

**CITY OF SALIX  
COUNCIL MEETING MINUTES 2023**

**REGULAR MEETING - January 11, 2023**

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 11th, 2023. Council members present: Karen Allen, Denise Burkhart, Emily Clayton, Donnie Nelson, and Cindy VanAuken. Others present: Kathy Brouillette, Ed Colyer, Chad Kehrt

- Woodbury County Sheriff Report was reviewed with the council.
- Chad Kehrt provided updates on Aspen Development project. He expects to have specs for the lift station in a week and will request that the council set a public meeting for March for bid opening. Chad also stated that he is working on the budget items needed for the BRIC project scoping application and will have them ready by Monday, January 16<sup>th</sup>.
- Resolution 2023-1 to approve 2022 wages was approved on motion from Clayton and seconded by Nelson. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-1 passed and approved. 2022 Wages: Karen Allen \$425.00, Kathy Brouillette \$33,474.23, Denise Burkhart \$400.00, Carl Clayton \$1,628.20, Emily Clayton \$374.84, Ed Colyer \$20,570.18, Jesse Duerksen \$13,167.29, Gene Monk \$612.19, Donnie Nelson \$375.00, Kevin Nelson \$2,400.00, Cindy VanAuken \$400.00. Total Wages: \$73,826.93
- Resolution 2023-2 to set time and place for public hearing to adopt maximum property tax dollar resolution for Wednesday, February 8<sup>th</sup> at 7pm was approved on motion from Burkhart, seconded by Clayton. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-2 passed and approved.
- Resolution 2023-3 approving local match for hazard mitigation assistance program was approved on motion from Burkhart, seconded by Allen. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-3 passed and approved.
- Resolution 2022-4, a resolution setting date for public hearing on Designation of Urban Renewal Area and Urban Renewal Plan and Projects was approved on motion from Burkhart and seconded by Allen. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-4 passed and approved.
- January financial reports and claims were approved on motion from Burkhart. Clayton seconded. All ayes, motion carried. Claims approved: CATALYST IT, LLC...licensing...\$140.00, CHN...garbage...\$2328.36, EFTPS...taxes...\$1646.09, IA DEPT OF REVENUE...sales tax...\$517.55, IA ONE CALL...locates...\$34.20, IPERS...retirement...\$898.94, JBE LLC...water help...\$920.00, LAKEPORT HEATING & COOLING...new furnace...\$4375.00, LONGLINES...phone...\$34.68, MENARDS...shop supplies...\$173.46, MIDAMERICAN...electric...\$1192.07, MIKE'S MINI MART...fuel...\$76.67, MJ MINOR...water main break repairs...\$2042.66, SALIX FIRE DEPT...city hall electric...\$56.95, STATE WITHHOLDING...taxes...\$568.00, VERIZON...cellphones...\$125.74, VISA...stamps and oil change...\$331.96  
FUND TOTALS: GEN: \$6,421.00, ROAD USE: \$2,168.91, WATER: \$10,321.04, SEWER: \$1,431.66
- Maintenance reports were reviewed by council. Colyer will investigate curb repairs on Tipton and Willow streets per Mayor's request.
- Minutes from the December 14th council meetings were approved on motion from Burkhart. Allen seconded the motion. All ayes, motion carried.

