



SALIX COUNCIL MEETING AGENDA
Wednesday, January 14th, 2026 7pm

1) CALL TO ORDER

Roll Call: Gene Monk, Nick Black, Denise Burkhart, Emily Clayton, Brenda Smith-Hansen

2) WOODBURY COUNTY [SHERIFF REPORT](#)

3) PUBLIC FORUM (*Presentations under Public Forum shall be limited to five (5) minutes per individual or group*)

4) UPDATES

- a. Public Works: Meter Installation Updates
- b. Clerk: Budget Needs. Generator Grant update
- c. Mayor/Council:
- d. Engineer Updates:

5) RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

- a. [Resolution 2026-1](#) Resolution approving 2025 Wages
- b. [Resolution 2026-2](#) Resolution setting City Attorney rate

6) CONSENT AGENDA (*All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately*)

- a. Approval of financial reports ([Treasurer's Report](#), [Revenue Report](#), [Expense Report](#))
- b. Approval of bills and payroll
- c. Approval of [December 10th](#) council meeting minutes
- d. Approval of Public Works Reports ([Water MOR](#), [Wastewater MOR](#), [Water Loss Report](#))
- e. Approval of moving November 11 Council Meeting to November 12th, due to Veteran's Day

Holiday

- f. Council to approve appointment of Jesse Duerksen to Planning & Zoning Board
- g. Tax [Abatement](#) Approvals

7) OLD BUSINESS

a. Aspen Development updates - Service application for the Sewer Lift Station has been received by MidAmerican.

8) NEW BUSINESS

9) SALIX DRAINAGE DISTRICT

- a. Classification Report

10) ADJOURNMENT

SALIX COUNCIL MEETING AGENDA
Wednesday, February 11, 2026 7pm



1) CALL TO ORDER

Roll Call: Gene Monk, Nick Black, Denise Burkhart, Emily Clayton, Brenda Smith-Hansen

2) WOODBURY COUNTY [SHERIFF REPORT](#)

3) PUBLIC FORUM (*Presentations under Public Forum shall be limited to five (5) minutes per individual or group*)

4) UPDATES

- a. Public Works: Meter Install Update. Monthly Checklist Created? Manual?
- b. Clerk: Applied for 2 grants: Water Fountain through AARP, downpayment on generator through Farm Credit. Metering Technology gave us "credit" for the 80 meters we returned. 11 customers signed up for Eye On Water. Another leak caught through website.
- c. Mayor/Council: Salix Growth [Plan](#) (motion)
- d. Engineer Updates:

5) RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

6) CONSENT AGENDA (*All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately*)

- a. Approval of financial reports ([Treasurer's Report](#), [Revenue Report](#), [Expense Report](#))
- b. Approval of bills and payroll
- c. Approval of council [meeting minutes](#)
- d. Approval of Public Works Reports ([Water MOR](#), [Wastewater MOR](#), [Water Loss Report](#))

7) OLD BUSINESS

- a. Fire Hydrant Replacement [Bid](#) – Mitchell Contracting (motion)
- b. Aspen Development Updates - planning on building 2 units this Spring. Possibly 3 if time allows.

8) NEW BUSINESS

- a. Council to Order Public Notice for FY26 Budget Amendment to be held on March 11, 2026 (motion)
- b. Triple C Pest Control Spraying [Bid](#) for 2026 (motion)
- c. Discuss contract with JBE. Do we terminate or extend? (motion)
- d. Mitigation Plan Amendments: [Generator](#), [Fire Hydrants](#) (motion)

9) SALIX DRAINAGE DISTRICT

- a. Set date for [Classification](#) Public Hearing

10) ADJOURNMENT



SALIX COUNCIL MEETING AGENDA
Wednesday, March 11, 2026 7:00pm

1) CALL TO ORDER

Roll Call: Gene Monk, Nick Black, Denise Burkhart, Emily Clayton, Brenda Smith-Hansen

2) WOODBURY COUNTY SHERIFF [REPORT](#)

3) PUBLIC FORUM (*Presentations under Public Forum shall be limited to five (5) minutes per individual or group*)

4) UPDATES

- a. Public Works: Meter Install [Update](#),
- b. Clerk: Applying for grant through MRHD for Fire Hydrants, & ICAP for Road Signs
- c. Mayor/Council:
- d. Engineer Updates:

5) RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

6) CONSENT AGENDA (*All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately*)

- a. Approval of financial reports ([Treasurer's Report](#), [Revenue Report](#), [Expense Report](#))
- b. Approval of bills and payroll
- c. Approval of council [meeting minutes](#) for February 11th
- d. Approval of Public Works Reports ([Water MOR](#), Wastewater MOR, Water Loss Report)

7) OLD BUSINESS

- a. Fire Hydrant Replacement Bid – Mitchell Contracting (motion)

8) NEW BUSINESS

- a. Derek Stanfield with Salix Fire Dept.
- b. Goodin Insurance [Quote](#)
- c. Council to set Public Hearing for FY27 [Property Tax](#) for April 8, 2026 at 6:30pm (motion)
- d. Council to set Public Hearing for FY26 Amendment for April 8, 2026 at 7pm (motion)
- e. Mitchell Contracting Water Main Break Permanent Fix [Bid](#)
- f. Zeisler Construction Water Main Break Perm. Fix [Bid](#)

9) SALIX DRAINAGE DISTRICT

- a. [Public Hearing](#) Notice Mailed out Feb 18th, & sent to Advocate. Published Feb 26th.

