

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING - January 13, 2021

Mayor Pro Tem Black opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, January 13th, 2021. Mayor Skidmore was absent. Council members present: Randy Ronfeldt, Denise Burkhart, Jeremy Hansen and Sharla Dicks. Others present: Kathy Brouillette, Mike Lamoureux, Sgt. Rose.

- There were no oral requests or comments from the audience.
- Sgt. Rose updated the council on organization changes within the Sheriff's Department and reviewed the Sheriff's report with the council.
- Resolution 2021-1 to approve 2020 wages was approved on motion from Dicks and seconded by Ronfeldt. Roll call vote: Dicks (aye), Ronfeldt (aye), Burkhart (aye), Hansen (aye). Resolution 2021-1 passed and approved.
- Resolution 2021-2 to set time and place for public hearing to adopt maximum property tax dollar resolution for Wednesday, February 10th at 7pm was approved on motion from Dicks, seconded by Ronfeldt. Roll call vote: Dicks (aye), Ronfeldt (aye), Burkhart (aye), Hansen (aye).
- December financial reports were approved on motion from Ronfeldt. Hansen seconded. All ayes, motion carried.
- Claims were approved on motion by Burkhart, seconded by Ronfeldt. Claims Approved: ANALYTICAL & CONSULTING SERVICES...testing...\$AT&T...cellphone...\$59.12, BROWN SUPPLY...gutter broom...\$102.77, CATALYST...computer help...\$70.00, CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$4697.50, EFTPS...taxes...\$1627.19, IA DEPT OF REVENUE...taxes...\$1410.00, IPERS...retirement...\$948.44, LP GILL...landfill...\$1815.00, LONG LINES...phone...\$115.28, MENARDS...hand sanitizer...\$5.58, MIDAMERICAN...electric...\$1097.57, MIKE LAMOUREUX...reimburse cell phone case...\$31.91, ROGER'S I29...bobcat repair...\$40.00, SGT. BLUFF ADVOCATE...publication...\$118.97, STATE WITHHOLDING...state taxes...\$748.00, UMB BANK...GO LOAN BOND FEE...\$250.00, WCSWA...solid waste fee...\$1117.00 PAYROLL...\$4939.09. FUND TOTALS: GENERAL: \$13596.89, ROAD USE: \$1969.50, DEBT SERVICE: \$250.00, WATER: \$3988.64, SEWER: \$1295.90.
- Burkhart motioned to approve the water, sewer and maintenance reports. Ronfeldt seconded. All ayes, motion carried.
- Minutes from the December 9th council meeting were approved on motion from Burkhart. Ronfeldt seconded the motion. All ayes, motion carried.
- Brouillette alerted council to complaints regarding dogs running loose. Letters have been mailed to residents.
- Burkhart motioned to approve the fogging contract with Triple C Pest Control for May-Sept 2021. Seconded by Dicks. All ayes, motion carried.
- Ronfeldt made a motion to approve easement agreement for American Tower, seconded by Hansen. All ayes, motion carried. Brouillette will coordinate with City Attorney.

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- Brouillette initiated discussion with council regarding city projects and expenses for FY22 budget. Council requested more information regarding replacing all meters in town and also inquired about costs for cleaning out the King's Trail ditch.

Revenues received by fund for December 2020:

General: \$7,572.04, Road Use: \$3,423.48, Emergency: \$120.90, Local Option Sales Tax: \$4,405.27, Debt Service: \$2,440.142, Water: \$8,575.27, Water Sinking: \$3,508.33, Sewer: \$2,122.39, Sewer Sinking: \$485.63. Total Revenues: \$32,653.45

The meeting was adjourned at 8:48pm on motion from Burkhart and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
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REGULAR MEETING - February 10, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, February 10th, 2021. Council members present: Russell Black, Denise Burkhart, Sharla Dicks, Jeremy Hansen and Randy Ronfeldt. Others present: Kathy Brouillette, Mike Lamoureux, Sgt. Groenhagen, David Gleiser and Jim Johnson.

