

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - January 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 8th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Mike Lamoureux, Dennis Butler, Keith Radig and Lt. Charlie Hertz.

- There were no oral requests or comments from the audience.
- Dennis Butler and Keith Radig discussed the challenges of today's current jail and discussed evaluations of options available for the LEC to include remodeling the current LEC and/or constructing a new one.
- Ordinance 2020-1, an ordinance amending the Code of Ordinances of the City of Salix, Iowa by amending provisions pertaining to operating budget preparation approved on motion by Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye). Mayor Skidmore declared Ordinance 2020-1 passed and approved. The second and third readings were waived on motion by Black and seconded by Burkhart. Roll call vote: Black (aye), Burkhart (aye), Ronfeldt (aye), Dicks (aye), Hansen (aye).
- Resolution 2020-1 to approve 2019 wages was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye). Mayor Skidmore declared Resolution 2020-1 passed and approved.
- Resolution 2020-2 to set time and place for public hearing to adopt maximum property tax dollar resolution for Wednesday, February 12<sup>th</sup> at 7pm was approved on motion from Dicks, seconded by Burkhart. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Black (aye), Hansen (aye).
- December financial reports and December claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 12/13/19 - 1/8/20: ANALYTICAL & CONSULTING SERVICES...testing...\$122.25, AT&T...cellphone...\$65.47, CATALYST...PC setup...\$875.00, CHN...garbage...\$1907.51, EFTPS...taxes...\$1431.70, IA DEPT OF REVENUE...taxes...\$1441.00, IPERS...retirement...\$759.09, KATHY BROUILLETTE...paint & supplies...\$131.57, LP GILL...landfill...\$1762.37, MIDAMERICAN...electric...\$1145.24, MIKE'S MINI MART...fuel...\$71.50, MUNGER, REINSCHMIDT & DENNE...Drainage fees...1250.00, OFF OF COMMISSIONER ELECTIONS...election fees...\$438.82, ROGER'S I29...battery for pickup...\$175.95, SGT. BLUFF ADVOCATE...publication...\$58.75, SLOAN PUBLIC LIBRARY...dues...\$675.00, SOOLAND BOBCAT...oil...238.32, STATE W/H...tax...\$718.00, UMB BANK...bond fees...\$250.00, USPS...postage...\$160.00, WOODBURY COUNTY TREASURER...property tax...\$77.00, PAYROLL...\$1933.24. FUND TOTALS: GENERAL: \$8717.92, ROAD USE: \$1744.86, DEBT SERVICE: \$250.00, WATER: \$3296.74, SEWER: \$1714.26.
- Lt. Hertz presented the Sheriff Report with the council.
- Hansen motioned to approve the water, sewer and maintenance reports. Dicks seconded. All ayes, motion carried.
- Minutes from the December 11<sup>th</sup> council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve the fogging contract with Triple C Pest Control for May-Sept 2020. Seconded by Black. All ayes, motion carried.

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- Brouillette initiated discussion with council regarding city projects and expenses for FY20 amended budget and FY21 budget.

Revenues received by fund for December 2019:

General: \$8,022.40, Road Use: \$2,212.29, Emergency: \$127.15, Local Option Sales Tax: \$4,046.62, Debt Service: \$6,035.82, Cap Improvement/Equipment: \$628.05, Water: \$12,406.66, Water Sinking: \$3,758.96, Sewer: \$3,508.01, Sewer Sinking: \$493.75. Total Revenues: \$41,239.71

The meeting was adjourned at 8:48pm on motion from Burkhardt and seconded by Hansen.

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Tim Skidmore, Mayor

Attest: \_\_\_\_\_

Kathy Brouillette, Clerk

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REGULAR MEETING - February 12, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 12th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Council member Black was absent. Others present: Kathy Brouillette, Jake Goodin and Lt. Charlie Hertz.