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- Brouillette reviewed FY23 amendments and FY24 budget items with council. The council asked Brouillette to include levying taxes for Employee Benefits (\$14,710) and City Insurance (\$9,500). Council ordered a notice of public hearing to be held on March 8<sup>th</sup> to approve the amendments to the FY23 budget and FY24 budget. Motion by Burkhart, seconded by Clayton. All ayes, motion carried.
- The council discussed renewing the Tax Abatement for the city to encourage new growth, however, they would like to see some changes to the previous abatement. Brouillette suggested that we enlist the help of Dorsey and Whitney Law Firm in drawing up the plan. Council requested that the law firm provide some examples of other abatement plans from other towns.
- Clayton motioned to approve agreement with Triple C Pest Control for mosquito control next May through September. Nelson seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve the auto deposit for employee payroll checks through Pioneer Bank. Allen seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve a surety bond requested by Woodbury County for establishing of drainage district and preapproval of \$1400 cost of such bond payable to Goodin Insurance. Nelson seconded the motion. All ayes, motion carried.
- Nuisances at 310 Talbot will be taken care of within the next two weeks. Council instructed clerk to have car towed at 812 Maple if not removed by 1/17/23. A formal complaint about bright lighting at St. Joseph Church was sent to the church to review with complainant.
- The council requested Brouillette to draw up a resolution to be approved at the next council meeting to add Veteran's Day as a paid holiday for full time employees.

Revenues received by fund for December 2022:

General: \$10,203.81 Road Use: \$2,620.13 Emergency: \$146.87, Local Option Sales Tax: \$9525.32, Debt Service: \$41.74, Capital Improvement: \$2,710.26, Water: \$9,204.56 Water Sinking: \$3,503.33 Sewer: \$2,177.16 Sewer Sinking: \$468.33. Total Revenues: \$40,601.51

The meeting was adjourned at 9:06pm on motion from Burkhart and seconded by VanAuken.

Attest:

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Kevin Nelson, Mayor

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Kathy Brouillette, Clerk

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**REGULAR MEETING - February 8, 2023**

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 8th, 2023. Council members present: Karen Allen, Denise Burkhart, Emily Clayton, Donnie Nelson, and Cindy VanAuken. Others present: Kathy Brouillette, Ed Colyer, Chad Kehrt, Dty Stewart.

- Woodbury County Sheriff Report was reviewed with the council.
- Mayor Nelson opened the public hearing to discuss maximum property tax dollars for fiscal year 2024. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Burkhart made a motion to close the public hearing and VanAuken seconded. Mayor Nelson declared the public hearing closed.
- Resolution 2023-5 to approve maximum property tax dollars for fiscal year 2024 was approved on motion from Burkhart and seconded by VanAuken. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-5 passed and approved.
- Resolution 2023-6, a resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and to Approve Urban Renewal Plan and Projects was approved on motion from VanAuken, seconded by Allen. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-6 passed and approved.
- Ordinance 2023-1, providing for the Division of Taxes Levied on Taxable Property in the Salix Urban Renewal Area, Pursuant to Section 403.19 of Code of Iowa was approved on motion from Burkhart, seconded by Clayton. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Ordinance 2023-1 passed and approved.
- Burkhart made a motion to waive the requirement for three considerations of Ordinance 2023-1. VanAuken seconded the motion. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye).
- Resolution 2022-7, a resolution approving Development of Agreement with Steinhoff Construction, Inc was approved on motion from VanAuken, seconded by Nelson. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-7 passed and approved.
- Resolution 2023-8, a resolution amending the personnel policy/employee handbook for paid holidays was approved on motion from Burkhart, seconded by VanAuken. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-8 passed and approved. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-8 passed and approved.
- Resolution 2023-9, a resolution approving a procurement policy for the City of Salix was approved on motion from Burkhart, seconded by Clayton. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-9 passed and approved. Roll call vote: Allen(aye), Burkhart(aye), Clayton(aye), Nelson(aye), VanAuken(aye). Resolution 2023-8 passed and approved.