- Sgt. Groenhagen reviewed the Sheriff's report with the council.
- Jim Johnson discussed the progress of the new home being built and asked the council to consider other potential land for further development of housing. He would like to continue to build more housing in Salix. David Gleiser discussed the Iowa tax incentive and ways SIMPCO can help the city.
- Mayor Skidmore opened the public hearing to discuss maximum property tax dollars for fiscal year 2022. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Burkhart made a motion to close the public hearing and Ronfeldt seconded. Mayor Skidmore declared the public hearing closed.
- Resolution 2021-3 to approve maximum property tax dollars for fiscal year 2022 was approved on motion from Burkhart and seconded by Black. Roll call vote: Burkhart (aye), Black (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Resolution 2021-3 passed and approved.
- Resolution 2021-4, a resolution authorizing city clerk to publish notice of proposed property easement transfer for March 10, 2021 at 7pm was approved on motion from Burkhart, seconded by Ronfeldt. Roll call vote: Burkhart (aye), Ronfeldt (aye) Dicks (aye), Hansen (aye).
- January financial reports and claims were approved on motion from Burkhart. Ronfeldt seconded. All ayes, motion carried. Claims Approved: ANALYTICAL & CONSULTING SERVICE...testing...\$60.75, CHN...garbage...\$1905.71, CRARY HUFF...legal services...\$5489.00, EFTPS...payroll taxes...\$1440.50, IA ASSOC OF MUNICIPAL UTILITIES...dues...\$50.00, IPERS...retirement...\$925.22, MIDAMERICAN...electric...\$1054.49, MIKE'S MINI MART...fuel...\$52.00, MITCHELL CONTRACTING...building inspections and red tag notice...\$200.00, OFFICE OF AUDITOR OF THE STATE...exam fee...\$800.00, SALIX FIRE DEPT...city hall electric...\$48.46, SGT. BLUFF ADVOCATE...publications...\$236.16, SOOLAND BOBCAT...bobcat repairs...\$708.93, VERIZON...cell phones...\$235.16, VISA...annual fee...\$12.00. PAYROLL...\$5114.65. FUND TOTALS: GENERAL: \$13101.77, ROAD USE: \$2704.41, WATER: \$3083.99, SEWER: \$1150.66. The council also pre-approved a VISA purchase to Ty's Power for one-ton springs for plow totaling \$228.95 to be paid when invoiced.
- Burkhart motioned to approve the water, sewer and maintenance reports. Ronfeldt seconded. All ayes, motion carried. Lamoureux discussed high water usage during January and February. Burkhart asked Lamoureux to check for a possible leak on Travis Street.
- Minutes from the January 13th council meeting were approved on motion from Burkhart. Ronfeldt seconded the motion. All ayes, motion carried.

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- The council asked Brouillette to purchase two "park closed" signs. Lamoureux to hang signs each winter at the start of inclement weather.
- Black motioned to order a notice of public hearing to be held on March 10th at 7pm to approve and adopt the proposed FY21 budget amendment and FY22 budget. Ronfeldt seconded the motion. All ayes, motion carried.
- Burkhart motioned to accept Mike Mareau's offer to purchase yellow truck with plow for \$600. Black seconded. All ayes, motion carried.
- Brouillette discussed final budget items for the FY22 budget. Lamoureux was asked to contact Viking Industrial Painting regarding follow up to water tower inspection and bids to sandblast detention tank and interior of water tower for budgeting purposes. Brouillette also made recommendations to the council regarding utility billing changes. The council requested Brouillette to write up an ordinance for a first reading of the proposed changes at the next council meeting.
- Burkhart motioned to approve the appointment of Steve Petersen to fill vacancy on P&Z committee for a 3-year term. Black seconded. All ayes, motion carried.
- Skidmore informed council of a zoom meeting to discuss Woodbury County Water/Waste Water Partnership to be held Feb 24th and encouraged attendance if possible.
- Ronfeldt suggested that the council review our current employee job descriptions and handbook and make recommendations for updating.

Revenues received by fund for January 2021:

General: \$6969.26, History Center: \$15.00, Road Use: \$3788.90, Emergency: \$16.47, Local Option Sales Tax: \$4405.29, Debt Service: \$571.42, Capital Improvement: \$1762.10, Water: \$18304.93, Water Sinking: \$3508.33, Sewer: \$5589.34, Sewer Sinking: \$485.63. Total Revenues: \$45416.67

The meeting was adjourned at 8:32pm on motion from Black and seconded by Burkhart.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

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SPECIAL MEETING - March 3, 2021

Mayor Skidmore opened the special meeting of the Salix City Council at 7:00pm on Wednesday, March 3rd, 2021. Council members present: Sharla Dicks, Jeremy Hansen, Randy Ronfeldt and Denise Burkhart (arrived at 7:03pm). Russell Black was absent. Others present: Kathy Brouillette, Mike Lamoureux, Craig Beedle, Chad Kehrt and Garold Smith.

- Mayor Skidmore discussed a letter received from the Farmer's Drainage District and their agreement terms. V&K discussed some options to help the city with drainage.
- The council asked the Clerk to invite the Farmer's Drainage District Trustees to their regular meeting on Wednesday, March 10th.
- A utility rate review was discussed with the council. The council asked Brouillette to prepare an Ordinance for a first reading at April's meeting to reduce the Debt Relief Fee by \$1 and increase usage rates 3%.

