

**CITY OF SALIX
COUNCIL MEETING MINUTES 2018**

REGULAR MEETING - January 10, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 10th, 2018. Council members present: Sharla Dicks, Tim Skidmore, Steve Hubert, Jeremy Hansen and Russell Black. Others present: Kathy Brouillette, Mike Lamoureux, Linda Cox and Lt. Charlie Hertz.

Mayor Johnson started the meeting by welcoming new council members Black and Hansen.

Lt. Hertz presented the Sheriff Report with the council.

Oral Requests and communication from audience:

Ordinances and Resolution:

- Resolution 2018-1 to approve 2017 wages was approved on motion from Hubert and seconded by Dicks. All Ayes, motion carried. Roll Call vote: Hubert(aye), Dicks(aye), Skidmore(aye), Black(aye), Hansen(aye). Resolution 2018-1 approved and passed.
- Resolution 2018-2 to approve wages for city employees was approved on motion from Skidmore and seconded by Hubert. Roll call vote: Skidmore(aye), Hubert(aye), Black(aye), Hansen(aye), Dicks(aye). Resolution 2018-2 approved and passed.
- Resolution 2018-3 providing for certification of delinquent utility charges to the County Treasurer for collection in the same manner as taxes was approved on motion from Skidmore and seconded by Hubert. Roll call vote: Skidmore(aye), Hubert(aye), Black(aye), Hansen(aye), Dicks(aye). Resolution 2018-3 approved and passed.

Staff Reports and Approval of Minutes

- December financial reports were approved on motion from Dicks. Hubert seconded. All ayes, motion carried.
- December claims were approved on motion from Skidmore and second from Hansen. All ayes, motion carried. Claims Approved: 12/15/17-1/10/18: ANALYTICAL & CONSULTING SRVICES...testing...\$384.58, AQUA-CHEM...chemicals...\$161.10, BOMGAARS...snow fence...\$149.97, CHN...garbage services...\$1907.51, EFTPS...taxes...\$2109.52, IA DEPT OF REVENUE...sales tax...\$1861.00, IPERS...retirement...\$1632.73, LP GILL...landfill...\$1694.30, LONG LINES...telephone...\$117.47, MIDAMERICAN...electric...\$953.20, MJ MINOR...water leak repairs...\$12,427.98, MUNGER, REINSCHMIDT & DENNE...drainage fee...\$750.00, OFF OF COMMISSIONER OF ELECTIONS...city election...\$858.59, SALIX FIRE DEPT...city hall electric...\$34.23, SGT. BLUFF ADVOCATE...publication...72.87, SIMPCO...dues...\$171.50, LEE ENTERPRISES...website...\$50.00, SOOLAND BOBCAT...oil and filter...\$59.87, STATE WITHHOLDING...\$742.00. TOTAL EXPENSES BY FUND: GENERAL: 12,592.36, ROAD USE: \$2111.08, WATER: \$13220.66, SEWER: \$2273.82. Council requested clerk to get a more detailed breakdown from MJ Minor's bills on water leaks.
- Hubert motioned to approve the water, sewer and maintenance reports. Skidmore seconded. All ayes, motion carried. Hubert requested to add the possibility of purchasing a new mag reader to budget workshop agenda.
- Minutes from the December 13th council meeting were approved on motion from Dicks. Hubert seconded the motion. All ayes, motion carried.

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Unfinished Business

- The council discussed the possibility of selling city owned property and asked Brouillette to follow up on appraisals and questions for the city attorney.

New Business

- Council requested clerk to send letter to homeowner (411 Tipton) to fix broken curb stop pending attorney review. Motion from Hubert, second from Skidmore. All ayes, motion carried.
- Council reviewed proposed new ordinances relating to Nuisances, Junk and Junk Vehicles & Grass and Weeds. No other discussion other than to correct a typo.
- Dicks motioned to approve the following appointments:
 - o PLANNING & ZONING: Garold Smith, Denise Burkhart, Jamie Conley, Denny Brouillette, Bryan Farris. BOARD OF ADJUSTMENT: Vance Choquette, Don Small, Linda Cox, David Huot, Sharon Clayton. CITY CLERK: Kathy Brouillette MAINTENANCE: Mike Lamoureux DEPARTMENT HEADS: Water (Hubert), Sewer (Black), Streets (Skidmore), Park (Dick and Hansen).

Motion was seconded by Hubert. All ayes, motion carried.

- Mayor Johnson appointed Tim Skidmore as Mayor Pro Tem.
- Skidmore motioned to approve Siouxland Human Society's agreement for animal shelter for stray animals. Hubert seconded. All ayes, motion carried.
- A motion was made by Black and seconded by Hansen that lists the only authorized signers on Sloan State Bank and Pioneer Bank accounts to be: Kathy Brouillette (clerk), Stanley Johnson (Mayor), Tim Skidmore (Mayor Pro Tem) and Russell Black (Councilman). Any other authorized signers listed by the bank should be removed. All ayes, motion carried.
- Hubert motioned and Skidmore seconded a proposal from Maguire Iron for water tower annual inspections. All ayes, motion carried.

Revenues received by fund for December 2017:

General: \$7,852.39, Park: \$3,517.84, History Center: \$715.61, Road Use: \$2,795.91, Emergency: \$124.38, Local Option Sales Tax: \$4,268.67, Debt Service: \$6,886.18, Water: \$10,202.02, Water Sinking: \$4,370.10, Sewer: \$4,370.10, Sewer Sinking: \$510.00. Total Revenues: \$43,683.79

Messages and papers from mayor and council:

The meeting was adjourned at 9:32pm on motion from Skidmore and seconded by Hansen.

Attest:

Stanley Johnson, Mayor

Kathy Brouillette, Clerk

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Budget Workshop - January 17, 2018

Mayor, Johnson called the budget workshop meeting to order at 7:00pm on Wednesday, January 17, 2018. Council members present were Steve Hubert, Sharla Dicks, Tim Skidmore, Russell Black and Jeremy Hansen. Mike Lamoureux, Kathy Brouillette, Linda Cox and Tammy Griese were also present.

Tammy Griese presented the council with two possibilities for multi-family housing and asked the city if there was any land the city or landowners would like to develop. Brouillette will make calls to some area landowners to see if they are interested.

Hubert is researching mag readers and requested more time. Discussion tabled to next council meeting.

Brouillette provided the council with projections of the city's finances over the course of the next five fiscal years and asked them for their budget needs.

The council reviewed and prioritized projects that should be included in the budget forecast for fiscal year 2019.

The council scheduled a public hearing during a regular council meeting on February 13th, 2018 to discuss and approve the proposed FY18 budget.

Motion by Skidmore to adjourn the budget workshop at 9:54p.m., seconded by Hansen.

Stanley Johnson, Mayor

Attest:

Kathy Brouillette, Clerk

CITY OF SALIX
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REGULAR MEETING - February 13, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Tuesday, February 13th, 2018. Council members present: Steve Hubert, Sharla Dicks, Tim Skidmore, Russell Black and Jeremy Hansen. Others present: Kathy Brouillette, Mike Lamoureux, Linda Cox and Michelle Christianson.

Staff Reports and Approval of Minutes

- Brouillette presented January financial reports and informed council that FY19 Proposed Budget was being published. Brouillette asked council and staff to have any purchases outside of day-to-day operations be pre-approved prior to purchase. Financial reports were approved on motion from Hubert. Skidmore seconded. All ayes, motion carried.
- January claims were approved on motion from Hubert and second from Skidmore. All ayes, motion carried. Claims Approved: January 11 - February 13, 2018: ABSOLUTE INSPECTION SERVICES...inspections...\$646.64, AT&T...cell phone...\$90.28, BROWN SUPPLY...meter frost plate...\$93.00, CHN...garbage service...\$1907.51, CRARY HUFF...legal services...\$1041.47, EFTPS...taxes...\$1338.45, HYDRAULIC SALES & SERVICE...hose for 1 ton...\$147.65, IMFOA...dues...\$50.00, IPERS...retirement...\$1292.04, LONG LINES...phone service...\$117.22, MARCO...copier contract...\$148.78, MIDAMERICAN...electric...\$946.74, MIKE'S MINI MART...pickup fuel...\$64.00, MJ MINOR...leak repairs...\$6778.78, OFFICE OF AUDITOR OF STATE...audit fee...\$900.00, ONE OFFICE SOLUTION...shredder & paper...\$413.57, SALIX FIRE DEPT...city hall electric...\$54.13, SGT. BLUFF ADVOCATE...minutes...\$80.66, SOOLAND BOBCAT...window replacement...\$258.76. FUND TOTALS: GENERAL: \$9,356.72, ROAD USE: \$2,507.46, WATER: \$10,092.27, SEWER: \$1,780.12
- Lamoureux discussed the need for a new blade for snow bucket. Hubert made a motion to approve the water, sewer and maintenance reports and approved the purchase of a new blade for snow bucket. Skidmore seconded. All ayes, motion carried.
- Skidmore motioned to approve minutes from the January 10th council meeting and January 17th Budget meeting. Dicks seconded the motion. All ayes, motion carried.