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- Mayor Nelson provided an update on the progress of establishing a drainage district for Salix. Mayor Nelson and Councilmember Burkhart attended the Board of Supervisors meeting and asked to table the approval of the petition for one week after gaining some clarity of the surety bond and parcel requests needed with the petition.
- V&K Engineer, Chad Kehrt, stated that he received some design layouts from Steinhoff's engineer and will begin necessary work for specs and bidding process for the sanitary sewer project for Aspen Street Development. The plan is to have the council schedule a public hearing for the April meeting to approve bids. More details next month.
- February financial reports and claims were approved on motion from Burkhart. Allen seconded. All ayes, motion carried. Claims approved: ACCO...chemicals...\$842.14, CHN...garbage...\$2328.36, EFTPS...taxes...\$1621.06, IA DEPT OF REVENUE...sales tax...\$440.58, IOWA ONE CALL...locates...\$36.00, IOWA PRISON INDUSTRIES...posts...\$42.54, IPERS...retirement...\$995.20, JBE LLC...water help...\$800.00, LP GILL...landfill...\$1519.25, LONGLINES...phone...\$34.67, MIDAMERICAN...electric...\$1293.38, MIKE'S REPAIR...new transmission...\$5144.50, NSC HOLDINGS...water main break check reissue...\$2042.66, SALIX FIRE DEPT...city hall electric...\$58.27, SGT. BLUFF ADVOCATE...publication...\$279.76, SIOUXLAND DISTRICT HEALTH...testing...\$28.00, V&K...engineer services...\$3025.48, VERIZON...phone services...\$126.02, VISA...sign posts and annual dues...\$142.11. FUND TOTALS: GEN: \$11,049.73, ROAD USE: \$7,406.87, WATER: \$6,586.54, SEWER: \$1,317.64
- Maintenance reports were reviewed by council.
- Minutes from the January 11th council meetings were approved on motion from Clayton. Burkhart seconded the motion. All ayes, motion carried.
- Burkhart motioned to order a notice of public hearing to be held on March 9<sup>th</sup> to approve and adopt the proposed FY23 budget amendments and FY24 budget. Clayton seconded the motion. All ayes, motion carried.
- The council discussed renewing the city's tax abatement policy and considers a 50% tax abatement on new construction and remodels, not including Urban Renewal Areas where TIF revenue applies. Brouillette will consult with Dorsey and Whitney for their help with drafting up the policy and formal approval process.

Revenues received by fund for January 2023:

General: \$6,465.29, Road Use: \$2,701.37, Emergency: \$3.66, Local Option Sales Tax: \$4,004.17, Debt Service: \$41.76, Capital Improvement: \$5,407.42, Water: \$10,726.89, Water Sinking: \$3,548.33, Sewer: \$2,440.12, Sewer Sinking: \$390.00. Total Revenues: \$35,729.01

The meeting was adjourned at 8:20pm on motion from Clayton and seconded by Burkhart.

Attest:

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Kevin Nelson, Mayor

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Kathy Brouillette, Clerk

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**REGULAR MEETING - March 8, 2023**

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, March 8th, 2023. Council members present: Karen Allen, Denise Burkhart, Emily Clayton, Donnie Nelson, and Cindy VanAuken. Others present: Kathy Brouillette, Ed Colyer, Patrick Mouw and Deputy Luesenbrink.