- There were no oral requests or comments from the audience.
- Lt. Hertz presented the Sheriff Report with the council.
- Dicks approved insurance proposal presented by Goodin Insurance. Ronfeldt seconded. All ayes, motion carried.
- Mayor Skidmore opened the public hearing at 7:15pm to approve the proposed maximum property tax dollars for FY21.
- No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Dicks made a motion to close the public hearing and Ronfeldt seconded. Mayor Skidmore declared the public hearing closed.
- Resolution 2020-3, a resolution approving maximum property tax dollars for fiscal year 2021 was approved on motion from Burkhart and seconded by Ronfeldt. Roll call vote: Burkhart (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye), Black (absent). Mayor Skidmore declared Resolution 2020-3 passed and approved.
- Resolution 2020-4, a resolution authorizing city clerk to publish notice of proposed property sale was motioned by Burkhart and seconded by Ronfeldt. Roll call vote: Burkhart (aye), Ronfeldt (aye), Hansen (aye), Dicks (aye), Black (absent). Mayor Skidmore declared Resolution 2020-4 passed and approved.
- January financial reports and claims were approved on motion from Burkhart. Dicks seconded. All ayes, motion carried. Claims Approved: 1/10/20 - 2/12/20: AQUACHEM...chemicals...\$504.49, AT&T...cellphone...\$61.46, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$108.50, EFTPS...taxes...\$1214.52, ISG...zoning updates...\$325.00, IMFOA...dues...\$50.00, IPERS...retirement...\$749.15, KATHY BROUILLETTE...mileage to Merville Census Meeting...\$36.22, LONG LINES...phone...\$248.75, MARCO...copier contact...\$226.29, MIDAMERICAN...electric...\$1151.64, MIKE'S MINI MART...fuel...\$102.00, OFFICE OF AUDITOR OF THE STATE...periodic exam fee...\$900.00, ONE OFFICE SOLUTION...office supplies...\$265.46, SALIX FIRE DEPT...city hall electric...\$43.90, SERGEANT BLUFF ADVOCATE...publications...\$150.90, PAYROLL...\$4643.34. FUND TOTALS: GENERAL: \$6930.44, ROAD USE: \$1776.34, WATER: \$2860.35, SEWER: \$1122.00.
- Water, Sewer and Maintenance reports were unavailable.
- Minutes from the January 8<sup>th</sup> council meeting were approved on motion from Burkhart. Hansen seconded the motion. All ayes, motion carried.
- The council ordered a notice of public hearing to be held March 11, 2020 to approve the proposed budget for FY21 and budget amendments for FY20. Motioned by Dicks, seconded by Burkhart. All

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ayes, motion carried.

- Burkhart motioned to approve a building permit for Bob Brouillette (702 Willow) for the addition of a 28x44 single family dwelling attached to 702 Willow. Ronfeldt seconded the motion. All ayes, motion carried.
- Burkhart motioned to approve bid for new roof on park concessions/restrooms building from Walker Brothers Roofing. Ronfeldt seconded. All ayes, motion carried.
- Mayor Skidmore reviewed letter from Ericksen Elevator on their clean-up efforts of the property. The council appreciates the efforts to start the clean-up, and will follow up with Ericksen on specific timeframes for completion.
- Mayor Skidmore discussed the idea of the council considering the sale of the city's corner lot at 302 Tipton Street and requested it be added to the agenda for the March 11<sup>th</sup> council meeting.

Revenues received by fund for January 2020:

General: \$4,767.02, Road Use: \$4,320.68, Emergency: \$32.48, Local Option Sales Tax: \$4,046.64, Debt Service: \$5,630.08, Cap Improvement/Equipment: \$404.66, Water: \$10,985.94, Water Sinking: \$3,758.96, Sewer: \$2,941.16, Sewer Sinking: \$493.75. Total Revenues: \$37,381.37

The meeting was adjourned at 8:30pm on motion from Burkhart and seconded by Hansen.

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Tim Skidmore, Mayor

Attest: \_\_\_\_\_  
Kathy Brouillette, Clerk

**CITY OF SALIX  
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**REGULAR MEETING - March 11, 2020**

Mayor Pro Tem Black opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, March 11th, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen, Sharla Dicks. Mayor Skidmore was absent. Others present: Kathy Brouillette, Mike Lamoureux, Eric, Vickie and Kyle Eliason, Bret Steinhoff and Lt. Charlie Hertz.

- Kyle Eliason addressed the council on an Eagle Scout project for a can redemption center to be located behind the Community Center. The council unanimously approved the project as long as the fire department was also in agreement with its location.
- Bret Steinhoff approached the council on the possibility of selling the city empty lot to expand his business with a new 42 x 96 Morton building with four stalls, hook up to city water and sewer and no moving of the city's electronic sign. The council requested a closed session meeting on Wednesday, March 18<sup>th</sup> at 7pm to discuss in more detail. If the council chooses to sell the lot a public hearing will be scheduled.
- Lt. Hertz presented the Sheriff Report with the council.
- Mayor Pro Tem Black opened the public hearing on the proposed FY20 amended budget, FY21 budget and proposed property sale of 206 Travis Street. No citizens voiced an opinion for or against the proposals. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Dicks made a motion to close the public hearing and Burkhart seconded. All ayes. Mayor Pro Tem Black declared the public hearing closed.
- Resolution 2020-5, a resolution amending the annual budget amendments for the fiscal year ending June 30, 2020 was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Mayor Pro Tem Black declared Resolution 2020-5 passed and approved.
- Resolution 2020-6, a resolution a resolution adopting the annual budget for fiscal year ending June 30, 2021 was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Mayor Pro Tem Black declared Resolution 2020-6 passed and approved.
- Resolution 2020-7, a resolution authorizing sale of property at 206 Travis Street was not reviewed as no sealed bids were received.
- February financial reports were approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried.
- Claims were approved on motion from Burkhart. Hansen seconded. All ayes, motion carried. Claims Approved: 2/14/2020-3/11/2020: ANALYTICAL & CONSULTING SERVICES..testing...\$40.50, AT&T..cell phone...\$61.46, CATALYST...email issues...\$130.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$1798.75, EFTPS...taxes...\$1351.46, GOODIN INSURANCE...city insurance...\$7934.00, IMWCA...volunteer coverage...\$100.00, IPERS...retirement...\$855.06, LONG LINES...phone service...\$120.92, MIDAMERICAN...electric...\$1153.37, MIKES MINI MART...fuel for pickup...\$51.00, SALIX FIRE DEPT...city hall electric...\$36.91, SGT. BLUFF ADVOCATE...publication...\$368.73, USPS...postage...\$160.00,

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PAYROLL...\$4413.66. FUND TOTALS: GENERAL: \$15274.15, ROAD USE: \$1689.56, WATER: \$2346.65, SEWER: \$1175.97.