Unfinished Business

- Hubert commented that he was still researching best solutions for a new mag reader. Brouillette explained that a new mag reader was put into the budget for FY19 and could be purchased in July. Hubert will continue to research options.

New Business

- Council reviewed proposed Water Ordinances; specifically homeowner responsibilities, increased deposits where landlord is not responsible for utility charges, charges for meter maintenance and turn on/turn off fees. Any changes to the ordinances will be adopted when council approves new Code of Ordinance book.
- Skidmore made a motion to approve Triple C Pest Control, LLC for mosquito control from May - September 2018. Hubert seconded the motion. All ayes, motion carried.
- A motion was made by Skidmore to approve bid from Frank's Asphalt for Tipton Street parking resurfacing to be done this Spring/Summer. Skidmore also motioned to have SIMPCO apply for MRHD

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Spring grant on behalf of city to help pay for a portion of the project. Hansen seconded the motions. All ayes, motion carried.

- The council scheduled a public hearing on March 5th, 2018 to discuss and approve the proposed FY19 budget.

Revenues received by fund for January 2018:

General: \$7,637.51 Road Use: \$2,834.57, Emergency: \$18.33, Local Option Sales Tax: \$4,268.69, Debt Service: \$570.08, Capital Improvement: \$0, Water: \$10,533.94, Water Sinking: \$4,370.10, Sewer: \$2,025.86, Sewer Sinking: \$510.00. Total Revenues: \$32,769.08

Messages and updates from mayor, council and staff

- Mayor Johnson discussed the possibility of Fire Chief Iverson to be added to the City's Worker's Comp and on file as a part time employee for purpose of snow removal contingency. Brouillette will check into city insurance and worker's compensation on the possibility of adding additional part time employees.
- Mayor Johnson discussed billing for curb stop repairs of which council agreed that curb stop repairs are the responsibility of the homeowner and will be billed accordingly.
- Mayor Johnson discussed the opportunity to sell city property. Brouillette will provide the council with costs, market value and accrued expenses of property at the special council meeting March 5th at 5:30pm.

The meeting was adjourned at 8:50pm on motion from Skidmore and second from Black.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

CITY OF SALIX
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SPECIAL MEETING AND PUBLIC HEARING - March 5, 2018

Mayor Johnson opened the special meeting of the Salix City Council at 5:30pm on Wednesday, March 5th, 2018. Council members present: Sharla Dicks, Steve Hubert and Jeremy Hansen. Councilmen Black and Skidmore were absent. Others present: Kathy Brouillette, Mike Lamoureux, Ron Stewart, Chris Hinrickson and Nick Novotny.

Oral Requests and communication from audience:

- Nick Novotny addressed the council on an invoice he received regarding a water leak repair at his home. Mayor Johnson requested the clerk to add Nick's concerns to the agenda for the March 14th council meeting.
- Ron Stewart and Chris Hinrickson addressed the council on their interest in purchasing the land at 206 Travis Street. Mayor Johnson stated that we were going into closed session during this meeting to discuss the sale of city property and that more information will follow.

Public Hearing:

- Mayor Johnson opened the public hearing to approve the proposed budget for fiscal year ending June 30, 2019.
- No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was published in the Sgt. Bluff Advocate and posted in three places in Salix. Hubert made a motion to close the public hearing and Dicks seconded. Mayor Johnson declared the public hearing closed.

Ordinances and Resolution:

- Resolution 2018-4, a resolution adopting the annual budget for fiscal year ending June 30, 2019 was approved on motion from Hubert and seconded by Dicks. Roll call vote: Hubert (aye), Dicks (aye), Hansen (aye), Black (absent), Skidmore (absent). Resolution approved and adopted.

Closed Session:

- Mayor Johnson requested a closed session per Iowa Code Chapter 21.5(1)(j) to discuss sale of real estate at 6:10pm. Dicks motioned to go into closed session which was seconded by Hansen. All ayes, motion carried.
- Motion by Hubert to adjourn the closed session at 8:47pm, seconded by Dicks. All ayes, motion carried. Mayor Johnson declared the meeting closed.

Action from Closed Session:

- Mayor Johnson requested the City Clerk to work with the City Attorney to proceed with the sale of City Property at 206 Travis Street and 302 and 306 Tipton Street.

Meeting adjourned at 8:51pm on motion from Dicks and second from Hansen.

Attest: _____

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Stanley Johnson, Mayor

Kathy Brouillette, Clerk

REGULAR MEETING - March 14, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, March 14, 2018. Council members present: Steve Hubert, Tim Skidmore, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Mike Lamoureux, Linda Cox, Lt. Charlie Hertz, Nick Novotny, Bob Bernie, and Jake Goodin.

Lt. Hertz presented January and February Sheriff Reports with the council.

Oral Requests and communication from audience:

- Bob Bernie spoke on behalf of the Methodist Church that equipment/semi parking on the side of Travis Street is a hindrance and limits parking for church activities.
- Gene Monk requested that the council consider giving \$100 credit to a previous tenant's utility bill stating that the tenant only paid \$50 of the \$150 utility deposit and he wasn't aware that they hadn't paid the full deposit. Black motioned to approve crediting the bill \$100, seconded by Dicks. All ayes. Clerk was instructed to credit the bill.

Staff Reports and Approval of Minutes

- February financial reports were approved on motion from Hubert. Skidmore seconded. All ayes, motion carried.
- February claims to include addition of payment to Goodin Insurance were approved on motion from Skidmore and second from Hansen. All ayes, motion carried. Claims Approved: February 15-March13, 2018: ANALYTICAL & CONSULTING SVC...testing...\$36.50, AT&T...cell...\$44.85, BOLAND RECREATION...landscape fabric...\$725.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$644.00, DATA TECH...user group meeting...\$95.00, EFTPS...taxes...\$1357.81, GOODIN INSURANCE...city insurance...\$7969.10, IA ASSOC OF MUNICIPAL UTILITIES...dues...\$539.40, IPERS...retirement benefits...\$1323.89, LONG LINES...phone...\$119.38, MIDAMERICAN...electric...\$948.03, MIDLAND SCIENTIFIC...chemicals...\$236.00, MIKE'S MINI MART...fuel...\$144.00, SALIX FIRE DEPT...electric...\$47.65, SGT. BLUFF ADVOCATE...budget and minutes publication...\$179.75, SOOLAND BOBCAT...cutting blade...\$256.10, USPS...stamps...\$256.10, UTILITY SERVICE CO...media filter contract...\$646.73, WOODBURY COUNTY...poplar paving loan payment...\$5031.03 PAYROLL...\$4872.47. FUND TOTALS: GENERAL: \$14,698.04, ROAD USE: \$2,060.57, DEBT SERVICE: \$5,031.03, WATER: \$4,040.67, SEWER: \$1,406.89
- Hubert made a motion to approve the water, sewer and maintenance reports. Skidmore seconded. All ayes, motion carried.
- Hubert motioned to approve minutes from the February 14th and March 5th council meetings. Skidmore seconded the motion. All ayes, motion carried.

New Business

- Council reviewed proposed Sewer Ordinances. There were no proposed changes to the ordinances.
- Jake Goodin presented the council with an insurance proposal for policy term April 1, 2018 -

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April 1, 2019. The council requested that Jake add our newly acquired property at 206 Travis Street and make a minor change to equipment descriptions. Proposal was approved on motion from Hubert with second from Skidmore. All ayes, motion carried.