- The Woodbury County Sheriff Report was reviewed with the council. Dty. Luesenbrink advised to keep doors to homes and vehicles locked as some thefts have been reported. IRS scams, particularly against the elderly, are also on the rise.
- February financial reports and claims were approved on motion from Burkhart. Clayton seconded. All ayes, motion carried. Claims approved: CHN...garbage...\$2302.71, CRARY HUFF...legal services...\$733.00, DJ GONGOL & ASSOCIATES...lift station parts...\$293.91, EFTPS...taxes...\$1491.54, GOODIN INSURANCE...insurance & surety bond...\$12,230.00, IA DEPT OF REV...sales tax...\$540.26, IPERS...retirement...\$922.72, JBE...water help...\$920.00, LONGLINES...phone...\$34.67, MENARDS...shop supplies...\$95.53, MIDAMERICAN...electric...\$1291.83, MIKE'S MINI MART...fuel...\$248.28, MUNICIPAL SUPPLY...water meters...\$623.09, OFFICE OF AUDITOR OF STATE...audit fee...\$800.00, SALIX FIRE DEPT...city hall electric...\$49.77, SGT. BLUFF ADVOCATE...publications...\$663.23, SIOUXLAND DISTRIC HEALTH...testing...\$14.00, UNITED STATES TREASURY...sales tax payment...\$701.14, V&K...sewer improvements...\$6035.5, VERIZON...phones...\$126.02, VISA...receipt books...\$106.55, PAYROLL...\$5146.98. FUND TOTALS: GEN: \$20,780.29, ROAD USE: \$2,147.75, WATER: \$4,631.15, SEWER: \$7,811.54 TOTAL: \$35,370.73
- Maintenance reports were reviewed by council.
- Minutes from the February 8<sup>th</sup> council meeting were approved on motion from Burkhart. VanAuken seconded the motion. All ayes, motion carried.
- Clayton made a motion to approve the insurance proposal from Goodin Insurance. Burkhart seconded. All ayes, motion carried.
- Burkhart motioned to set time and dates for public hearings for the Aspen Street sanitary sewer improvement project and bid opening dates. April 12<sup>th</sup> at 7pm for public hearing and review of plan and specs for sewer improvements. Bid openings will be on May 3<sup>rd</sup> at 10am and bid acceptance public hearing May 10<sup>th</sup> at 7pm. Clayton seconded the motion. All ayes, motion carried.
- Nelson motioned for clerk to order a notice of public hearing to be held on April 12<sup>th</sup> at the next regular council meeting to approve and adopt the proposed FY23 amendments and FY24 budget. VanAuken seconded the motion. All ayes, motion carried.
- Patrick Mouw provided updates to the council on progress with establishing a Salix Drainage District. Petition will be going to the Woodbury County Board of Supervisors for approval on Tuesday, March 14<sup>th</sup>.
- Mayor Nelson reviewed meeting with Dorsey and Whitney regarding proposed changes to the city's tax abatement plan. A public hearing is planned for May to approve the proposal.
- Due to last year's drought and inability to burn at the lagoon, the council has requested that no tree trimmings (other than declared emergency from storm damage) or grass clippings

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be dumped at the burn pile until the city has an opportunity to burn down the branches from previous years and clean up the area.

- Council requested that Brouillette prepare an ordinance amendment to increase council meeting wages. To be reviewed and approved at the next council meeting.
- Spring Clean Up weekend is scheduled for June 2-4, 2023.

Revenues received by fund for February 2023:

General: \$6,636.35 Road Use: \$2,555.06 Emergency: \$15.22, Local Option Sales Tax: \$4,958.97, Debt Service: \$37.74, Capital Improvement: \$2,975.38, Water: \$8,740.82, Water Sinking: \$3,458.33 Sewer: \$2,057.94, Sewer Sinking: \$546.66. Total Revenues: \$31,982.47

The meeting was adjourned at 8:30pm on motion from Clayton and seconded by Burkhart.

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Kevin Nelson, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

**CITY OF SALIX  
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**REGULAR MEETING - April 12, 2023**

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, April 12th, 2023. Council members present: Karen Allen, Denise Burkhart, Emily Clayton, Donnie Nelson, and Cindy VanAuken. Others present: Kathy Brouillette, Ed Colyer, Dty. Stewart