The meeting was adjourned at 7:58pm on motion from Burkhart and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

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REGULAR MEETING - March 10, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, March 10th, 2021. Council members present: Denise Burkhart, Sharla Dicks, Jeremy Hansen and Randy Ronfeldt. Russell Black was absent. Others present: Kathy Brouillette, Mike Lamoureux, Lt. Armstrong, Craig Beedle and Chad Kehrt (V&K), Gary Walters, Rand Hunt, Todd Rand (Farmer's Drainage District) and Garold Smith.

- Lt. Armstrong reviewed the Sheriff's report with the council.
- Trustees from the Farmer's Drainage District discussed term agreements for pumping into Lateral H with the City of Salix over the next three years. The district hopes that the city will find an alternative to drainage. Some options were discussed. The City agreed to pay \$2000 for drainage into the district for 2021 but would like to re-negotiate terms for 2022 and beyond once more information on projects and timeframes are available. At least one member from the City Council plans to attend the Farmer's Drainage meeting on April 8th to explore further options.
- Mayor Skidmore opened the public hearing to discuss the proposed property easement transfer and proposed FY22 budget. No citizens voiced an opinion for or against the proposals. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Hansen made a motion to close the public hearing and Dicks seconded. Mayor Skidmore declared the public hearing closed.
- Resolution 2021-5, a resolution authorizing property easement transfer was approved on motion from Burkhart and seconded by Hansen. Roll call vote: Burkhart (aye), Hansen (aye), Dicks (aye), Ronfeldt (aye), Black (absent). Resolution 2021-5 passed and approved.
- Resolution 2021-6, a resolution adopting the annual budget for the fiscal year ending June 30, 2022 was approved on motion from Burkhart, seconded by Hansen. Roll call vote: Burkhart (aye), Hansen (aye), Dicks (aye), Ronfeldt (aye), Black (absent).
- February financial reports were approved on motion from Burkhart. Hansen seconded. All ayes, motion carried.
- Claims were approved on motion from Burkhart and seconded by Dicks. All ayes, motion carried. Claims Approved: CHN...garbage...\$1907.51, CRARY HUFF...legal services...\$3691.00, EFTPS...taxes...\$1396.61, IPERS...retirement...\$880.62, LONG LINES...phone service...\$18.60, MIDAMERICAN...electric...\$1054.92, MIKE'S MINI MART...fuel...\$115.26, MUNGER, REINSCHMIDT & DENNE...farmer's drainage lateral h and g...\$2750.00, ONE OFFICE SOLUTIONS...office supplies...\$102.61, SALIX FIRE DEPT...city hall electric...\$52.74, SGT. BLUFF ADVOCATE...publication...\$467.44, SMARTSIGN...park signs...\$102.19, SOOLAND BOBCAT...blade...\$321.76, VISA...spring kit for plow and postage stamps...\$310.93 FUND TOTALS: GENERAL: \$19263.01, ROAD USE: \$2504.11, WATER: \$2415.33, SEWER: \$1870.98.
- Dicks motioned to approve the water, sewer and maintenance reports. Hansen seconded. All ayes, motion carried. Lamoureux said that meter reader batteries needed replacing at well house but wasn't necessary since we use production meter for all readings. Lamoureux also

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stated that he received quotes from Sooland Bobcat for new grapple bucket but thought he could find less expensive pallet forks. Permission to purchase grapple bucket was given. Discussion was had regarding budgeted vs. paid hours. Skidmore requested breakout of fulltime and parttime hours from clerk and will follow up on suggestions to balance time. Lamoureux looking at water loss. Potential location of leak identified but will know more in the next few days.

- Minutes from the February 10th council meeting were approved on motion from Burkhart. Hansen seconded the motion. All ayes, motion carried.
- Burkhart motioned to order a notice of public hearing to be held on April 14th at 7pm to approve and adopt the proposed FY21 budget amendment. Hansen seconded the motion. All ayes, motion carried.
- Dicks made a motion to approve City Insurance Renewal as presented by Jake Goodin. Ronfeldt seconded the motion. All ayes, motion carried.
- Brouillette informed council that John Snodgrass of Viking Industrial Painting will be attending the April meeting to discuss tower inspection reports and possible solutions.