- January and February Water, Sewer and Maintenance reports were approved on motion from Burkhart and seconded by Hansen. All ayes, motion carried.
- Minutes from the February 12<sup>th</sup> council meeting were approved on motion from Dicks. Hansen seconded the motion. All ayes, motion carried.
- Burkhart motioned and Hansen seconded the approval of Councilmen Randy Ronfeldt to be authorized signer on the accounts held at Pioneer Bank and Stanley Johnson to be removed as an authorized signer. Authorized signers, Kathy Brouillette, Tim Skidmore and Russell Black will continue to be signers on the account.
- An additional review of 702 Willow Street building permit was addressed with the council to include that the house will face Elm Street and setbacks will align with the 401 Elm Street. Council agreed with this revision and stands behind original approved on 2/11/20.
- Brouillette mentioned that Census invitations will be mailed Mid-March and asked for council's help in ensuring that we get a complete count as it is critical to our funding.
- The City of Salix thanks the Small Family for their donation of new basketball hoops to the City Park and the individuals that helped erect them. Pickleball court will be coming this Spring.

Revenues received by fund for February 2020:

General: \$5,648.85, Park: \$220.00, Road Use: \$3,443.91, Emergency: \$28.13, Local Option Sales Tax: \$3,420.18, Debt Service: \$592.74, Cap Improvement/Equipment: \$404.66, Water: \$10,742.40, Water Sinking: \$3,758.96, Sewer: \$3,193.49, Sewer Sinking: \$493.75. Total Revenues: \$31,947.07

The meeting was adjourned at 8:50pm on motion from Hansen and seconded by Ronfeldt.

Attest: \_\_\_\_\_

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Tim Skidmore, Mayor

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Kathy Brouillette, Clerk

CITY OF SALIX  
COUNCIL MEETING MINUTES 2020

REGULAR MEETING - April 8, 2020

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, April 8<sup>th</sup>, 2020. Council members present: Randy Ronfeldt, Denise Burkhart, Russell Black, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette.

- Council reviewed the Sherriff's Report sent by Charlie Hertz.
- No citizens were present to address the council.
- March financial reports and claims were approved on motion from Burkhart. Black seconded. All ayes, motion carried. Claims Approved: 3/12/2020-4/8/2020: AQUACHEM...chemicals...\$115.07, AT&T...cell phone...\$61.46, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$240.50, EFTPS...taxes...\$1217.80, IA DEPT OF REVENUE...quarterly sales tax...\$1431.00, IPERS...retirement...\$722.96, KATHY BROUILLETTE...mileage reimbursement...\$18.40, LONG LINES...phone service...\$121.43, MIDAMERICAN...electric...\$1152.85, MIDLAND SCIENTIFIC...chemicals...\$329.48, MIKES MINI MART...fuel for pickup...\$64.00, SALIX FIRE DEPT...city hall electric...\$27.52, SGT. BLUFF ADVOCATE...publication...\$63.80, TETON ENTERPRISES...crushed concrete...\$319.00. PAYROLL...\$2593.76. FUND TOTALS: GENERAL: \$6499.85, ROAD USE: \$1276.16, WATER: \$3512.52, SEWER: \$886.38.
- March Water, Sewer and Maintenance reports were approved on motion from Black and seconded by Hansen. All ayes, motion carried.
- Minutes from the March 11<sup>th</sup> council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- The council revisited minimum purchase and completion dates for land purchase agreement for both commercial and residential property. Brouillette will ask city attorney to draw up new paperwork with revisions.
- The council agreed to postpone the Spring Clean up with a future date to be determined.
- Burkhart volunteered to represent council on Farmer's Drainage District call on April 9<sup>th</sup>.

Revenues received by fund for March 2020:

General: \$6,055.67, Park: \$30.00, Road Use: \$1,415.02, Emergency: \$72.57, Local Option Sales Tax: \$3,420.18, Debt Service: \$1,594.25, Cap Improvement/Equipment: \$342.01, Water: \$10,793.76, Water Sinking: \$3,758.96, Sewer: \$2,959.51, Sewer Sinking: \$493.75. Total Revenues: \$30,935.68

The meeting was adjourned at 8:32pm on motion from Burkhart and seconded by Hansen.

Attest:

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Tim Skidmore, Mayor

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Kathy Brouillette, Clerk