- Dty Stewart presented the Woodbury County Sheriff Report.
- Mayor Nelson opened the public hearing on the proposed FY23 budget amendments and FY24 budget. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Allen motioned to close the public hearing, seconded by Burkhart. All ayes, motion carried.
- The first reading of Ordinance 2023-2, an ordinance amending the Code of Ordinance of the City of Salix, Iowa by amending provisions pertaining to water and sewer rates was approved on motion from VanAuken, seconded by Allen. All ayes.
- The first reading of Ordinance 2023-3, an ordinance amending the Code of Ordinance of the City of Salix, Iowa by amending provisions pertaining to council wages, was approved on motion from Nelson, Burkhart seconded. All ayes.
- Resolution 2023-10, a resolution adopting amendments to the budget for fiscal year ending June 30, 2023 was approved on motion from Allen, seconded by VanAuken. Roll call vote: Allen (aye), Burkhart (aye), Clayton (aye), Nelson (aye), VanAuken (aye).
- Resolution 2023-11, a resolution adopting the annual budget for the fiscal year ending June 30, 2024 was approved on motion from Burkhart, seconded by Allen. Roll call vote: Allen (aye), Burkhart (aye), Clayton (aye), Nelson (aye), VanAuken (aye).
- Resolution 2023-12, a resolution Providing for Notice of Hearing on Proposed Amended and Restated Plan for the Salix Urban Revitalization Area was approved on motion from Burkhart, seconded by Clayton. Roll call vote: Allen (aye), Burkhart (aye), Clayton (aye), Nelson (aye), VanAuken (aye).
- March financial reports and claims were approved on motion from Burkhart. Clayton seconded. All ayes, motion carried. Claims approved: D.J.GONGAL & ASSOCIATES...lift station parts...\$294.80, IA DNR...renewal fee...\$85.00, EFTPS...taxes...\$2061.18, IAMU...dues...\$656.00, IA DEPT OF REVENUE...sales tax...\$494.55, IPERS...retirement...\$1317.99, JBE LLC...water help...\$980.00, LONG LINES...phone...\$34.65, MENARDS...LED light, stop sign braces, park and shop supplies...\$208.03, MIDAMERICAN...electric...\$1290.60, SALIX FIRE DEPT...city hall electric...\$38.91, SGT BLUFF ADVOCATE...publications...\$392.50, SIOUXLAND DISTRICT HEALTH...testing...\$14.00, SIOUXLAND HUMANE SOCIETY...animal control...\$37.00, STATE WITHHOLDING...taxes...\$649.56, STOREY KENWORTHY...billing postcards...\$427.43, USA BLUEBOOK...chemical supplies...\$457.03, V&K...engineer fees...\$6880.00, VERIZON...cellphones...\$126.02, VISA...stamps, DNR fees, speaker phone and paper...\$510.61, PAYROLL...\$4255.18. FUND TOTALS: GEN: \$4642.51, ROAD USE: \$1922.57, CAP PROJ: \$4505.00, CAP PROJ/DRAINAGE: \$2375.00, WATER: \$5659.95, SEWER: \$2106.01 TOTAL: \$21211.04
- Maintenance reports were reviewed by the council. Colyer stated that one of the lagoon valves is stuck and requires a contractor to fix it. He received one quote for \$5695.94 but

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will get another quote for comparison. Colyer has been working on getting the snow fence down this week.

- Minutes from the March 8<sup>th</sup> council meeting were approved on motion from Burkhart. Clayton seconded the motion. All ayes, motion carried.
- Colyer provided a list of items the city can sell. The council asked him to include his thoughts on suggested minimum bid amounts for the next council meeting.
- The council spent a good deal of time talking about nuisances in town. Brouillette was asked to send nuisance abatement letters to 8 different residents as a start. In addition, the council asked Brouillette to research municipal infractions with the city attorney regarding fines set when nuisance abatement procedures are not followed.
- Specs were reviewed with the council regarding the Aspen Development Sewer Improvement Project. V&K plans to post the bidding procedures on Friday. Burkhart motioned to set a date to open bids on May 5, 2023 at 10am and also set the public hearing date of May 10, 2023 to award the bids. Clayton seconded the motion. All ayes, motion carried.
- No new updates on drainage. V&K is waiting for a petition draft from Attorney.
- Automatic locks are being installed this week on park restroom doors. A park clean-up day will be held this Saturday, April 15<sup>th</sup> starting at 1pm.
- Mayor Nelson asked council members to think of plans for city growth to include where we might expand our city limits.
- The council asked Brouillette to research the possibility of removing the railroad crossing on the north end of town.
- The council approved letters to be sent to repeat offenders of disconnect notices to enforce shut off procedures and penalties.

