think about it more through this fall.
- August financial reports were approved on motion from Burkhart, Black seconded. All ayes, motion carried.
- August claims were approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried. Claims Approved: 8/13/2020-9/9/2020: BEKINS FIRE & SAFETY SERVICES...extinguisher inspections, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$1694.75, EFTPS...taxes...\$1207.19, IOWA ONE CALL...locates...\$42.00, IPERS...retirement...\$734.61, LONGLINES...phone service...\$110.39, MIDAMERICAN...electric...\$1227.86, MIKE'S MINI MART...fuel...\$54.25, S&S EQUIPMENT...lawnmower belt...\$44.47, SGT. BLUFF ADVOCATE...publication...\$163.49, WOODBURY COUNTY TREASURER...property taxes...\$215.57. FUND TOTALS: GENERAL: \$7116.11, ROAD USE: \$1585.75, WATER: \$2182.28, SEWER: \$1119.24.
- August Water, Sewer and Maintenance reports were approved on motion from Black and seconded by Burkhart. All ayes, motion carried.
- Minutes from the August 12<sup>th</sup> council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- The council did not go into closed session due to no new information to share.
- Since we didn't have a Spring Clean Up weekend this year, we will be having a fall cleanup. The fall clean up dates will be October 23<sup>rd</sup> - October 26<sup>th</sup>.
- Brouillette addressed council on nuisances, animal control and reckless ATV driving complaints. The council requested that the clerk send letters to all in violation of city ordinances.
- The council agreed to end the copier contract agreement and wait to see how our copier holds up before signing a new maintenance contract.
- Mayor Skidmore suggested getting Chromebooks for council members for easier access to council reports and communication. Brouillette will check with Westwood to see if they have any older

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

models they want to sell.

- Brouillette asked the council for their feedback regarding SIMPCO projects.
  
  
  
  
  
  
  
  
  
  
- Mayor Skidmore discussed initiating monthly employee meetings on the first Friday of every month.
- The city received a donation from the Lander’s Memorial Softball Tournament. Dicks will be looking into some items we may purchase for the park. The council also requested that the playground spring rider be tightened or fixed.
- Skidmore informed council of the next Farmer’s Drainage District on September 17<sup>th</sup>.

Revenues received by fund for August 2020:

General: \$10,783.85, Road Use: \$2,953.86, Emergency: \$17.83, Local Option Sales Tax: \$4,329.22, Debt Service: \$577.81, Cap Improvement/Equipment: \$432.92, Water: \$11,596.63, Water Sinking: \$3,508.33, Sewer: \$3,447.21, Sewer Sinking: \$485.63. Total Revenues: \$38,133.29

The meeting was adjourned at 8:25pm on motion from Black and seconded by Burkhart.

\_\_\_\_\_  
Tim Skidmore, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - October 14, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, October 14, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black and Sharla Dicks. Councilmember Hansen was absent. Others present: Kathy Brouillette, Deputy Groenhagen, Mike Lamoureux.

- Council reviewed the Sherriff's Report. The increase in car break-ins and vandalism at the Methodist Church was discussed. Deputy Groenhagen will alert the Sheriff's Department.
- September financial reports were approved on motion from Burkhart, Dicks seconded. All ayes, motion carried.
- Claims from 9/10/20 - 10/14/20 were approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried. Claims Approved: ANALYTICAL & CONSULTING SVCS...testing...\$40.50, AT&T...cellphone...\$63.96, BOMGAARS...weed killer...\$54.99, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$3490.00, DNR...water use fee...\$95.00, EFTPS...taxes...\$1361.44, ELLIOTT JOHNSON...reimburse parts for weather siren supplies...\$44.39, HEARTLAND BACKFLOW...backflow testing...\$140.00, IA DEPT OF REVENUE...quarterly sales tax...\$2088.00, IOWA ONE CALL...locates...\$19.60, IPERS...retirement...\$836.75, LONGLINES...telephone...\$125.79, METERING & TECHNOLOGY SOLUTIONS...meter...\$106.02, MIDAMERICAN...electric...\$1178.62, MIDLAND SCIENTIFIC...chemicals...\$382.68, MIKE'S MINI MART...fuel...\$56.50, MIRACLE RECREATION...play swing horse...\$533.76, ONE OFFICE SOLUTIONS...office supplies...\$61.24, SALIX FIRE DEPT...city hall electric...\$23.69, SGT. BLUFF ADVOCATE...publication...\$63.16, STATE W/H...state taxes...\$627.00, TRIPLE C PEST CONTROL...fogging...\$625.00, USPS...stamps...\$125.00, VIKING INDUSTRIAL PAINTING...submersible mixer, inspection and paint touch up...\$19,400.00, WOODBURY COUNTY AUDITOR...recording fees...\$57,00. FUND TOTALS: GENERAL: \$9894.60, ROAD USE: \$2320.47, EMERGENCY: \$44.39, WATER: \$24634.84, SEWER: \$1353.86.
- September Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Black. All ayes, motion carried. Councilmember Burkhart asked Lamoureux to call IRWA to research options for variance in water loss %. Brouillette will refigure water loss % to include bulk water and send to council. Councilmember Black asked Lamoureux to check PSI on Talbot Street as it appears pressure is lower since water tower inspection. Lamoureux was asked to get information off yellow fire truck for advertisement to sell.
- Minutes from the September 9<sup>th</sup> council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- As follow up from last month's meeting, Mayor Skidmore will contact the residents in town with ducks/chickens. The council will review permit for approval during November's meeting so long as permit and signatures from neighbors is completed.