- The Mayor reviewed the applicants who applied for the part time maintenance position. Black made a motion suggesting that the Mayor make the offer to whatever candidate he chooses and Hansen seconded. All ayes, motion carried.
- Skidmore made a motion to continue our website agreement with Sioux City Journal. Hansen seconded. All ayes, motion carried.
- Mayor Johnson tabled the discussion on selling the softball pitching machine until next council meeting.
- Nick Novotny requested that the council consider reducing his invoice for water line repairs \$630.38 claiming he received less expensive bids if he were to bid the work out himself. Skidmore made a motion that the city absorb the \$630.38 and reduce Nick's invoice. Seconded by Dicks. All ayes, motion carried. Mayor Johnson requested that the council review the water repair/leak procedures.
- The council set the date for a public hearing to discuss and approve the proposed amended FY18 budget during the regular council meeting on April 11, 2018.

Closed Session:

- Mayor Johnson requested a closed session per Iowa Code Chapter 21.5(1)(j) to discuss sale of real estate at 8:45pm. Skidmore motioned to go into closed session which was seconded by Hubert. All ayes, motion carried.
- Motion by Black to adjourn the closed session at 9:20pm, seconded by Skidmore. All ayes, motion carried. Mayor Johnson declared the meeting closed.

Action from Closed Session:

- Mayor Johnson requested the City Clerk to work with the City Attorney to proceed with the sale of City Property at 206 Travis Street. After further discussion, the council agreed that the property at 302 and 306 Tipton Street was not for sale at this time.

Revenues received by fund for February 2018:

General: \$3,909.02 Road Use: \$3,924,843, Emergency: \$12.17, Local Option Sales Tax: \$0, Debt Service: \$2,108.06, Capital Improvement: \$0, Water: \$11,751.57, Water Sinking: \$4,370.10, Sewer: \$2,582.58, Sewer Sinking: \$510.00. Total Revenues: \$29,167.93

Messages and updates from mayor, council and staff

- Mayor Johnson requested to meet with the Park Committee members to discuss adding military surplus equipment to the park and the possibility of a Vet Memorial.
- Brouillette mentioned that Spring Clean Up Weekend is scheduled for April 20th and 21st. The cost of TV's increased and therefore it was agreed that the cost to dispose of a TV will increase to \$25 per TV. Linda Cox has volunteered her time to work clean up weekend where needed.

The meeting was adjourned at 9:36pm on motion from Hansen and second from Skidmore.

**CITY OF SALIX
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Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

REGULAR MEETING - April 11, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, April 11, 2018. Council members present: Steve Hubert, Tim Skidmore and Russell Black. Jeremy Hansen and Sharla Dicks were absent. Others present: Kathy Brouillette, Mike Lamoureux, Linda Cox, Lt. Charlie Hertz, Nick Novotny and Tammy Griese.

Public Hearing:

- Mayor Johnson opened the public hearing to approve the proposed amended budget for fiscal year ending June 30, 2018.
- No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was published in the Sgt. Bluff Advocate and posted in three places in Salix. Black made a motion to close the public hearing and Skidmore seconded. Mayor Johnson declared the public hearing closed.

Ordinances and Resolutions:

- Hubert motioned to approve Resolution 2018-5, a resolution adopting the amended budget for the fiscal year ending June 30, 2018. Skidmore seconded. Roll call vote: Hubert (aye), Skidmore (aye), Black (aye), Hansen (absent), Dicks (absent). Resolution 2018-5 approved and adopted.
- Skidmore motioned to approve Resolution 2018-6, a resolution authorizing participation in the state income offset program. Hubert seconded. Roll call vote: Skidmore (aye), Hubert (aye), Black (aye), Hansen (absent), Dicks (absent). Resolution 2018-6 approved and adopted.
- Hubert made a motion to approved Resolution 2018-7, a resolution providing for the certification of delinquent city of Salix utility charges to the county treasurer for collection in the same manner as taxes. Skidmore seconded the motion. Roll call vote: Hubert (aye), Skidmore (aye), Black (aye), Hansen (absent), Dicks (absent). Resolution 2018-7 approved and adopted.
- Hubert motioned and Skidmore seconded to approve Resolution 2018-8, a resolution authorizing the city clerk to publish notice of proposed property sale. Roll call vote: Hubert (aye), Skidmore (aye), Black (aye), Hansen (absent), Dicks (absent). Resolution 2018-8 approved and adopted.

Lt. Hertz presented March Sheriff Reports with the council.

Oral Requests and communication from audience:

- Tammy Griese approached the council with another multi-family design plan. She is waiting to hear back from St. Joseph church and asked the council for help in seeking out any other local farmers that would like to develop their land.

Staff Reports and Approval of Minutes

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- March financial reports were approved on motion from Skidmore. Black seconded. All ayes, motion carried.

- March claims were approved on motion from Skidmore and second from Black. All ayes, motion carried. Claims Approved: March 16- April 11, 2018: AQUA CHEM...chemicals...\$48.18, AT&T...cell phone...\$44.85, BOMGAARS...lights for truck...\$39.98, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$710.00, EFTPS...taxes...\$1320.48, IA DEPT OF REVENUE...Quarterly sales tax...\$1704.00, IPERS...retirement...\$1289.09, LG EVERIST...pea gravel...\$495.41, LP GILL...landfill...\$1694.30, LONG LINES...phone...\$118.66, MIDAMERICAN...electric...\$951.51, ONE OFFICE SOLUTION...office supplies...\$280.71, SALIX FIRE DEPT...city hall electric...\$37.48, SGT. BLUFF ADVOCATE...publications...\$185.61, SLOAN STATE BANK...land purchase loan...\$4095.57, STATE WITHHOLDING...state tax...\$679.00, WALL OF FAME...Quasquicentennial Merchandise...\$97.16, WOODBURY COUNTY TREASURER...property tax...\$320.00. FUND TOTALS: GENERAL: \$8,857.77, HISTORY CENTER: \$97.16, ROAD USE: \$1,791.67, WATER: \$4,374.86, WATER SINKING: \$4,095.57, SEWER: \$1,425.62

- Hubert made a motion to approve the water, sewer and maintenance reports. Skidmore seconded. All ayes, motion carried.

- Hubert motioned to approve minutes from the March 14th council meeting. Skidmore seconded the motion. All ayes, motion carried.

New Business

- Council reviewed proposed Streets Ordinances. Mayor Johnson requested to list the additional of several stop signs in the new code and to remove section 66.05 as the embargo on streets no longer exists. Novotny requested the council to review truck parking on streets and consider conditional uses. Hubert asked to table the discussion so that he could do some research on weight limits of our city streets. Council will review again at the May 9th meeting along with building and property inspection ordinances.

- Skidmore motioned to approve the Residential Purchase Agreement provided by our city attorney. Hubert seconded. Interested parties who would like to put a bid on the land can pick up a purchase agreement from city hall.

Revenues received by fund for March 2018:

General: \$7,854.56 Road Use: \$2,486.05, Emergency: \$126.71, Local Option Sales Tax: \$7,229.36, Debt Service: \$4,257.84, Water: \$13,213.92, Water Sinking: \$4,370.10, Sewer: \$2,517.07, Sewer Sinking: \$510.00. Total Revenues: \$42,565.61

Messages and updates from mayor, council and staff

- Mayor Johnson informed the council that Jesse Duerksen accepted the part time maintenance position.

The meeting was adjourned at 9:44pm on motion from Skidmore and second from Black.

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Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

REGULAR MEETING - May 9, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, May 9, 2018. Council members present: Tim Skidmore, Russell Black and Sharla Dicks. Jeremy Hansen and Steve Hubert were absent. Others present: Kathy Brouillette, Mike Lamoureux, Ron Stewart, Chris Hinrickson, Brandi Camerer, Linda Cox and Lt. Charlie Hertz.

Public Hearing:

- Mayor Johnson opened the public hearing to discuss the proposed property sale.
- No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was published in the Sgt. Bluff Advocate and posted in three places in Salix. Dicks made a motion to close the public hearing and Skidmore seconded. Mayor Johnson declared the public hearing closed.

Ordinances, Resolutions and Proclamations:

- Sealed bids for property sale were opened. Skidmore motioned to approve Resolution 2018-9, a resolution authorizing the sale of property to Ron Stewart as per the terms and obligations listed in the Residential Purchase Agreement. Black seconded. Roll call vote: Skidmore (aye), Black (aye), Dicks (aye), Hansen (absent), Hubert (absent). Mayor Johnson declared Resolution 2018-9 approved and adopted.
- Skidmore motioned to approve Resolution 2018-10, a resolution authorizing the city clerk to pay certain claims prior to council approval. Black seconded. Roll call vote: Skidmore (aye), Black (aye), Dicks (aye), Hansen (absent), Hubert (absent). Mayor Johnson declared Resolution 2018-10 approved and adopted.
- Mayor Johnson read the proclamation for American Auxiliary Legion Poppy Days 2018 and encourages citizens of this community to recognize the merits of this cause by supporting Poppy Days and wearing a Poppy as mute evidence of our gratitude to the men and women who have risked their lives in defense of our freedoms.

Lt. Hertz presented the April Sheriff Reports with the council.

Oral Requests and communication from audience:

- Brandi Camerer urged the council to reconsider a denied building permit to put up a two-stall garage located at 508 Poplar. Mayor Johnson will review the zoning ordinance and follow up with the building inspector.

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Staff Reports and Approval of Minutes

- April financial reports were approved on motion from Skidmore. Black seconded. All ayes, motion carried.
- April claims were approved on motion from Skidmore and second from Black. All ayes, motion carried. Claims Approved: April 12-March 9, 2018: ANALYTICAL & CONSULTING SERVICES...testing...\$92.75, AQUA-CHEM...chemicals...\$538.41, CHN...garbage service...\$1907.51, EFTPS...fed/fica taxes...\$1286.68, IPERS...retirement...\$776.34, KATHY BROUILLETTE...reimbursement cart for history center...\$138.03, LONG LINES...phone...\$116.97, MARCO...copier contract...\$148.78, MENARDS...filter and park supplies...\$41.24, MIDAMERICAN...electric...\$1083.49, MIDLAND SCIENTIFIC...chemicals...\$111.00, ROGER'S I29...wiper and used tire...\$46.62, RYAN PUBLISHING...sealed bid ad...\$30.60, SGT. BLUFF ADVOCATE...minutes and sealed bid ad...\$85.17, USPS...postage...\$150.00, PAYROLL...\$4646.24. FUND TOTALS: GENERAL: \$5368.60, HISTORY CENTER: \$138.03, ROAD USE: \$1701.28, WATER: \$3253.86, SEWER: \$1263.41
- Skidmore made a motion to approve the water, sewer and maintenance reports. Dicks seconded. All ayes, motion carried.
- Black motioned to approve minutes from the April 11th council meeting. Skidmore seconded the motion. All ayes, motion carried.

Unfinished Business

- Mayor Johnson presented the council with a bid of \$3200 from Justin Mitchell to raise and repair manholes on Carroll and Maple. Mayor Johnson will work with Justin on a time to begin work.

New Business

- The council reviewed proposed changes to Dangerous Buildings, Trees, Property Maintenance Code, Building Codes and Flood Plain Management Ordinances. No changes were recommended.

Revenues received by fund for April 2018:

General: \$21,792.06, Park: \$2,000.00, Road Use: \$1,357.60, Emergency: \$516.79, Local Option Sales Tax: \$3,614.70, Debt Service: \$4,841.75, Water: \$14,595.29, Water Sinking: \$4,370.10, Sewer: \$2,234.49, Sewer Sinking: \$510.00. Total Revenues: \$55,832.78

Messages and updates from mayor, council and staff

- Tipton Blacktop Project is tentatively scheduled for May 16th.

The meeting was adjourned at 9:25pm on motion from Skidmore and second from Black.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

CITY OF SALIX
COUNCIL MEETING MINUTES 2018

REGULAR MEETING - June 13, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, June 13, 2018. Council members present: Tim Skidmore, Russell Black and Sharla Dicks. Jeremy Hansen and Steve Hubert were absent. Others present: Kathy Brouillette, Mike Lamoureux, Karen Allen, Cindy VanAuken, Linda Cox and Lt. Charlie Hertz.

Ordinances, Resolutions and Proclamations:

- Skidmore motioned to approve Resolution 2018-11, a resolution authorizing the city clerk to make the appropriate interfund transfers of sums and record the same in the appropriate manner for FY18 for the City of Salix, Iowa. Black seconded. Roll call vote: Skidmore(aye), Black(aye), Dicks(aye), Hansen(absent), Hubert(absent). Resolution 2018-11 approved and adopted.

Lt. Hertz presented the May Sheriff Reports with the council.

Oral Requests and communication from audience:

- Karen Allen and Cindy VanAuken addressed the council on feedback from citizens about the overgrown plants surrounding the Salix Park sign. Cindy and Karen have been taking on landscaping projects within the city and let the council know that they would like to help create some new life for the park sign as well if council approves. Brouillette commented that we have some general park funds that can be used for this project, not to exceed \$500. The council agreed to have Cindy and Karen work on the project and solicit volunteers for help when needed. The council also recognized and thanked Cindy and Karen for the beautification projects they have taken on.
- Ron Stewart was not present to address the council on the demolition of garage at 206 Travis.
- Mayor Johnson addressed the council on some written complaints from residents about unkept properties in town. The council asked the clerk to address these complaints with letters.

Staff Reports and Approval of Minutes

- May financial reports were approved on motion from Skidmore. Black seconded. All ayes, motion carried.
- May claims were approved on motion from Skidmore and second from Black. All ayes, motion carried. Claims Approved: May 11-June 13, 2018: ABSOLUTE INSPECTIONS...building permit review...\$25.00, ANALYTICAL & CONSULTING SERVICES...testing...\$260.25, AT&T...cell phone...\$90.60, BANKER'S TRUST...principal and interest GO loan...\$63,147.51, CHN...garbage service...\$1907.51, ANNE HAMMAN...deposit for clown for 125th...\$100.00, EFTPS...fed/fica taxes...\$1,305.58, FRANK'S

CITY OF SALIX
COUNCIL MEETING MINUTES 2018

ASPHALT...Tipton blacktop...\$18,750.00, IMWCA...workers comp...\$2,778.00, IOWA FINANCE AUTHORITY...water/sewer principal and loan payments...\$39,070.00, IOWA ONE CALL...locates...\$42.50, IPERS...retirement...\$1,283.18, KAREN ALLEN...reimbursement for gardening supplies at park and post office...\$82.35, KATHY BROUILLETTE...reimbursement State and Federal Compliance Posters, 125th carnival and pie bake off prizes, ...\$331.72, KELLEN MARSON...deposit for hypnotist for 125th...\$400.00, LAKEPORT HEATING AND COOLING...refrigerant...\$491.00, LONG LINES...phone...\$117.24, MAGUIRE IRON...tower inspection...\$1600.00, MIDAMERICAN...electric...\$1,076.00, MIKES MINI MART...pickup fuel...\$244.75, MUNGER, REINSCHMIDT & DENNE...annual pumping fee...\$500.00, MUNICIPAL SUPPLY, INC...water meters...\$805.50, ONE OFFICE SOLUTIONS...city hall office supplies...\$185.86, RYAN PUBLISHING...2nd sealed bid ad...\$30.60, S&S EQUIPMENT...mower blade...\$55.41, SALIX FIRE DEPT...city hall electric...\$18.58, SGT. BLUFF ADVOCATE...minutes publication...\$60.58, LEE ENTERPRISES...website...\$250.00, STOREY KENWORTHY...utility postcards...\$304.45, TRIPLE C PEST CONTROL...fogging...\$250.00, USPS...postage...\$105.00, UTILITY SERVICE CO...filter media contract...\$646.73, WALL OF FAME...125th koozies...\$97.16, WOODBURY COUNTY TREASURER...final taxes 206 Travis...\$535.00, PAYROLL...\$4,924.96. FUND TOTALS: GENERAL: \$20,299.05, HISTORY CENTER: \$97.16, ROAD USE: \$11,641.07, DEBT SERVICE: \$63,147.50, WATER: \$6,564.92, WATER SINKING: \$34,390.00, SEWER: \$2,437.81, SEWER SINKING: \$4,680.00

- Skidmore made a motion to approve the water, sewer and maintenance reports. Black seconded. All ayes, motion carried.
- Dicks motioned to approve minutes from the May 9th council meeting. Skidmore seconded the motion. All ayes, motion carried.

Unfinished Business

- Mayor Johnson reviewed a list of unfinished discussion on proposed ordinance changes to water, sewer and streets but requested to table the discussion until we had a full council present.

New Business

- Skidmore approved Walker's application for cigarette permit for July 1, 2018 - June 30, 2019. Dicks seconded. All ayes. Motion carried.
- The city was a recipient of a \$15,000 MRHD grant which was used to offset costs with the Tipton blacktop project. As a result, Brouillette provided the council with some options on how we could spend some budget surplus. The council agreed to allow the following purchases this month: up to \$500 to redo Salix park sign landscaping, \$3200 bid to Justin Mitchell to fix two manholes, \$1406.76 bid to purchase new snow bucket for Bobcat, 1 load of Red Rock (\$650), 2 loads of crushed concrete to repair gravel roads (\$800) and a new snow pusher and/or snow blower (whichever makes the most sense to purchase for the upcoming year). Motion by Skidmore to approve these purchases for FY18, second by Black. All ayes. Motion carried.

Revenues received by fund for May 2018:

General: \$33,506.83, Park: \$0.00, History Center: \$900.00, Road Use: \$3,878.02, Emergency: \$197.74, Local Option Sales Tax: \$4,223.61, Debt Service: \$703.83, Water: \$11,661.18, Water Sinking: \$4,370.10, Sewer: \$2,254.91, Sewer Sinking: \$510.00. Total Revenues: \$62,206.22

Messages and updates from mayor, council and staff

**CITY OF SALIX
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- Brouillette provided the council with a tentative schedule of events that the Quasquicentennial committee has been working on. The council approved to allow consumption of alcohol at the park for September 22, 2018 for our celebration. Motion from Black, second from Skidmore. All ayes, motion carried.

The meeting was adjourned at 9:33pm on motion from Skidmore and second from Black.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

REGULAR MEETING - July 11, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, July 11, 2018. Council members present: Steve Hubert, Russell Black, Jeremy Hansen, and Sharla Dicks. Tim Skidmore was absent. Others present: Kathy Brouillette, Mike Lamoureux, Linda Cox, Flora Lee and Lt. Charlie Hertz.

Ordinances, Resolutions and Proclamations:

- Hubert motioned to approve Resolution 2018-12, a resolution providing for the certification of delinquent city of Salix utility charges to the county treasurer for collection in the same manner as taxes. Hansen seconded. Roll call vote: Hubert(aye), Hansen(aye), Black(aye), Dicks(aye), Skidmore(absent). Resolution 2018-12 approved and adopted.

Lt. Hertz presented the June Sheriff Reports with the council.

Oral Requests and communication from audience:

- Flora Lee introduced herself to the council and announced her reasons for running for Woodbury County Supervisor.

Staff Reports and Approval of Minutes

- June financial reports were approved on motion from Dicks. Hubert seconded. All ayes, motion carried.
- June claims were approved on motion from Dicks and second from Black. All ayes, motion carried. Claims Approved: June 16 - July 11, 2018: ANALYTICAL & CONSULTING SVC...testing...\$54.75, BOMGAARS...sprayer parts...\$144.93, CHN...garbage and spring cleanup...\$2136.89, CITY OF SALIX...transfer resolution #2018-11...\$6500.00, CLARK EQUIP...snowblower attachment...\$7889.26, CRARY HUFF...general questions...\$576.25, DNR...Water Supply Dues...\$42.27, EFTPS...taxes...\$1946.03, IA DEPT OF REV...quarterly sales tax...\$1930.00, IA LEAGUE OF CITIES...Dues...\$384.00, IPERS...retirement...\$1233.74, JEREMY HANSEN...reimburse weed killer for park...\$107.43, KATHY BROUILLETTE...reimburse monitor and supplies...\$245.29, LP GILL...landfill...\$1727.88, LONG LINES...phone...\$118.59, MAGUIRE IRON...fuel surcharge...\$48.00, MENARDS...water plug...\$5.07, MIDAMERICAN...electric...\$1082.36, MIKE LAMOUREUX...reimburse cell phone...\$53.49, MITCHELL CONTRACTING...manhole fixes...\$3200.00, MUNICIPAL SUPPLY...flange...\$17.74, ONE OFFICE SOLUTION...supplies...\$23.89, ROB ANKERSTJERNE...red rock for ally...\$500.00, S&S EQUIP...mower blades...\$99.00, SALIX FIRE DEPT...gas, diesel and city hall

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electric...\$534.96, SGT. BLUFF ADVOCATE...publication...\$82.09, LEE ENTERPRISES...website...\$50.00, SPEEDY ROOTER...Leak 300 block of Travis...\$1545.00, STATE WITHHOLDING...taxes...\$772.00, AMERICAN SEPTIC...crushed concrete...\$795.00, TRIPLE C...fogging...\$500.00, USPS...stamps...\$50.00, PAYROLL: \$4455.13. FUND TOTALS: GENERAL: \$19,977.24, ROAD USE: \$4,626.90, WATER: \$13,187.04, SEWER: \$1,552.60

- Hubert made a motion to approve the water, sewer and maintenance reports. Hansen seconded. All ayes, motion carried.
- Black motioned to approve minutes from the June 13th council meeting. Hubert seconded the motion. All ayes, motion carried.

Unfinished Business

- The council held some follow up discussion on water, sewer and streets proposed ordinance changes. A draft copy of all new ordinances will be completed by Simmering Cory.

New Business

- The council agreed to renew the SIMPCO membership for another year (\$685.60) to help with upcoming projects. Motion from Hubert to approve the membership, second from Hansen. All ayes, motion carried.

Revenues received by fund for June 2018:

General: \$7,524.62, Park: \$0.00, History Center: \$1,564.02, Road Use: \$2,743.24, Emergency: \$26.73, Local Option Sales Tax: \$4,223.61, Debt Service: \$576.97, Water: \$16,539.23, Water Sinking: \$4,370.10, Sewer: \$2,338.46, Sewer Sinking: \$510.00. Total Revenues: \$40,416.98

Messages and updates from mayor, council and staff

- Brouillette provided the council with an update from the Quasquicentennial committee and reviewed the proposed parade route with the council.
- Mayor Johnson discussed updates on manhole fixes on Carroll and Maple.
- Mayor Johnson discussed possibility of some street grinding to help move water.
- Dicks and Hansen provided an update on getting more pea gravel at the park and the possibility of adding a flag in the future.

The meeting was adjourned at 10:05pm on motion from Hansen and second from Hubert.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

CITY OF SALIX
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REGULAR MEETING - August 8, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, August 8, 2018. Council members present: Steve Hubert, Tim Skidmore, Jeremy Hansen, and Sharla Dicks. Council member Black was absent. Others present: Kathy Brouillette, Mike Lamoureux, Ron Stewart and Lt. Charlie Hertz.

Ordinances, Resolutions and Proclamations:

- Skidmore motioned to approve Resolution 2018-13, a resolution approving Iowa Department of Transportation Official Financial Report for City Streets and Parking for Fiscal Year 2018. Dicks seconded the motion. Roll call vote: Skidmore (aye), Dicks (aye), Hubert (aye) Hansen(aye), Black(absent). Resolution 2018-13 approved and adopted.

Lt. Hertz presented the July Sheriff Reports with the council.

Oral Requests and communication from audience:

- Ron Stewart approached the council to request that he leave the existing garage located at 206 Travis Street and fix any structural issues. The council was not in favor and asked that the garage be removed according to the residential purchase agreement. Ron also mentioned to the council that he will try to have the structures removed off the property by next Tuesday but might need an extra week (no later) due to some skid loader issues.

Staff Reports and Approval of Minutes

- Hubert made a motion to approve July financial reports as presented. Skidmore seconded. All ayes, motion carried.
- July claims were approved on motion from Skidmore and second from Hubert. All ayes, motion carried. Claims Approved: July 12 - August 8, 2018: AQUACHEM...chemicals...\$183.50, AT&T...cellphone...\$92.11, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$87.50, IA DNR...NPDES permit...\$210.00, EFTPS...taxes...\$1304.35, IA ONE CALL...locates...\$34.40, IPERS...retirement...\$1337.12, JR DUERKSEN TRUCKING...gravel haul...\$200.00, KATHY BROUILLETTE...125th kid games prizes reimbursement...\$124.92, LG EVERIST...gravel...\$1082.57, LONG LINES...phone...\$120.51, MARCO...copier contract...\$148.78, MENARDS...shop supplies...\$129.95, MIDAMERICAN...electric...\$1064.91, MIKE'S MINI MART...fuel...\$216.50, MUNICIPAL SUPPLY...water supplies...\$62.80, ROGERS I29...tire repair...\$50.45, SGT.

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COUNCIL MEETING MINUTES 2018**

BLUFF ADVOCATE...publications...\$93.00, SIMPCO...membership...\$685.60, SIOUXLAND DISTRICT HEALTH DEPT...concessions permit...\$33.50, SPEEDY ROOTER...water leaks & manhole locates...\$7087.15, TRIPLE C PEST CONTROL...fogging...\$625.00, USPS...postage...\$155.00, WALL OF FAME...hats for 125th...\$53.00. PAYROLL...\$218=98.91. FUND TOTALS: GENERAL: \$4942.67, PARK: \$1282.57, HISTORY CENTER: \$177.92, ROAD USE: \$2313.89, WATER: \$7257.12, SEWER: \$3314.87.

- July maintenance reports were approved on motion from Hubert. Hansen seconded. All ayes, motion carried.
- Dicks motioned to approve minutes from the July 11th council meeting. Hansen seconded the motion. All ayes, motion carried.

Unfinished Business

- The council reviewed some outstanding ordinance questions. Final revisions are being sent to Simmering Cory. A public hearing will be scheduled to adopt new ordinances.

New Business

- Hubert made a motion to approve a street grinding bid from Steinhoff Landscaping. Hansen seconded the motion. All ayes, motion carried.
- Skidmore made a motion to cancel our contract with Utility Service Co., Inc. Hubert seconded the motion. Brouillette will write up a resolution for council to approve that will approve a transfer of funds from water to money market account for anticipated media filter maintenance.
- Council tabled discussions to review and prioritize comp plan projects.
- Mayor Johnson reviewed with the council a purchase proposal from American Tower to purchase land and easements from the City. Hubert motioned to reject the purchase proposal. Skidmore seconded. All ayes, motion carried.

Revenues received by fund for July 2018:

General: \$3,682.98, History Center: \$400.00, Road Use: \$3,109.99, Emergency: \$12.90, Local Option Sales Tax: \$4,223.63, Debt Service: \$2,383.16, Water: \$13,514.94, Water Sinking: \$4,065.88, Sewer: \$2,479.65, Sewer Sinking: \$501.88. Total Revenues: \$34,375.01

Messages and updates from mayor, council and staff

The meeting was adjourned at 8:42pm on motion from Skidmore and second from Hansen.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

CITY OF SALIX
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REGULAR MEETING - September 12, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, September 12, 2018. Council members present: Steve Hubert, Tim Skidmore and Sharla Dicks. Council members Russell Black and Jeremy Hansen were absent. Others present: Kathy Brouillette, Mike Lamoureux, Lt. Charlie Hertz, Linda Cox and Denise Burkhart.

Ordinances, Resolutions and Proclamations:

- Skidmore motioned to approve Resolution 2018-14, a resolution authorizing the transfer of funds from water fund to money market for anticipated media filter water plant maintenance. Hubert seconded. Roll call vote: Skidmore (aye), Hubert (aye), Dicks (aye), Hansen (absent), Black (absent). Resolution 2018-14 approved and adopted.
- Hubert motioned to approve Resolution 2018-15, a resolution directing the city clerk to publish notice of hearing on the adoption of the proposed "code of ordinances of the city of Salix, Iowa". Skidmore seconded. Roll call vote: Hubert (aye), Skidmore (aye), Dicks (aye), Hansen (absent), Black (absent). Resolution 2018-15 approved and adopted.
- Resolution 2018-16, a resolution directing the clerk to publish notice of public hearing on the proposal to reduce the R1 bulk regulations lot width for one-family dwelling from 75 feet to 60 feet was approved on motion from Hubert and seconded by Dicks. Roll call vote: Hubert (aye), Dicks (aye), Skidmore (aye), Hansen (absent), Black (absent). Resolution 2018-16 approved and adopted.

Lt. Hertz presented the August Sheriff Reports with the council.

Oral Requests and communication from audience:

- Denise Burkhart approached the council on concerns regarding the proposed water ordinance that changes the homeowners responsibility of service lines. The proposed change will hold homeowners responsible for repairs from the water main to the home. Brouillette will contact IRWA to set up meeting with council on their insurance proposal.

Staff Reports and Approval of Minutes

- Hubert made a motion to approve August financial reports as presented. Skidmore seconded. All

CITY OF SALIX
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ayes, motion carried.

- August claims were approved on motion from Skidmore and second from Hubert. All ayes, motion carried. Claims Approved: August 10, 2018 - September 12, 2018: ANALYTICAL & CONSULTING SVCS...testing...\$36.50, AT&T...cellphone...\$46.03, CHN...garbage...\$1907.51, DATA TECH...user group meeting...\$95.00, ANNE HAMANN...clown for 125th...\$350.00, EFTPS...taxes...\$1344.18, HEARTLAND BACKFLOW...testing...\$140.00, IOWA ONE CALL...locates...\$47.40, IPERS...retirement...\$1370.74, JDH SERVICES...pea gravel delivery...\$100.00, KATHY BROUILLETTE...125th supplies...\$380.18, KELLEN MARSON...second payment hypnotist...\$400.00, LG EVERIST...pea gravel...\$547.43, LONG LINES...phone...\$117.57, MENARDS...shop supplies and picnic table repair...\$87.68, MIDAMERICAN...electric...\$1062.04, MIKE LAMOUREUX...drill charger...\$49.99, MIKE'S MINI MART...fuel...\$83.00, MITCHELL CONSTRUCTION...change order for manhole work...\$1600.00, ONE OFFICE SOLUTION...supplies...\$138.49, SALIX FIRE DEPT...city hall electric...\$48.57, SGT. BLUFF ADVOCATE...publication...\$61.65, SIMMERING CORY...codification...\$1700.00, THE SIGN SHOP...125th signs...\$385.20, TRIPLE C...pest control...\$500.00, USPS...stamps...\$50.00, UTILITY SERVICE CO...media filter contract...\$646.73, WALL OF FAME...125th shirts...\$309.00, WOODBURY COUNTY TREASURER...property taxes...\$1908.77, PAYROLL...\$5017.68. FUND TOTALS: GENERAL: \$9757.70, PARK: \$158.54, HISTORY CENTER: \$1444.20, ROAD USE: \$4410.5, WATER: \$3549.03, SEWER: \$1411.32.
- August maintenance reports were approved on motion from Hubert. Skidmore seconded. All ayes, motion carried. Mayor Johnson requested that Lamoureux talk to IRWA to see if they loan pumps to check accuracy of our water readings at plant and wells.
- Skidmore mentioned that the garage was still standing at 206 Travis Street despite the council informing Mr. Stewart at the last council meeting that it must be removed. Mayor Johnson asked Brouillette to follow up with our attorney on our course of action. Skidmore made a motion to approve the minutes of the August 8th council meeting. Dicks seconded. All ayes, motion carried.

Unfinished Business

- Due to lack of council present, the discussion of prioritizing SIMPCO projects was tabled to next council meeting.

New Business

- Skidmore made a motion to approve the temporary street closures for the parade route on September 22, 2018. Hubert seconded. All ayes, motion carried.
- The review of lagoon maintenance programs was tabled until full council and more information could be provided.
- Denny and Bonnie Brouillette requested that the council consider approval of tree planting in the parking area of 605 Aspen Street for Northern Red Oak and Norway Spruce. Skidmore motioned to approve the tree planting in the parking area, seconded by Hubert. All ayes, motion carried.
- Brouillette reviewed proposals from Marvin Planning Consultants and ISG for professional services for zoning ordinance updates. Skidmore motioned to approve the proposal from ISG, seconded by Dicks. All ayes, motion carried.

Revenues received by fund for August 2018:

General: \$3,455.22, Park: \$20.00, History Center: \$1,847.00, Road Use: \$4,220.82, Emergency: \$0.00, Local Option Sales Tax: \$3,990.20, Debt Service: \$591.41, Water: \$10,778.54, Water Sinking:

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\$4,065.88, Sewer: \$2,621.65, Sewer Sinking: \$501.88. Total Revenues: \$32,092.60

Messages and updates from mayor, council and staff

- Mayor Johnson provided updates on street grading efforts and the Lateral G contract agreement.

The meeting was adjourned at 8:15pm on motion from Skidmore and second from Dicks.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

REGULAR MEETING - October 10, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, October 10, 2018. Council members present: Steve Hubert, Tim Skidmore, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Mike Lamoureux and Lt. Charlie Hertz.

Public Hearing:

- Mayor Johnson opened the public hearing at 7:00pm to discuss the adoption of the proposed "Code of Ordinances of the City of Salix, Iowa" and the proposal to reduce the R1 Bulk Regulations Lot Width for one family dwelling from 75 feet to 60 feet.
- No citizens voiced an opinion for or against the proposals. No oral or written comments were received after the required notice was published in the Sgt. Bluff Advocate and posted in three places in Salix. Hubert made a motion to close the public hearing and Dicks seconded. At 7:10pm, Mayor Johnson declared the public hearing closed.

Ordinances, Resolutions and Proclamations:

- Skidmore motioned to approve the first reading of the proposed "Code of Ordinances of the City of Salix, Iowa" and Hubert seconded the first reading. Roll call vote: Skidmore (aye), Hubert (aye), Black (aye), Hansen (aye), Dicks (aye).
- Black motioned to approve the proposal to reduce the R1 Bulk Regulations Lot Width for one family dwelling from 75 feet to 60 feet and waive the second and third readings. Hubert seconded. Roll call vote: Black (aye), Hubert (aye), Skidmore (aye), Hansen (aye), Dicks (aye). Zoning Ordinance 2018-1 approved and adopted.

Lt. Hertz presented the September Sheriff Reports with the council.

Oral Requests and communication from audience: NONE

Staff Reports and Approval of Minutes

- Skidmore made a motion to approve September financial reports as presented. Black seconded. All ayes, motion carried.
- September claims were approved on motion from Skidmore and second from Black. All ayes, motion carried. Claims Approved: September 14, 2018 - October 10, 2018: AMERICAN SEPTIC..port a

CITY OF SALIX
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pots...\$205.00, AQUACHEM...chemicals...\$85.05, AT&T...cellphone...\$46.03, BOMGAARS...sprayer parts...\$21.98, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$155.50, DNR...dues...\$134.00, EFTPS...taxes...\$1352.07, FAREWAY...125th concessions and ice cream...\$710.92, FUN SERVICES...inflatables, games, tents and tables for 125th...\$1907.00, IA DEPT OF REVENUE...sales tax...\$1688.00, IA LEAGUE OF CITIES...budget workshop...\$45.00, IA ONE CALL...locates...\$25.00, IPERS...retirement...\$1364.54, KATHY BROUILLETTE...reimbursements for 125th...\$67.09, LP GILL...landfill...\$1727.88, MENARDS...bathroom light...\$19.49, MIDAMERICAN...electric...\$1062.09, MIKES MINI MART...fuel...\$74.50, ONE OFFICE SOLUTION...office supplies...\$57.10, RYAN PUBLISHING...125th ads...\$930.00, S&S...mower belt...\$38.35, SGT. BLUFF ADVOCATE...publications...\$139.50, SLOAN STATE BANK...loan payment...\$3745.16, STATE WITHOLDING...state tax...\$669.00, TRIPLE C PEST CONTROL...fogging...\$500.00, USPS...stamps...\$105.00, WOODBURY COUNTY TREASURER...property tax...\$15.00, PAYROLL...\$4842.19. FUND TOTALS: GENERAL: \$7903.22, PARK: \$10.97, HISTORY CENTER: \$3288.01, ROAD USE: \$2155.16, WATER: \$4784.79, WATER SINKING: \$3745.16, SEWER: \$1525.99, SEWER SINKING: \$1525.99.

- September maintenance reports were approved on motion from Hubert. Skidmore seconded. All ayes, motion carried. Lamoureux mentioned that IRWA was going to be out this week to look at meters at water plant. Lamoureux recommended that we utilize a vendor for spraying at the park since the city's sprayer is so small. Council agreed to hire a vendor to do this work. Lamoureux also recommended to discontinue collection of cans and bottles as it is too time consuming to separate. Mayor Johnson recommended that we communicate that the city will only be collecting aluminum cans going forward so that there is no separation required. Lamoureux and Brouillette will communicate this to residents.
- Brouillette provided the council with bulk water audit results which uncovered that some water theft had been occurring at the plant. It was recommended that we shut the water off and re-evaluate our procedures next spring.

Unfinished Business

- Brouillette provided council with wish list items and asked to review their priority. Mayor Johnson requested that Brouillette contact SIMPCO to see how many hours our membership would cover for projects.

New Business

- Mayor Johnson informed the council that he spoke to Mr. Stewart on September 14th and informed him that he was in violation of the terms of sale agreement and that the garage must be removed from the property at 206 Travis Street. Mr. Stewart informed Mayor Johnson that the garage would be removed before October 10th. The garage is still not removed. Mayor Johnson asked the council what they would like to do and they unanimously agreed that the city contact the city attorney regarding the violation of terms and proceed with next steps. Roll call vote: Hubert(aye), Skidmore(aye), Black(aye), Hansen(aye), Dicks(aye). Mayor Johnson instructed Brouillette to contact the city attorney.
- The Annual Financial Report for Fiscal Year ending June 30, 2018 was approved on motion from Hubert and second by Skidmore. All ayes, motion carried.
- Hubert motioned to approve a bid from Steinhoff Landscape and Construction of \$940 to grind gutter at Poplar and Travis Streets to improve drainage. Skidmore seconded. All ayes, motion carried.

Revenues received by fund for September 2018:

**CITY OF SALIX
COUNCIL MEETING MINUTES 2018**

General: \$3,455.22, Park: \$20.00, History Center: \$1,847.00, Road Use: \$4,220.82, Emergency: \$0.00, Local Option Sales Tax: \$3,990.20, Debt Service: \$591.41, Water: \$10,778.54, Water Sinking: \$4,065.88, Sewer: \$2,621.65, Sewer Sinking: \$501.88. Total Revenues: \$32,092.60

Messages and updates from mayor, council and staff

- The Zoning Ordinance Kickoff meeting is scheduled for November 15th at 6pm.

The meeting was adjourned at 8:40pm on motion from Skidmore and second from Hansen.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

SPECIAL MEETING - October 30, 2018

Mayor Johnson opened the special meeting of the Salix City Council at 7:00pm on Tuesday, October 30, 2018. Council members present: Steve Hubert, Tim Skidmore, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Lt. Armstrong, Deputy Brown, Matt and Meggan McDonald, Missy Byers, Brenda Smith, Zach Ulven and several members of the community.

Mayor Johnson reviewed details of the dog attacks on October 19th and October 22nd where dogs Apollo and Athena (Matt and Meggan McDonald owners) were found running at large and attacked three different individuals and their pets. The individuals and witnesses involved in the incident shared their statements of the events with the council.

Mayor Johnson read the letter addressed to the McDonald's that served as his order and notice that the dogs were being seized and impounded. Meggan McDonald wrote a letter to appeal the Mayor's order to remove one of the two dogs (Athena) from city limits. Mayor Johnson read the appeal letter aloud.

With no additional comments, Mayor Johnson asked for council vote to affirm or reverse his order to remove the animal from city limits. Roll call vote as follows: Hubert (affirm), Skidmore (affirm), Black (affirm), Dicks (affirm), Hansen (affirm).

Mayor Johnson made a recommendation that both Athena and Apollo be destroyed due to the seriousness of the injuries to the individuals and demise of one of the pets involved in the attacks. Mayor Johnson asked for council vote to affirm or reverse the order. Roll call vote as follows: Hubert (affirm), Skidmore (affirm), Black (affirm), Dicks (affirm), Hansen (affirm).

The meeting was adjourned at 7:40pm on motion from Skidmore and second from Black.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

CITY OF SALIX
COUNCIL MEETING MINUTES 2018

REGULAR MEETING - November 14, 2018

Mayor Pro Tem Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, November 14, 2018. Council members present: Steve Hubert, Tim Skidmore, Russell Black, Jeremy Hansen and Sharla Dicks. Mayor Johnson arrived at 7:05pm. Others present: Kathy Brouillette, Mike Lamoureux and Lt. Charlie Hertz.

Ordinances, Resolutions and Proclamations:

- Hubert motioned to approve the second reading of the proposed "Code of Ordinances of the City of Salix, Iowa" and Skidmore seconded. Roll call vote: Hubert(aye), Skidmore(aye), Black(aye), Hansen(aye), Dicks(aye).
- The council discussed the possibility of adding a "Keeping of Pit Bull" Ordinance to the proposed new ordinances. Council will review and vote on the proposed "Keeping of Pit Bull" ordinance at the December council meeting.

Lt. Hertz presented the October Sheriff Reports with the council.

Oral Requests and communication from audience: NONE

Staff Reports and Approval of Minutes

- Hubert made a motion to approve October financial reports as presented. Skidmore seconded. All ayes, motion carried.
- October claims were approved on motion from Skidmore and second from Black. All ayes, motion carried. Claims Approved: October 12, 2018 - November 14, 2018: ANALYTICAL & CONSULTING SERVICE...testing...\$83.50, AT&T...cellphone...\$46.21, BROWN SUPPLY CO...Gutter broom...\$187.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$275.00, EFTPS...fed/fica...\$1323.12, IA RURAL WATER ASSOC...dues...\$225.00, IPERS...retirement...\$1349.11, JDH SERVICES...spraying...\$225.00, KATHY BROUILLETTE...supplies and mileage reimbursement...\$140.12, LONG LINES...phone service (2 months)...\$246.52, MENARDS...shop supplies...\$40.82, MIDAMERICAN...electric...\$1031.45, MIKE'S MINI

**CITY OF SALIX
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MART...fuel...\$161.01, S&S EQUIPMENT...belt...\$56.25, SALIX FIRE DEPT...city hall electric...\$19.38, SGT. BLUFF ADVOCATE...publication...\$264.33, PAYROLL...\$4809.48. FUND TOTALS: GENERAL: \$5791.38, PARK: \$225.00, HISTORY CENTER: \$0, ROAD USE: \$2077.01, WATER: \$2984.30, SEWER: \$1525.99.

- Maintenance reports were approved on motion from Hubert. Skidmore seconded. All ayes, motion carried.
- Minutes from the previous meeting(s) were approved on motion from Dicks and second from Hubert.

Unfinished Business

New Business

- Mayor Johnson discussed options to improve drainage at the lagoon and will be working with contractors to have the ditches cleaned out this fall. Estimated cost is \$2000. Motion from Black to approve the work and second from Skidmore.

Revenues received by fund for October 2018:

General: \$32,050.03, Park: \$20.00, History Center: \$30.00, Road Use: \$2,502.15, Emergency: \$898.13, Local Option Sales Tax: \$3,990.21, Debt Service: \$12,991.98, Water: \$12,218.79, Water Sinking: \$4,065.88, Sewer: \$2,432.22, Sewer Sinking: \$501.88. Total Revenues: \$71,701.27

Messages and updates from mayor, council and staff

- Brouillette applied for ICAP grant which was approved in October. The \$1000 has been deposited into the park fund to offset costs of pea gravel from this spring.
- The Zoning Ordinance Kickoff meeting is scheduled for November 15th at 6pm. Open to the public.
- Mayor Johnson reminded council that performance reviews were being completed and that any employee performance feedback should be relayed to him.
- Mayor Johnson discussed tractor program by Case with council. Will follow up with more details.

The meeting was adjourned at 8:13pm on motion from Skidmore and second from Black.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk

CITY OF SALIX
COUNCIL MEETING MINUTES 2018

REGULAR MEETING - December 12, 2018

Mayor Johnson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, December 12, 2018. Council members present: Steve Hubert, Russell Black, Jeremy Hansen and Sharla Dicks. Tim Skidmore was absent. Others present: Kathy Brouillette, Mike Lamoureux, Joann Dandurand and Lt. Charlie Hertz.

Lt. Hertz presented the November Sheriff Reports with the council.

Ordinances, Resolutions and Proclamations:

- Ordinance 2018-1, an ordinance adopting the "Code of Ordinances of the City of Salix, Iowa" was approved on motion by Hubert and seconded by Dicks. Roll call vote: Hubert(aye), Black(aye), Hansen(aye), Dicks(aye), Skidmore(absent).
- The council discussed the possibility of adding a "Keeping of Pit Bull" Ordinance to the new ordinances. The discussion was tabled for January. Brouillette was asked to inquire with other towns and gather more information for January's council meeting.
- Ordinance 2018-2, an ordinance amending the Code of Ordinances of the City of Salix, Iowa by amending provisions pertaining to water rates was approved on motion by Hubert and seconded by Black. Roll call vote: Hubert(aye), Skidmore(aye), Black(aye), Hansen(aye), Dicks(aye). A second reading will take place at the January council meeting.
- Mayor Johnson read the Home Rule Proclamation in support of its 50th year in Iowa.
- Hubert made a motion to approve Resolution 2018-18 to approve 2019 wages for city employees. Black seconded the motion. Roll call vote: Hubert(aye), Skidmore(aye), Black(aye), Hansen(aye), Dicks(aye).

Lt. Hertz presented the November Sheriff Reports with the council.

Oral Requests and communication from audience:

Joann Dandurand addressed the council on the proposed Code of Ordinances questioning the

**CITY OF SALIX
COUNCIL MEETING MINUTES 2018**

homeowners responsibility of service line repairs, condition of the service line and the costs to repair. Brouillette is to inquire with insurance companies on coverages.

Staff Reports and Approval of Minutes

- Hubert made a motion to approve November financial reports as presented. Dicks seconded. All ayes, motion carried.
- November claims were approved on motion from Hubert and second from Black. All ayes, motion carried. Claims Approved: November 16, 2018 - December 12, 2018: ANALYTICAL CONSULTING SVC...testing...\$226.25, BANKER'S TRUST...loan interest...\$2727.50, CATALYST SOLUTIONS...email setup...\$70.00, CHN...garbage...\$1907.51, DATA TECH...annual dues...\$1637.60, EFTPS...taxes...\$1876.61, IOWA FINANCE AUTHORITY...loan interest...\$10,985.00, IPERS...retirement...\$1756.58, LONG LINES...phone...\$117.21, MIDAMERICAN...electric...\$1031.48, MIKE'S MINI MART...fuel...\$55.00, MUNGER, REINSCHMIDT & DENNE...farmer's district dues...\$1250.00, SALIX FIRE DEPT...city hall electric and fuel...\$499.36, SGT. BLUFF ADVOCATE...publication...\$51.75, LEE ENTERPRISES...website...\$250.00, SLOAN PULIC LIBRARY...dues...\$650.00, THE COMPUTER DOCTOR...computer fix...\$120.00, WOODBURY COUNTY...Poplar paving payment...\$5031.03, PAYROLL...\$2305.09. FUND TOTALS: GENERAL: \$7489.24, ROAD USE: \$2030.70, DEBT SERVICE: \$7758.53, WATER: \$2277.63, WATER SINKING: \$9590.00, SEWER: \$2031.87, SEWER SINKING: \$1395.00.
- Maintenance reports were approved on motion from Hubert. Black seconded. All ayes, motion carried.
- Minutes from the previous meeting were approved on motion from Hubert and second from Black.

Unfinished Business

- Mayor Johnson discussed Vetter Equipment Tractor lease option with council and recommended the City wait on agreeing to any lease terms for the time being.

New Business

- No changes to P&Z, Board of Adjustments and Department Heads for 2019.
- Black made a motion to approve council wages for calendar year ending 2018. Hansen seconded the motion. All ayes, motion carried.
- Hansen motioned to approve liquor license for Walker's, seconded by Dicks. All ayes, motion carried.
- The agreement for animal shelter for stray animals with Siouxland Humane Society was approved on motion from Hubert and second by Hansen. All ayes, motion carried.

Revenues received by fund for November 2018:

General: \$10,480.02, Road Use: \$3,786.52, Emergency: \$164.25, Local Option Sales Tax: \$5,967.19, Debt Service: \$3,101.60, Water: \$10,564.41, Water Sinking: \$4,065.88, Sewer: \$2,237.64, Sewer Sinking: \$501.88. Total Revenues: \$40,869.39

Messages and updates from mayor, council and staff

- City Hall hours for week of Christmas will be reduced. Work schedule posted on office door.
- Lamoureux will also be reducing hours from 40 per week to between 32 and 36 hours on a regular

CITY OF SALIX
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basis.

The meeting was adjourned at 8:50pm on motion from Black and second from Hubert.

Stanley Johnson, Mayor

Attest: _____
Kathy Brouillette, Clerk