Revenues received by fund for March 2023:

General: \$8,265.06 Road Use: \$1,482.43 Emergency: \$61.04, Local Option Sales Tax: \$4,367.77, Debt Service: \$41.80, Capital Improvement: \$2,620.66, Water: \$9,169.00, Water Sinking: \$3,503.33 Sewer: \$2,227.15, Sewer Sinking: \$468.33. Total Revenues: \$32,206.57

The meeting was adjourned at 8:41pm on motion from Burkhart and seconded by Clayton.

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Kevin Nelson, Mayor

Attest:

\_\_\_\_\_  
Kathy Brouillette, Clerk

**CITY OF SALIX  
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**REGULAR MEETING – May 10, 2023**

Mayor Nelson opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, May 10th, 2023. Council members present: Karen Allen, Denise Burkhart, Emily Clayton, Donnie Nelson, and Cindy VanAuken. Others present: Kathy Brouillette, Ed Colyer, Dty. Stewart, Chad Kehrt, and Patrick Mouw (V&K), Bret Steinhoff, Sharla Dicks, Matt McDonald, Jason, and Vickie Bovinett.

- Deputy Stewart presented the Woodbury County Sheriff Report.
- Mayor Nelson opened the public hearing on the Proposed Amended and Restated Plan for the Salix Urban Revitalization Area. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Clayton motioned to close the public hearing, seconded by Burkhart. All ayes, motion carried.
- Oral Communication from Citizens: Sharla Dicks expressed her opposition to closing the north railroad crossing after reading of the discussion in the April council meeting minutes. Mayor Nelson said that the council was just looking into options to help pay for some upcoming expenses and no action has been taken. Jason Bovinett asked the council to consider extending his deadline to remove junk vehicles from his property until May 20th, council approved. Matt McDonald asked the council to consider extending his deadline to clean up his property as the contractor will be in town next week to finish his garage and items will be stored in garage, council approved extension. The council thanked the residents for coming and sharing their feedback.
- Patrick Mouw stated that Woodbury County has approved the petition to move forward with establishing a Salix Drainage District. Petitioners will provide their opinion as to whether city storm drains should be included in the review. This may allow for the city to include a stormwater utility for additional revenue.
- Chad Kehrt reviewed bids received for the Aspen Sanitary Sewer Project. Bret and Chad discussed bringing power to the housing development as well but haven't heard back from MidAmerican on costs. The council decided to wait to approve a bid until total costs are confirmed.
- The second reading of Ordinance 2023-2, an ordinance amending the Code of Ordinance of the City of Salix, Iowa by amending provisions pertaining to water and sewer rates was approved on motion from Nelson, seconded by VanAuken. All ayes.
- The second reading of Ordinance 2023-3, an ordinance amending the Code of Ordinance of the City of Salix, Iowa by amending provisions pertaining to council wages, was approved on motion from Burkhart, VanAuken seconded. All ayes.
- Resolution 2023-13, a resolution adopting Amended and Restated Plan for the Salix Urban Revitalization Area was approved on motion from VanAuken, seconded by Burkhart. Roll call vote: Allen (aye), Burkhart (aye), Clayton (aye), Nelson (aye), VanAuken (aye).
- Ordinance 223-4, an ordinance amending Ordinance Designating an Area of Salix, Iowa as the Salix Urban Revitalization Area was approved on motion from VanAuken, seconded by Nelson. Roll call vote: Allen (aye), Burkhart (aye), Clayton (aye), Nelson (aye), VanAuken (aye).