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2020**

- Councilmember Burkhart denied LHD3, Inc sidewalk permit for Oak Street for the following reasons: (1) LDH3 Inc was no longer the owner of the homes purchased on Oak Street (2) Homeowners did not request sidewalks (3) NO assurance in writing on permit that LHD3 would comply with City Ordinances and other requirements for construction of the sidewalks and (4) LDH3, Inc is not a building contractor registered with the State of Iowa. Motion was seconded by Black. All ayes, motion carried.
  
- Brouillette discussed water payment delinquencies with council. Council agreed that delinquency notice was final notice and for Clerk and Maintenance to proceed with disconnects (including \$25 turn on/off fees) if payments are not received as indicated in delinquency letter.
- Brouillette reviewed a bulk water audit with council which indicated some water theft. The council agreed to have bulk water shut off at the plant. All bulk water will go through Lamoureux where it can be accounted for and we will revisit the process next Spring.
- Councilmember Ronfeldt discussed complaints regarding tires and park trimming. Lamoureux will trim park. Mayor Skidmore expects to have all tires removed from Lamoureux's lot by December.
- Councilmember Ronfeldt asked Lamoureux to look into suggestions for signage by dip in road on Tipton Street by church.
- Councilmember Burkhart asked for an update on Farmer's Drainage District meetings. Mayor Skidmore was unable to attend but will follow up with Drainage Ditch members and provide information to council.
- Lamoureux requested assistance with snow fence. Mayor Skidmore will reach out to Duerksen and coordinate.
- Volunteers from the Fire Department have been working on the new weather siren. It is installed but trouble linking with the COMM center. Chief Iverson is working on a fix.

Revenues received by fund for September 2020:

General: \$5,979.09, Road Use: \$3,964.42, Emergency: \$58.41, Local Option Sales Tax: \$4,329.22, Debt Service: \$2,109.38, Cap Improvement/Equipment: \$432.93, Water: \$11,573.59, Water Sinking: \$3,508.33, Sewer: \$3,316.25, Sewer Sinking: \$485.63. Total Revenues: \$35,757.25

The meeting was adjourned at 9:12pm on motion from Black and seconded by Burkhart.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Tim Skidmore, Mayor

\_\_\_\_\_  
Kathy Brouillette, Clerk

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2020**

**REGULAR MEETING – November 11, 2020**

Mayor Pro Tem Black opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, November 11, 2020. Council members present: Denise Burkhart, Jeremy Hansen, Sharla Dicks and Randy Ronfeldt (arrived at 7:05pm). Mayor Skidmore was available via cell phone (from 7pm - 7:47pm). Others present: Kathy Brouillette, Attorney David Briese, Sheriff Dave Drew and Sheriff Elect Chad Sheehan.

- Sherriff Drew introduced Sherriff Elect Sheehan to the council and they discussed future support of the county's 28E Agreement with cities. The October Sherriff's Report was reviewed.
- Motion from Burkhart and second from Hansen to go into closed session to discuss strategy with council in matters that are presently in litigation, all ayes.
- Motion from Burkhart and second from Hansen to end closed session and return to the regular council meeting at 7:47pm. All ayes.
- October financial reports were approved on motion from Ronfeldt, Dicks seconded. All ayes, motion carried.
- Claims from 10/15/20 - 11/11/20 were approved on motion from Burkhart and seconded by Hansen. All ayes, motion carried. Claims Approved: AQUACHEM...chemicals...\$675.67, AT&T...cellphone...\$188.67, BROWN SUPPLY...u channel posts...\$480.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$837.00, DORSEY & WHITNEY...legal services...\$850.00, EFTPS...taxes...\$1861.99, FRONTLINE WARNING SYSTEMS...weather siren...\$18933.00, GWORKS...license fee & support...\$1720.61, IMWCA...workers comp...\$85.00, IPERS...retirement...\$1222.09, LP GILL...landfill...\$1815.00, MENARDS...park restroom supplies...\$22.20, MIDAMERICAN...electric...\$1103.45, MIKES MINI MART...fuel...\$26.00, S&S EQUIPMENT...switch for mower...\$40.72, SALIX FIRE DEPT...city hall electric and reimbursement for acetylene...\$139.48, SGT BLUFF ADVOCATE...publications...\$128.73, PAYROLL...\$2250.17.

FUND TOTALS: GENERAL: \$27438.29, ROAD USE: \$2249.68, EMERGENCY: \$1433.00, WATER: \$2632.95, SEWER: \$1001.34.

- October Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Ronfeldt. All ayes, motion carried. Burkhart requested that Mike check drainage on the corner of Tipton and Poplar after rainfall or snow.
- Minutes from the October 14<sup>th</sup> council meeting were approved on motion from Burkhart. Ronfeldt seconded the motion. All ayes, motion carried.
- As follow up from last month's meeting, Mayor Skidmore will contact the residents in town with ducks/chickens. The discussion was tabled until December's meeting.
- No sealed bids were received for the 1971 Chevy Truck with Snow Plow.
- Burkhart motioned to approve switch to Verizon for city hall phone and maintenance cell phone,

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

seconded by Ronfeldt. All ayes, motion carried.

- A developer requested the city help offset costs for survey and abstract for 206 Travis Street. The council denied the request due to selling the lot "as is" and land purchase agreement had stated that the survey costs were at the Buyer's expense. Motion from Burkhart and seconded by Ronfeldt. All ayes, motion carried.
  
- Brouillette discussed the need for Physical Asset Management Software which includes GIS Mapping, work orders and web based tracking of all city assets. The council would like to review in more detail but requested we hold off on projects until after January.

Revenues received by fund for October 2020:

General: \$37,208.67, Road Use: \$3,111.71, Emergency: \$1,067.45, Local Option Sales Tax: \$4,329.24, Debt Service: \$11,755.28, Cap Improvement/Equipment: \$432.92, Water: \$12,179.28, Water Sinking: \$3,508.33, Sewer: \$3,506.17, Sewer Sinking: \$485.63. Total Revenues: \$77,334.68

The meeting was adjourned at 8:48pm on motion from Burkhart and seconded by Hansen.

\_\_\_\_\_  
Tim Skidmore, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - December 9, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, December 9, 2020. Council members present: Russell Black, Jeremy Hansen, Sharla Dicks, Randy Ronfeldt and Denise Burkhart (arrived at 7:03pm). Others present: Kathy Brouillette, Mike Lamoureux, Lt. Charlie Hertz and Jim Johnson.