10) ADJOURNMENT



SALIX COUNCIL MEETING AGENDA
Wednesday, April 8, 2026 7:00pm

1) CALL TO ORDER

Roll Call: Gene Monk, Nick Black, Denise Burkhart, Emily Clayton, Brenda Smith-Hansen

2) WOODBURY COUNTY [SHERIFF REPORT](#)

3) PUBLIC FORUM (*Presentations under Public Forum shall be limited to five (5) minutes per individual or group*)

4) PUBLIC HEARING

- a. Public Hearing on the FY26 Budget Amendment
- b. Public Hearing over Applications for Voluntary Annexation to Salix

5) UPDATES

- a. Public Works: [Meter Install Update](#). Part Timer gave his 2 weeks notice
- b. Clerk: ICAP Grant for Road Signs, approved! Considering moving Meter Readings to 20th of month. *Give additional time for mailing both ways.* Explain [water rate changes](#) & [why](#)
- c. Mayor/Council:
- d. Engineer Updates:

6) RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

- a. [Resolution 2026-4](#) Adopting FY26 Budget Amendment (roll call)
- b. [Resolution 2026-3](#) approving Voluntary Annexation [Applications](#) (roll call)
- c. [Ordinance 2026-1](#) first reading amending water rates (roll call)
- d. [Resolution 2026-7](#) Proposed Fee Schedule (roll call)

7) CONSENT AGENDA (*All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately*)

- a. Approval of financial reports ([Treasurer's Report](#), [Revenue Report](#), [Expense Report](#))
- b. Approval of bills and payroll
- c. Approval of council [meeting minutes](#)
- d. Approval of Public Works Reports ([Water MOR](#), Wastewater MOR, Water Loss Report)

8) OLD BUSINESS

- a. Aspen Development Updates - [Building Permit](#) received and approved 3/30/26

9) NEW BUSINESS

- a. Council to set PY27 Budget Hearing adoption Public Hearing for Wednesday April 22, 2026
7:00pm (motion)
- b. Salix Fire Dept. - Re-zoning 3 Talbot Street lots from Low Density Res. (R-1) to Central Business (CB), Maintenance Shed

- c. Hire Part Time help?

10) SALIX DRAINAGE DISTRICT

- a. Set a date for the bid opening meeting. (40+ days notice) *May 26 minimum*

11) ADJOURNMENT

SALIX COUNCIL MEETING AGENDA
Wednesday, April 22nd, 2026 7pm



1) To Call Council Meeting to Order

- a. Roll Call: Gene Monk, Nick Black, Denise Burkhart, Emily Clayton, Brenda Smith-Hansen

2) Public Hearing Proposed FY27 Budget

- a. Public Hearing to discuss maximum [FY27 Budget](#) for fiscal year 2027
- b. Motion to Close - Mayor to declare the Public Hearing Closed.

3) RESOLUTION

- a. [Resolution 2026-5](#) Adopting FY27 Budget (roll call)

3) Adjourn

SALIX COUNCIL MEETING AGENDA
Wednesday, May 13th, 2026 7:00pm



1) CALL TO ORDER

Roll Call: Gene Monk, Nick Black, Denise Burkhart, Emily Clayton, Brenda Smith-Hansen

2) WOODBURY COUNTY [SHERIFF REPORT](#)

3) PUBLIC FORUM (*Presentations under Public Forum shall be limited to five (5) minutes per individual or group*)

45 minutes maximum for Public Forum portion (*Iowa Code 21.7*)

4) PUBLIC HEARING

- a. [Public Hearing](#) on Zoning Change Application for Fire Dept.

5) UPDATES

- a. [Public Works](#): Part Time hiring decision. Repair current mower engine? Or replace engine?
- b. [Clerk](#): Working on BRIC grant with SIMPCO. Westwood Students Work Day May 21st & 22nd. Clean up Days May 29th - 31st. Rummage June 5th & 6th
- c. [Mayor/Council](#): Annexed land update
- d. [Engineer Updates](#):

6) RESOLUTIONS, ORDINANCES, & PROCLAMATIONS

- a. Res. [2026-8](#) Adoption of the 2026 HMP (roll call vote)
- b. Res. [2026-9](#) Lien on Property (roll call)
- c. [Ordinance 2026-2](#) Changes to Salix Ordinance Map (roll call)
- d. *Right to waive 2nd and 3rd readings of zoning ordinance and map if Council desires (roll call)*

7) CONSENT AGENDA (*All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately*)

- a. Approval of financial reports ([Treasurer's Report](#), [Revenue Report](#), [Expense Report](#))
- b. Approval of bills and payroll
- c. Approval of council [meeting minutes](#)
- d. Approval of Public Works Reports ([Water MOR](#), [Wastewater MOR](#), [Water Loss Report](#))

8) OLD BUSINESS

3 remaining Curb Stop repairs

9) NEW BUSINESS

Prepare & submit Grant Application to FEMA BRIC not to exceed \$128,000 (motion)
Approve the [DOT Roads Agreement](#) (motion)
Council to set Public Hearing for FY27 Budget May 27th at 6pm (motion)
Ordinance Updates & Timeline

10) SALIX DRAINAGE DISTRICT

[Public Hearing](#) on Bid Opening - June 10th

11) ADJOURNMENT