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- Resolution 2023-14, a resolution setting the date for public hearing on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder was approved on motion from Clayton, seconded by VanAuken. The public hearing will be June 14<sup>th</sup> at 7pm. Roll call vote: Allen (aye), Burkhart (aye), Clayton (aye), Nelson (aye), VanAuken (aye).
- Resolution 2023-15, a resolution awarding contract bid for Aspen Development was tabled on motion by Burkhart and seconded by Allen. Roll call vote: Allen (aye), Burkhart (aye), Clayton (aye), Nelson (aye), VanAuken (aye). V&K will inquire about costs for electricity and review time schedules with proposed contractors and suppliers.
- April financial reports and claims were approved on motion from Burkhart. Clayton seconded. All ayes, motion carried. Claims approved: ACCO...chemicals...\$557.00, CALHOUN COMMUNICATIONS...weather siren repair...\$500.00, CATALYST...IT help...\$140.00, CHN...garbage...\$4605.42, EFTPS...taxes...\$1469.22, IA DEPT OF REVENUE...sales tax...\$506.36, IMMENSE IMPACT, LLC...new website...\$1004.00, IPERS...retirement...\$901.36, JBE LLC...water help...\$920.00, KATHY BROUILLETTE...mileage reimbursement...\$20.96, L.P.GILL...landfill...\$1519.25, LONG LINES...phone...\$34.65, MENARDS...shop and park supplies...\$58.42, MIDAMERICAN...electric...\$1420.50, SALIX FIRE DEPT...city hall electric...\$25.49, SGT. BLUFF ADVOCATE...publications...\$197.32, SIOUXLAND DISTRICT HEALTH...testing...\$14.00, V&K...engineer services...\$1878.10, VERIZON...phones...\$125.69, VISA...mower battery, mower oil and filter, cleaning supplies. PAYROLL...\$2327.59. FUND TOTALS: GEN: \$10256.54, ROAD USE: \$1411.12, CAP PROJ: \$1878.10, CAP WATER: \$3832.25, SEWER: \$978.29 TOTAL: \$18356.30
- Maintenance reports were reviewed by the council. Mayor Nelson shared suggestions from Nick Lahrs on costs/repairs to water/sewer including repairing lagoon valves, new generators for lift stations and rip rap at the lagoon site to keep rodents from burrowing. Brouillette will add these items to the budget spreadsheet.
- Minutes from the April 13th council meeting were approved on motion from Burkhart. VanAuken seconded the motion. All ayes, motion carried.
- Colyer provided a list of items the city can sell and his thoughts on suggested acceptable amounts. The council asked Brouillette to advertise via sealed bid in Starlet and Advocate papers as well as the City's Facebook page.
- The council had another lengthy discussion regarding nuisances. In response to several nuisance letters, three homeowners either showed up for the council meeting or wrote a letter asking for a small extension of time to clear their properties of rubbish and/or junk vehicles. The council granted the request of those that took the time to come in or write. For all others that did not respond, the council asked the City Clerk to send a final letter (approved by City Attorney) as a last attempt before municipal infractions are ordered.
- VanAuken denied the request to plant tree in ROW at 406 Willow Street. Burkhart seconded the motion. All ayes, motion carried. The council agreed that due to the expense absorbed by the City for dead/diseased trees, they would like to change the ordinance that trees planted in the right of way will no longer be allowed.
- The council requested that the city burn pile remain closed until tree trunks and limbs

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are completely removed. The council will allow for one weekend only (June 2<sup>nd</sup>, 3<sup>rd</sup> and/or 4<sup>th</sup>) for city residents to bring tree limbs (not larger than 6 inches in diameter) and grass clippings to the lagoon. No tree trunks. Times of brush pile opening will be determined by Colyer and part time staff.

- Brouillette mentioned that the new city website will be up and running in July. The new website will allow residents to sign up for immediate alerts, the possibility of credit card payments and allow for a better customer experience.

Revenues received by fund for April 2023:

General: \$30,301.63, History Center: \$15.00, Road Use: \$2,903.45, Emergency: \$814.70, Local Option Sales Tax: \$3,208.09, Debt Service: \$40.47, Capital Improvement: \$1,294.85, Water: \$8,478.18, Water Sinking: \$3,503.33 Sewer: \$2,064.03, Sewer Sinking: \$468.33. Total Revenues: \$53,722.06

The meeting was adjourned at 8:58pm on motion from Burkhart and seconded by VanAuken.

\_\_\_\_\_  
Kevin Nelson, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk