

**CITY OF SALIX
COUNCIL MEETING MINUTES 2020**

REGULAR MEETING - January 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 8th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Mike Lamoureux, Dennis Butler, Keith Radig and Lt. Charlie Hertz.

- There were no oral requests or comments from the audience.
- Dennis Butler and Keith Radig discussed the challenges of today's current jail and discussed evaluations of options available for the LEC to include remodeling the current LEC and/or constructing a new one.
- Ordinance 2020-1, an ordinance amending the Code of Ordinances of the City of Salix, Iowa by amending provisions pertaining to operating budget preparation approved on motion by Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye). Mayor Skidmore declared Ordinance 2020-1 passed and approved. The second and third readings were waived on motion by Black and seconded by Burkhart. Roll call vote: Black (aye), Burkhart (aye), Ronfeldt (aye), Dicks (aye), Hansen (aye).
- Resolution 2020-1 to approve 2019 wages was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye). Mayor Skidmore declared Resolution 2020-1 passed and approved.
- Resolution 2020-2 to set time and place for public hearing to adopt maximum property tax dollar resolution for Wednesday, February 12th at 7pm was approved on motion from Dicks, seconded by Burkhart. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye).
- December financial reports and December claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 12/13/19 - 1/8/20: ANALYTICAL & CONSULTING SERVICES...testing...\$122.25, AT&T...cellphone...\$65.47, CATALYST...PC setup...\$875.00, CHN...garbage...\$1907.51, EFTPS...taxes...\$1431.70, IA DEPT OF REVENUE...taxes...\$1441.00, IPERS...retirement...\$759.09, KATHY BROUILLETTE...paint & supplies...\$131.57, LP GILL...landfill...\$1762.37, MIDAMERICAN...electric...\$1145.24, MIKE'S MINI MART...fuel...\$71.50, MUNGER, REINSCHMIDT & DENNE...Drainage fees...1250.00, OFF OF COMMISSIONER ELECTIONS...election fees...\$438.82, ROGER'S I29...battery for pickup...\$175.95, SGT. BLUFF ADVOCATE...publication...\$58.75, SLOAN PUBLIC LIBRARY...dues...\$675.00, SOOLAND BOBCAT...oil...238.32, STATE W/H...tax...\$718.00, UMB BANK...bond fees...\$250.00, USPS...postage...\$160.00, WOODBURY COUNTY TREASURER...property tax...\$77.00, PAYROLL...\$1933.24. FUND TOTALS: GENERAL: \$8717.92, ROAD USE: \$1744.86, DEBT SERVICE: \$250.00, WATER: \$3296.74, SEWER: \$1714.26.
- Lt. Hertz presented the Sheriff Report with the council.
- Hansen motioned to approve the water, sewer and maintenance reports. Dicks seconded. All ayes, motion carried.
- Minutes from the December 11th council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve the fogging contract with Triple C Pest Control for May-Sept 2020. Seconded by Black. All ayes, motion carried.

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- Brouillette initiated discussion with council regarding city projects and expenses for FY20 amended budget and FY21 budget.

Revenues received by fund for December 2019:

General: \$8,022.40, Road Use: \$2,212.29, Emergency: \$127.15, Local Option Sales Tax: \$4,046.62, Debt Service: \$6,035.82, Cap Improvement/Equipment: \$628.05, Water: \$12,406.66, Water Sinking: \$3,758.96, Sewer: \$3,508.01, Sewer Sinking: \$493.75. Total Revenues: \$41,239.71

The meeting was adjourned at 8:48pm on motion from Burkhardt and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

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REGULAR MEETING - February 12, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 12th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Council member Black was absent. Others present: Kathy Brouillette, Jake Goodin and Lt. Charlie Hertz.