- Lt. Hertz reviewed the Sherriff's Report. The council wishes Lt. Hertz a happy retirement and thanks him for his many years of service. The council discussed that there is still an issue with goKarts driving along city streets. Lt. Hertz will look into it.
- Jim Johnson discussed his development plans for 206 Travis Street and hopes to begin work next week. He is getting the land surveyed and requested the city help with getting the abstract updated. He also asked the council for a Quit Claim Deed so that loan paperwork could get started. Black motioned to have our city attorney draw up a Quit Claim Deed. Ronfeldt seconded the motion. All ayes, motion carried. City Clerk will work with city attorney on abstract and Quit Claim Deed.
- Resolution 2020-19, to approve a 3% wage increase for Brouillette, Lamoureux and Duerksen was approved on motion from Burkhart and seconded by Black. Roll call vote: Burkhart (aye), Black (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye). Resolution 2020-19 passed.
- Resolution 2020-20, to approve City Credit Card Policy was approved on motion from Burkhart, seconded by Black. Roll call vote: Burkhart (aye), Black (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye). Resolution 2020-20 passed. Burkhart added that employees should sign credit card policy.
- November financial reports and claims were approved on motion from Black, Burkhart seconded. All ayes, motion carried.
- Claims approved from 11/13/20 - 12/9/20: BOMGAARS...post pounder...\$25.99, CATALYST IT...computer help...\$35.00, CHN...garbage and fall clean up...\$2660.63, EFTPS...taxes...\$1345.11, IA FINANCE AUTHORITY...interest payments...\$9115.00, IA RURAL WATER ASSOC...dues...\$225.00, IPERS...retirement...\$833.71, KATHY BROUILLETTE...reimbursement for online supplies...\$49.94, LONGLINES...phone...\$122.82, MIDAMERICAN...electric...\$1098.58, MIKE'S MINI MART...fuel...\$48.50, MUNGER, REINSCHMIDT & DENNE...lateral G and farmer's drainage district fees...\$1250.00, PRODUCTIVITY PLUS...air filters for tractor...\$36.00, RYAN PUBLISHING...ad for fire truck...\$48.15, SALIX FIRE DEPT...gas, diesel and city hall electric...\$174.18, SGT. BLUFF ADVOCATE...publication...\$62.70, SLOAN PUBLIC LIBRARY...dues...\$675.00, SOOLAND BOBCATE...repairs...\$1006.85, SPEEDY ROOTER PLUMBING...storm drain cleanout...\$500.00, ULINE...supplies...\$480.70, UMB BANK...interest GO loan...\$1397.50, USPS...stamps...\$280.00, WOODBURY COUNTY...poplar paving loan...\$5031.03, PAYROLL...\$2261.14.

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2020**

FUND TOTALS: GENERAL: \$6278.75, ROAD USE: \$3399.52, DEBT SERVICE: \$6428.53, WATER: \$1929.68, WATER SINKING: \$7810.00, SEWER: \$1612.05, SEWER SINKING: \$1305.00.

- November Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Black. All ayes, motion carried.
- Minutes from the November 11<sup>th</sup> council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- As follow up from last month's meeting, Mayor Skidmore will contact the residents in town with ducks/chickens.
- Mayor Skidmore stated that the tires located off Hwy 75 are off the ground and should be hauled away ongoing through Spring. Burkhart requested that any tires not in enclosed trailers remain off the ground and tarped.
- The stray animal agreement with the Siouxland Humane Society was approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried.
- Appointments of P&Z, Board of Adjustment and Department Heads was approved on motion from Black and seconded by Ronfeldt. All ayes, motion carried.
- Burkhart motioned to approve the council wages as presented for calendar year ending 12/31/2020. Ronfeldt seconded. All ayes, motion carried.
- Ronfeldt motioned to approve liquor license for Walker's, upon completion of pending dram insurance coverage, seconded by Dicks. All ayes, motion carried.
- Burkhart made a motion for city clerk to submit application for city credit card through Pioneer Bank. Ronfeldt seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve the addition of MLK Day as a paid holiday for full time employees starting January 1, 2021. Ronfeldt seconded the motion. All ayes, motion carried.
- Brouillette will forward verbiage in our employee handbook on vacation accrual for council review.
- Burkhart requested that the leaves on city streets be cleaned more frequently. Mayor Skidmore will get with Mike to see if street cleaning equipment needs fixed and if can't be fixed, Brouillette will check with other towns to see what they would charge to outsource their services.
- City Hall will be closed from December 23<sup>rd</sup> - January 4<sup>th</sup> with some remote work. On occasion the clerk will be in the office during that time to complete essential work that con not be done remotely.

Revenues received by fund for November 2020:

General: \$12,317.10, Road Use: \$3,476.24, Emergency: \$189.59, Local Option Sales Tax: \$12,270.52, Debt Service: \$573.95, Cap Improvement/Equipment: \$1227.03, Water: \$17,371.08, Water Sinking: \$3,508.33, Sewer: \$5,081.13, Sewer Sinking: \$485.63. Total Revenues: \$56,500.60

The meeting was adjourned at 8:39pm on motion from Black and seconded by Hansen.

Attest: \_\_\_\_\_



CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

Tim Skidmore, Mayor

Kathy Brouillette, Clerk