- There were no oral requests or comments from the audience.
- Lt. Hertz presented the Sheriff Report with the council.
- Dicks approved insurance proposal presented by Goodin Insurance. Ronfeldt seconded. All ayes, motion carried.
- Mayor Skidmore opened the public hearing at 7:15pm to approve the proposed maximum property tax dollars for FY21.
- No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Dicks made a motion to close the public hearing and Ronfeldt seconded. Mayor Skidmore declared the public hearing closed.
- Resolution 2020-3, a resolution approving maximum property tax dollars for fiscal year 2021 was approved on motion from Burkhart and seconded by Ronfeldt. Roll call vote: Burkhart (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye), Black (absent). Mayor Skidmore declared Resolution 2020-3 passed and approved.
- Resolution 2020-4, a resolution authorizing city clerk to publish notice of proposed property sale was motioned by Burkhart and seconded by Ronfeldt. Roll call vote: Burkhart (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye), Black (absent). Mayor Skidmore declared Resolution 2020-4 passed and approved.
- January financial reports and claims were approved on motion from Burkhart. Dicks seconded. All ayes, motion carried. Claims Approved: 1/10/20 - 2/12/20: AQUACHEM...chemicals...\$504.49, AT&T...cellphone...\$61.46, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$108.50, EFTPS...taxes...\$1214.52, ISG...zoning updates...\$325.00, IMFOA...dues...\$50.00, IPERS...retirement...\$749.15, KATHY BROUILLETTE...mileage to Merville Census Meeting...\$36.22, LONG LINES...phone...\$248.75, MARCO...copier contact...\$226.29, MIDAMERICAN...electric...\$1151.64, MIKE'S MINI MART...fuel...\$102.00, OFFICE OF AUDITOR OF THE STATE...periodic exam fee...\$900.00, ONE OFFICE SOLUTION...office supplies...\$265.46, SALIX FIRE DEPT...city hall electric...\$43.90, SERGEANT BLUFF ADVOCATE...publications...\$150.90, PAYROLL...\$4643.34. FUND TOTALS: GENERAL: \$6930.44, ROAD USE: \$1776.34, WATER: \$2860.35, SEWER: \$1122.00.
- Water, Sewer and Maintenance reports were unavailable.
- Minutes from the January 8th council meeting were approved on motion from Burkhart. Hansen seconded the motion. All ayes, motion carried.
- The council ordered a notice of public hearing to be held March 11, 2020 to approve the proposed budget for FY21 and budget amendments for FY20. Motioned by Dicks, seconded by Burkhart. All

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ayes, motion carried.

- Burkhart motioned to approve a building permit for Bob Brouillette (702 Willow) for the addition of a 28x44 single family dwelling attached to 702 Willow. Ronfeldt seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve bid for new roof on park concessions/restrooms building from Walker Brothers Roofing. Ronfeldt seconded. All ayes, motion carried.
- Mayor Skidmore reviewed letter from Ericksen Elevator on their clean-up efforts of the property. The council appreciates the efforts to start the clean-up, and will follow up with Ericksen on specific timeframes for completion.
- Mayor Skidmore discussed the idea of the council considering the sale of the city's corner lot at 302 Tipton Street and requested it be added to the agenda for the March 11th council meeting.

Revenues received by fund for January 2020:

General: \$4,767.02, Road Use: \$4,320.68, Emergency: \$32.48, Local Option Sales Tax: \$4,046.64, Debt Service: \$5,630.08, Cap Improvement/Equipment: \$404.66, Water: \$10,985.94, Water Sinking: \$3,758.96, Sewer: \$2,941.16, Sewer Sinking: \$493.75. Total Revenues: \$37,381.37

The meeting was adjourned at 8:30pm on motion from Burkhart and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

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REGULAR MEETING - March 11, 2020

Mayor Pro Tem Black opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, March 11th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen, Sharla Dicks. Mayor Skidmore was absent. Others present: Kathy Brouillette, Mike Lamoureux, Eric, Vickie and Kyle Eliason, Bret Steinhoff and Lt. Charlie Hertz.

- Kyle Eliason addressed the council on an Eagle Scout project for a can redemption center to be located behind the Community Center. The council unanimously approved the project as long as the fire department was also in agreement with its location.
- Bret Steinhoff approached the council on the possibility of selling the city empty lot to expand his business with a new 42 x 96 Morton building with four stalls, hook up to city water and sewer and no moving of the city's electronic sign. The council requested a closed session meeting on Wednesday, March 18th at 7pm to discuss in more detail. If the council chooses to sell the lot a public hearing will be scheduled.
- Lt. Hertz presented the Sheriff Report with the council.
- Mayor Pro Tem Black opened the public hearing on the proposed FY20 amended budget, FY21 budget and proposed property sale of 206 Travis Street. No citizens voiced an opinion for or against the proposals. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Dicks made a motion to close the public hearing and Burkhart seconded. All ayes. Mayor Pro Tem Black declared the public hearing closed.
- Resolution 2020-5, a resolution amending the annual budget amendments for the fiscal year ending June 30, 2020 was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Mayor Pro Tem Black declared Resolution 2020-5 passed and approved.
- Resolution 2020-6, a resolution a resolution adopting the annual budget for fiscal year ending June 30, 2021 was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Mayor Pro Tem Black declared Resolution 2020-6 passed and approved.
- Resolution 2020-7, a resolution authorizing sale of property at 206 Travis Street was not reviewed as no sealed bids were received.
- February financial reports were approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried.
- Claims were approved on motion from Burkhart. Hansen seconded. All ayes, motion carried. Claims Approved: 2/14/2020-3/11/2020: ANALYTICAL & CONSULTING SERVICES...testing...\$40.50, AT&T...cell phone...\$61.46, CATALYST...email issues...\$130.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$1798.75, EFTPS...taxes...\$1351.46, GOODIN INSURANCE...city insurance...\$7934.00, IMWCA...volunteer coverage...\$100.00, IPERS...retirement...\$855.06, LONG LINES...phone service...\$120.92, MIDAMERICAN...electric...\$1153.37, MIKES MINI MART...fuel for pickup...\$51.00, SALIX FIRE DEPT...city hall electric...\$36.91, SGT. BLUFF ADVOCATE...publication...\$368.73, USPS...postage...\$160.00,

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PAYROLL...\$4413.66. FUND TOTALS: GENERAL: \$15274.15, ROAD USE: \$1689.56, WATER: \$2346.65, SEWER: \$1175.97.

- January and February Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Hansen. All ayes, motion carried.
- Minutes from the February 12th council meeting were approved on motion from Dicks. Hansen seconded the motion. All ayes, motion carried.
- Burkhart motioned and Hansen seconded the approval of Councilmen Randy Ronfeldt to be authorized signer on the accounts held at Pioneer Bank and Stanley Johnson to be removed as an authorized signer. Authorized signers, Kathy Brouillette, Tim Skidmore and Russell Black will continue to be signers on the account.
- An additional review of 702 Willow Street building permit was addressed with the council to include that the house will face Elm Street and setbacks will align with the 401 Elm Street. Council agreed with this revision and stands behind original approved on 2/11/20.
- Brouillette mentioned that Census invitations will be mailed Mid-March and asked for council's help in ensuring that we get a complete count as it is critical to our funding.
- The City of Salix thanks the Small Family for their donation of new basketball hoops to the City Park and the individuals that helped erect them. Pickleball court will be coming this Spring.

Revenues received by fund for February 2020:

General: \$5,648.85, Park: \$220.00, Road Use: \$3,443.91, Emergency: \$28.13, Local Option Sales Tax: \$3,420.18, Debt Service: \$592.74, Cap Improvement/Equipment: \$404.66, Water: \$10,742.40, Water Sinking: \$3,758.96, Sewer: \$3,193.49, Sewer Sinking: \$493.75. Total Revenues: \$31,947.07

The meeting was adjourned at 8:50pm on motion from Hansen and seconded by Ronfeldt.

Attest: _____

Tim Skidmore, Mayor

Kathy Brouillette, Clerk

**CITY OF SALIX
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REGULAR MEETING - April 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, April 8th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette.

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- No citizens were present to address the council.
- March financial reports and claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 3/12/2020-4/8/2020: AQUACHEM...chemicals...\$115.07, AT&T...cell phone...\$61.46, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$240.50, EFTPS...taxes...\$1217.80, IA DEPT OF REVENUE...quarterly sales tax...\$1431.00, IPERS...retirement...\$722.96, KATHY BROUILLETTE...mileage reimbursement...\$18.40, LONG LINES...phone service...\$121.43, MIDAMERICAN...electric...\$1152.85, MIDLAND SCIENTIFIC...chemicals...\$329.48, MIKES MINI MART...fuel for pickup...\$64.00, SALIX FIRE DEPT...city hall electric...\$27.52, SGT. BLUFF ADVOCATE...publication...\$63.80, TETON ENTERPRISES...crushed concrete...\$319.00. PAYROLL...\$2593.76. FUND TOTALS: GENERAL: \$6499.85, ROAD USE: \$1276.16, WATER: \$3512.52, SEWER: \$886.38.
- March Water, Sewer and Maintenance reports were approved on motion from Black and seconded by Hansen. All ayes, motion carried.
- Minutes from the March 11th council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- The council revisited minimum purchase and completion dates for land purchase agreement for both commercial and residential property. Brouillette will ask city attorney to draw up new paperwork with revisions.
- The council agreed to postpone the Spring Clean up with a future date to be determined.
- Burkhart volunteered to represent council on Farmer's Drainage District call on April 9th.

Revenues received by fund for March 2020:

General: \$6,055.67, Park: \$30.00, Road Use: \$1,415.02, Emergency: \$72.57, Local Option Sales Tax: \$3,420.18, Debt Service: \$1,594.25, Cap Improvement/Equipment: \$342.01, Water: \$10,793.76, Water Sinking: \$3,758.96, Sewer: \$2,959.51, Sewer Sinking: \$493.75. Total Revenues: \$30,935.68

The meeting was adjourned at 8:32pm on motion from Burkhart and seconded by Hansen.

Attest: _____

Tim Skidmore, Mayor

Kathy Brouillette, Clerk

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SPECIAL MEETING - April 27, 2020

Mayor Skidmore opened the special meeting of the Salix City Council at 7:00pm on Monday, April 27th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, David Glieser and David Briese (via phone).

- David Glieser, Woodbury County Economic Development, spoke to the council on behalf of a developer who is interested in developing \$180k+ homes on lots in smaller towns in Woodbury County.
- The council reviewed and discussed an offer from Barb and Richard Parker to purchase the lot at 206 Travis St.
- Mayor Skidmore received a request from a homeowner to forgive water/sewer monthly fees while they were remodeling a home. Council unanimously agreed to continue to charge monthly water/sewer fees and requested Clerk to send letter to homeowners of the decision.
- The commercial land purchase agreement was approved on motion from Burkhart and seconded by Black. Ayes: Burkhart, Black, Ronfeldt, Hansen. Nays: Dicks.
- The residential land purchase agreement was approved on motion from Burkhart and seconded by Black. All ayes, motion carried.
- Resolution 2020-8, a Resolution Authorizing City Clerk to Publish Notice of Proposed Property Sale for the residential property was tabled for further discussion.
- Resolution 2020-9, a Resolution Authorizing City Clerk to Publish Notice of Proposed Property Sale for the commercial property was approved on motion from Black and seconded by Burkhart. Ayes: Black, Burkhart, Ronfeldt, Hansen. Nays: Dicks. The council asked that the clerk to advertise the public notice of property sale in the Sloan Starlet and Sgt. Bluff Advocate.
- Burkhart provided an update to the council on the Farmer's Drainage District meeting she attended on April 9th.
- Brouillette notified council that a fence surrounding the pickleball and basketball courts will be installed the week of May 11th. A new 3 coat color surface will be applied to the sport court and new pickleball nets installed. Mayor Skidmore is looking into security measures to prevent further vandalism at the park.

The meeting was adjourned at 8:37pm on motion from Hansen and seconded by Burkhart.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

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REGULAR MEETING - May 13, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, May 13th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black and Sharla Dicks. Jeremy Hansen was absent. Others present: Kathy Brouillette, Kevin Nelson, Bret Steinhoff and Major Todd Wieck.

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Kevin Nelson asked the council to address nuisance at 303 Travis St. Council instructed the clerk to send a letter to the homeowner. Nelson also stated that he hired a plumber to re-direct water from going to the street into his yard. This will help reduce the amount of water in that intersection this summer.
- Mayor Skidmore reviewed proposal from Robert and Eddie Dandurand for sale of lot at 206 Travis Street.
- Mayor Skidmore opened the public hearing for proposed sale of 302 and 306 Tipton Street. No citizens voiced an opinion for or against the proposals. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Mayor Skidmore declared the public hearing closed.
- Burkhart made a motion to approve the land purchase agreement from Bret Steinhoff/Acquire Properties LLC. Black seconded. Ayes: Burkhart, Black, Ronfeldt. Nays: Dicks Absent: Hansen.
- Resolution 2020-10, a resolution authorizing property sale to Bret Steinhoff/Acquire Properties LLC was approved on motion from Burkhart, seconded by Black. Ayes: Burkhart, Black, Ronfeldt. Nays: Dicks Absent: Hansen. Resolution 2020-10 passed and approved. The council gave permission to Steinhoff to start working on his project based on the building permit previously reviewed in March.
- Resolution 2020-11, a resolution of support for a workforce housing tax incentive program application to the Iowa Economic Development Authority was approved on motion from Burkhart and seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Dicks, Black. Absent: Hansen.
- April financial reports and claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 4/10/2020-5/13/2020: AT&T...cellphone...\$61.30, CHN...garbage services...\$1907.51, CRARY HUFF...legal services...\$3197.00, EFTPS...taxes...\$1084.35, IPERS...retirement...\$675.36, KATHY BROUILLETTE...reimbursement for security cameras at park...\$273.91, LONG LINES...phone service...\$120.11, MARCO...copier contract...\$226.29, MIDAMERICAN...electric...\$1171.31, MIKES MINI MART...fuel...\$25.00, RIVERSIDE TECHNOLOGIES INC...firewall...\$785.00, RYAN PUBLISHING...publication...\$81.60, SALIX FIRE DEPT...city hall electric...\$23.82, USPS...stamps...\$105.00, UTILITY EQUIPMENT COMPANY...fire hydrant parts...\$124.85, WALKER BROTHERS ROOFING...park roof labor...\$1000.00, PAYROLL: \$4082.02. FUND TOTALS: GENERAL: \$8635.25, PARK: \$1273.91, ROAD USE:

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\$1556.79, WATER: \$2354.02, SEWER: \$1124.47.

- April Water, Sewer and Maintenance reports were approved on motion from Black and seconded by Ronfeldt. All ayes, motion carried.
- Minutes from the April 8th and April 27th council meeting were approved on motion from Dicks. Black seconded the motion. All ayes, motion carried.

- Mayor Skidmore provided an update on the sports court and stated that the city will be installing high resolution security cameras to protect the investment from our donors.
- Mayor Skidmore discussed hiring Justin Mitchell for building inspection services for the city. Burkhart made motion to approve the hiring, seconded by Dicks. Aye from Ronfeldt, Black abstained.
- Mayor Skidmore discussed purchases/projects that need to be made prior to end of fiscal year.
- Brouillette informed council that we have purchased a new weather siren. The council was in agreement of the recommendation from Fire Department of the new placement of the weather siren to be located behind community center building with access to electrical inside the building. Siren is on order and expected to ship in approximately 8 weeks.
- Brouillette asked the council for their help in increasing awareness for the 2020 Census and encourage residents to participate for an accurate population count to maximize federal funding.
- Major Todd Wieck arrived around 8pm to speak to the council about his candidacy for Sheriff.

Revenues received by fund for April 2020:

General: \$28,133.62, Sports Court: \$1,000.00, Road Use: \$3,770.92, Emergency: \$767.23, Local Option Sales Tax: \$3,420.18, Debt Service: \$595.28, Cap Improvement/Equipment: \$684.02, Water: \$12,881.37, Water Sinking: \$3,758.96, Sewer: \$3,604.73, Sewer Sinking: \$493.75. Total Revenues: \$59,110.06

The meeting was adjourned at 8:17pm on motion from Black and seconded by Burkhart.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
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REGULAR MEETING - June 10, 2020

Mayor Pro Tem Black opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, June 10, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Mayor Skidmore was absent. Others present: Kathy Brouillette and Steve Hubert.

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Resolution 2020-12, a resolution authorizing city clerk to make the appropriate interfund transfers of sums and record the same in the appropriate manner for FY20 for the City of Salix, IA was approved on motion from Burkhart, seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Hansen Dicks. Resolution 2020-12 passed and approved.
- May financial reports were approved on motion from Dicks. Hansen seconded. All ayes, motion carried.
- Bills to be paid were approved on motion from Burkhart, seconded by Hansen. Claims Approved: 5/15/2020-6/10/2020: AT&T...cellphone...\$61.30, BARCO...locator...\$1399.00, BOMGAARS...Weed kill...\$58.98, CARDIS...sports court fence...\$7232.46, CHN...garbage services...\$1907.51, CRARY HUFF...legal services...\$1550.00, EFTPS...taxes...\$1706.29, IPERS...retirement...\$1101.90, JDH SERVICES...spraying for park...\$250.00, JEREMY HANSEN...reimbursement chemicals...\$118.24, JR DUERKSEN TRUCKING...crushed concrete hauling...\$125.00, LONG LINES...phone service...\$126.10, MENARDS...dehumidifer...\$193.62, MIDAMERICAN...electric...\$1172.25, MIDWEST TENNIS AND TRACK...colorcoat and lines for sports court...\$11460.00, MIKE LAMOUREUX...reimburse for lawn mower tire...\$46.55, MIKES MINI MART...fuel...\$22.50, MUNICIPAL SUPPLY, INC...water meters...\$396.00, ONE OFFICE SOLUTION...office supplies...\$205.15, ROGERS I-29...pickup maintenance...\$706.00, ROTO ROOTER PLUMBERS...sewer locate...\$350.00, RYAN PUBLISHING...publications...\$40.80, S&S EQUIPMENT, INC...lawn mower maintenance...\$317.28, SALIX FIRE DEPARTMENT...city hall electric...\$15.65, SGT. BLUFF ADVOCATE...publications...\$123.93, SIMPCO...dues...\$343.00, SMARTSIGN...sports court signs...\$80.08, TRIPLE C PEST CONTROL...may fogging...\$250.00, UMB BANK...GO BOND...\$61937.50, USPS...stamps...\$160.00. PAYROLL: \$2183.72. FUND TOTALS: GENERAL: \$11260.60, PARK: \$1932.00, SPORTS COURT: \$13912.00, ROAD USE: \$3291.21, WATER: \$4998.31, WATER SINKING: \$35802.50, SEWER: \$1883.45, SEWER SINKING: \$4575.00.
- May Water, Sewer and Maintenance reports were approved on motion from Hansen and seconded by Ronfeldt. All ayes, motion carried. Burkhart requested that Mike contact IRWA and look into why the water loss percentage is high.
- There was a typo in the minutes from May 13th council meeting. The fourth bullet point should have read 302 and 306 Tipton Street, not Travis. Minutes from the May 13th council meeting were approved on motion from Burkhart. Dicks seconded the motion. All ayes, motion carried.
- Council discussed amendments to purchase agreement for commercial property. Council requested that the clerk work with city attorney to complete necessary paperwork to finalize transaction.
- Hansen motioned to approve a building permit for Bret Steinhoff to erect a metal building at 302

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and 306 Tipton Street. Burkhart seconded the motion. All ayes, motion carried.

- Burkhart motioned to approve a cigarette permit application for Walker's. Ronfeldt seconded. All ayes, motion carried.

- Brouillette discussed some recommendations to the current schedule of fees.
- Mayor Skidmore asked Steve Hubert to give council members a tour of the water treatment plant and he graciously obliged.

Revenues received by fund for May 2020:

General: \$25,176.89, Road Use: \$2,635.05, Emergency: \$156.69, Local Option Sales Tax: \$4,017.64, Debt Service: \$786.81, Cap Improvement/Equipment: \$401.76, Water: \$10,637.10, Water Sinking: \$3,758.96, Sewer: \$3,039.06, Sewer Sinking: \$493.75. Total Revenues: \$51,103.71

The meeting was adjourned at 8:02pm on motion from Burkhart and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2020**

REGULAR MEETING - July 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, July 8, 2020. Council members present: Randy Ronfeldt, Russell Black, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Mayor Skidmore opened the public hearing on the proposed property sale of 206 Travis Street. There were no written or oral comments. Black made a motion to close the public hearing, seconded by Burkhart. Mayor Skidmore declared the public hearing closed.
- Resolution 2020-13, a resolution authorizing the sale of property of 206 Travis Street to Jim Johnson along with the approval of the land purchase agreement was approved on motion by Black and seconded by Burkhart. Ayes: Black, Burkhart, Ronfeldt, Hansen Dicks. Resolution 2020-13 passed and approved.
- Resolution 2020-14, a resolution authorizing the approval of the Fee Schedule was approved on motion from Burkhart and seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Black, Hansen, Dicks. Resolution 2020-14 passed and approved.
- Resolution 2020-15, a resolution accepting and approving the plat of A&B Addition, Woodbury County, Iowa was approved on motion by Burkhart, seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Black, Hansen Dicks. Resolution 2020-15 passed and approved.
- Resolution 2020-16, a resolution providing for reduction of interest rate for Water Revenue Bond was approved on motion by Burkhart and seconded by Ronfeldt. Ayes: Burkhart, Ronfeldt, Black, Hansen Dicks. Resolution 2020-16 passed and approved.
- June financial reports and bills to be paid were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 6/12/2020-7/8/2020: ANALYTICAL & CONSULTING SVC...April-June testing...\$1407.51, AT&T...cellphone...\$61.30, BOMGAARS...sprayer parts...\$41.48, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$651.00, DNR...water supply fee...\$42.03, EFTPS...taxes...\$1327.42, HYDRAULIC SALES & SVC...hydraulic cylinder repair...\$113.70, IPERS...retirement...\$829.44, LONGLINES...phone service...\$119.07, MIDAMERICAN...electric...\$1178.30, MIKE LAMOUREUX...reimburse battery...\$51.35, MIKE'S MINI MART...fuel...\$85.50, MITCHELL CONTRACTING...storm drain repair...\$4800.00, MUNICIPAL SUPPLY...meter readers...\$40.93, ROGER'S I29...bobcat maintenance...\$86.52, SALIX FIRE DEPT...city hall electric & gas/diesel...\$423.79, SGT. BLUFF ADVOCATE...publication...\$55.08, SIOUX CITY JOURNAL...website...\$600.00, SOOLAND BOBCAT...cutting edge & parts...\$437.88, STATE W/H...taxes...\$613.00, TRIPLE C...pest control...\$625.00, UMB BANK...GO bond fees...\$250.00, PAYROLL...\$2286.73. FUND TOTALS: GENERAL: \$6007.97, ROAD USE: \$7518.17, DEBT SERVICE: \$250.00, WATER: \$3068.28, SEWER: \$1190.12.
- May Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Black. All ayes, motion carried. Mayor Skidmore discussed fixing inlets on Tama Street and

**CITY OF SALIX
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cleaning out ditch on Kings Trail.

- Minutes from the June 10th council meeting were approved on motion from Dicks. Hansen seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve amendment to purchase agreement and easement addition to 302 & 306 Tipton Street, Black seconded. All ayes, motion carried.
- Mayor Skidmore discussed maintenance of the 1989 Chevy Dump Truck/Plow Truck and the possibility of trading in all 3 vehicles for one nicer used model to be used for all our needs. Skidmore will ask Lamoureux to get some quotes.
- Mayor Skidmore discussed with the council that Keith's Asphalt will be pouring blacktop over the existing sidewalk inside the Sports Court. He will work with city employees to see if they can frame up new sidewalks to connect the walking trail.

Revenues received by fund for June 2020:

General: \$12,121.55, Park: \$.04, Road Use: \$1,670.64, Emergency: \$27.30, Local Option Sales Tax: \$4,017.64, Debt Service: \$575.83, Cap Improvement/Equipment: \$401.76, Water: \$11,363.96, Water Sinking: \$3,758.96, Sewer: \$3,271.57, Sewer Sinking: \$493.75. Total Revenues: \$37,703.00

The meeting was adjourned at 8:21pm on motion from Burkhart and seconded by Black.

Tim Skidmore, Mayor

Attest: _____

Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2020**

REGULAR MEETING - August 12, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, August 12, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Councilman Black was absent. Others present: Mike Lamoureux

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- Resolution 2020-17, a resolution adopting the Woodbury County Multi-Jurisdictional Local Hazard Mitigation Plan was approved on motion from Dicks seconded by Ronfeldt. Ayes: Dicks, Ronfeldt, Hansen, Burkhart. Nays: None. Absent: Black. Resolution 2020-17 passed and approved.
- Resolution 2020-18, a resolution approving Iowa Department of Transportation Official Financial Report for City Streets and Parking for Fiscal Year 2020 was approved on motion from Ronfeldt and seconded by Dicks. Ayes: Ronfeldt, Dicks, Burkhart, Hansen. Nays: None. Absent: Black. Resolution 2020-18 passed and approved.
- July financial reports were approved on motion from Dicks, Hansen seconded. All ayes, motion carried.
- July claims were approved on motion from Hansen and seconded by Ronfeldt. All ayes, motion carried. Claims Approved: 7/10/2020-8/11/2020: ANALYTICAL & CONSULTING SVC...testing...\$246.64, AQUACHECM...chemicals...\$344.15, AT&T...cellphone...\$61.93, CATALYST...computer repair...\$70.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$1881.50, DNR...wastewater annual fee...\$210.00, EFTPS...taxes...\$1336.06, FRANK'S ASPHALT...asphalt work at sports court...\$2450.00, IOWA ONE CALL...locates...\$30.80, IPERS...retirement...\$830.46, LP GILL...landfill...\$1815.00, LONGLINES...phone service...\$115.18, MARCO...copier contract...\$226.29, MENARDS...shop supplies...\$82.98, MIDAMERICAN...electric...\$1229.240, MIKE'S MINI MART...fuel...\$55.00, S&S EQUIPMENT...bolt...\$2.35, SALIX FIRE DEPT...city hall electric...\$28.25, SGT. BLUFF ADVOCATE...publication...\$103.73, SIOUXLAND LOCK & KEY...padlock...\$16.00, SPEEDY ROOTER...jet services...\$600.00, TRIPLE C...pest control...\$500.00, USPS...postage...\$105.00, PAYROLL...\$4270.90. FUND TOTALS: GENERAL: \$11574.68, ROAD USE: \$2694.62, WATER: \$2855.68, SEWER: \$1393.99.
- July Water, Sewer and Maintenance reports were approved on motion from Hansen and seconded by Dicks. All ayes, motion carried.
- Minutes from the July 8th council meeting were approved on motion from Hansen. Ronfeldt seconded the motion. All ayes, motion carried.
- Hansen motioned to approve the Annual Financial Report for Fiscal Year Ending June 30, 2020. Ronfeldt seconded. All ayes, motion carried.
- The council discussed repairs/replacement of the city's maintenance trucks. It was decided to keep the white city truck and red plow truck and to put the yellow fire truck up for bid. Motion by Hansen, seconded by Ronfeldt.
- Hansen made a motion to go into closed session to discuss strategy in matters that are presently

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in litigation where its disclosure would be likely to prejudice or disadvantage the position of the litigation. Ronfeldt seconded the motion. Motion by Hansen and second by Ronfeldt to go out of closed session.

- Skidmore will call Farmer's Drainage District members to see if they have any ideas of the support needed from the city on the drainage district clean up efforts.

- Ronfeldt requested that we review proposed zoning ordinances to include specifics about alleys.
- Skidmore will talk with maintenance personnel about more upkeep needed at park.
- Brouillette to include part time hours worked in maintenance reports.

Revenues received by fund for July 2020:

General: \$7,926.70, History Center: \$250.00, Road Use: \$5,147.29, Emergency: \$30.31, Local Option Sales Tax: \$4,017.66, Debt Service: \$577.56, Cap Improvement/Equipment: \$401.76, Water: \$12,988.45, Water Sinking: \$3,508.33, Sewer: \$3,818.28, Sewer Sinking: \$485.63. Total Revenues: \$39,151.97

The meeting was adjourned at 8:20pm on motion from Hansen and seconded by Ronfeldt.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2020**

REGULAR MEETING - September 9, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, September 9, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Deputy Edwards.

- Council reviewed the Sherriff's Report. Mayor Skidmore asked Deputy Edwards for more notification from Sheriff's department when someone is wanted close to our town (IE: when a suspect hid in cornfield a few weeks ago after car accident and assault) so that we can notify residents quickly. He also discussed procedures for people on ATV's or other motorized vehicles who are not obeying traffic laws. Deputy Edwards requested that concerned citizens call the non-emergency number - those in violation will be handled by the Sherriff's department.
- Jan Hubert called city hall to decline their invitation to talk with council regarding sidewalk replacement. They would like to think about it more through this fall.
- August financial reports were approved on motion from Burkhart, Black seconded. All ayes, motion carried.
- August claims were approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried. Claims Approved: 8/13/2020-9/9/2020: BEKINS FIRE & SAFETY SERVICES...extinguisher inspections, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$1694.75, EFTPS...taxes...\$1207.19, IOWA ONE CALL...locates...\$42.00, IPERS...retirement...\$734.61, LONGLINES...phone service...\$110.39, MIDAMERICAN...electric...\$1227.86, MIKE'S MINI MART...fuel...\$54.25, S&S EQUIPMENT...lawnmower belt...\$44.47, SGT. BLUFF ADVOCATE...publication...\$163.49, WOODBURY COUNTY TREASURER...property taxes...\$215.57. FUND TOTALS: GENERAL: \$7116.11, ROAD USE: \$1585.75, WATER: \$2182.28, SEWER: \$1119.24.
- August Water, Sewer and Maintenance reports were approved on motion from Black and seconded by Burkhart. All ayes, motion carried.
- Minutes from the August 12th council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- The council did not go into closed session due to no new information to share.
- Since we didn't have a Spring Clean Up weekend this year, we will be having a fall cleanup. The fall clean up dates will be October 23rd - October 26th.
- Brouillette addressed council on nuisances, animal control and reckless ATV driving complaints. The council requested that the clerk send letters to all in violation of city ordinances.
- The council agreed to end the copier contract agreement and wait to see how our copier holds up before signing a new maintenance contract.
- Mayor Skidmore suggested getting Chromebooks for council members for easier access to council reports and communication. Brouillette will check with Westwood to see if they have any older