Revenues received by fund for February 2021:

General: \$5642.75, Road Use: \$2439.87, Emergency: \$9.01, Debt Service: \$560.40, Water: \$8535.26, Water Sinking: \$3508.33, Sewer: \$2339.68, Sewer Sinking: \$485.63. Total Revenues: \$23520.93

The meeting was adjourned at 9:06pm on motion from Burkhart and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
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REGULAR MEETING - April 14, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, April 14th, 2021. Council members present: Russell Black, Denise Burkhart, Sharla Dicks, and Randy Ronfeldt. Council member Jeremy Hansen was absent. Others present: Kathy Brouillette, Mike Lamoureux, John Snodgrass (Viking Industrial Paint), Ryan Willis, Andy Scott, Lance Larson, Curtis Gries, Garret Merrill, Ryan Clark (CHN), Manny Garcia (Nextlink) and Kevin Nelson.

- Andy Scott and Ryan Willis asked the council to consider renovating the ballfield as there has been a request for more practice fields, tee ball games and make up games for Westwood Youth Sports. Andy thought that \$2500 and a lot of volunteer hours would get the field into pretty good shape. The council approved the purchase of new bases (approx. \$800) and asked Brouillette to review budget to see if we had any room for the other needed upgrades. The council also asked Brouillette to purchase two "no animals allowed on ballfield" signs.
- The Sherriff's report was reviewed with the council.
- Ryan Clark from CHN reviewed the garbage contract with the City and informed them that the price of garbage collection will increase .47c for a small can and .48c for a large can. Brouillette mentioned that we haven't increased garbage rates in over 5 years and we would likely need to increase them as of July 1st. Brouillette will have a proposal to the council to approve at May's meeting. Motion by Burkhart to approve contract renewal, second by Black. All ayes, motion carried.
- Manny Garcia of Nextlink asked the council to consider accepting their tower site lease agreement and access easement. He said that once an agreement is approved, Nextlink plans to upgrade their network for faster speed within a 6 mile radius of Salix. Motion from Burkhart and second by Black to approve contract (including revisions by City Attorney David Brieze). All ayes, motion carried.
- John Snodgrass (Viking Industrial) reviewed results from recent water tower inspection. There was some miscommunication with the electrical connection with the new mixer not being hooked up to power. John will correct within the next week or two. John showed the council pictures where some of the interior paint is chipping off. This is concerning as the tower is only 5 years old. He has reached out to Caldwell Tanks to look at the paint specs of the original agreement and see if there is any help Caldwell will offer the City.
- Mayor Skidmore opened the public hearing to discuss the proposed FY20 amended budget. No citizens voiced an opinion for or against the proposal. No oral or written comments were received after the required notice was posted and published in the Sgt. Bluff Advocate. Burkhart made a motion to close the public hearing and Ronfeldt seconded. Mayor Skidmore declared the public hearing closed.
- Resolution 2021-7, a resolution amending the annual budget amendments for the fiscal year ending June 30, 2021 was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Black (aye), Ronfeldt (aye), Hansen (absent). Resolution 2021-7 passed.

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- Resolution 2021-8, a resolution providing for reduction of interest rate for Sewer Revenue bond was approved on motion from Burkhardt, seconded by Ronfeldt. Roll call vote: Burkhardt (aye), Ronfeldt (aye), Dicks (aye), Black (aye), Hansen (absent). Res 2021-8 passed.
- The first reading of Ordinance 2021-1 to amend water rates (reduce Debt Relief Fee by \$1 and increase water usage rates 3%) was approved on motion from Burkhardt and seconded by Ronfeldt. All ayes. A second reading will occur at the May 12th council meeting. Garbage rates will also be reviewed at the same time.
- March financial reports and claims were approved on motion from Burkhardt. Black seconded.
- Claims Approved: ANALYTICAL & CONSULTING SVCS...testing...\$70.75, AQUA-CHEM...chemicals...\$325.25, CRARY HUFF...legal services...\$2059.50, EFTPS...taxes...\$1378.34, IPERS...retirement...\$864.11, LP GILL, INC...landfill...\$1815.00, LONG LINES...phone...\$34.65, MIDAMERICAN...\$1054.27, MIDLAND SCIENTIFIC...chemicals...\$534.29, MIKE'S MINI MART...fuel...\$74.00, MUNICIPAL SUPPLY...water meters/readers...\$469.77, SALIX FIRE DEPT...city hall electric...\$30.98, SGT. BLUFF ADVOCATE...publication...\$94.05, STATE OF IA...withholding...\$656.00, PAYROLL...\$4658.47. FUND TOTALS: GENERAL: \$7172.18, ROAD USE: \$1674.67, WATER: \$4039.83, SEWER: \$1232.75.
- Burkhardt motioned to approve the water, sewer and maintenance reports. Ronfeldt seconded. All ayes, motion carried.
- Minutes from the March 10th council meeting were approved on motion from Dicks. Black seconded the motion. All ayes, motion carried.
- No new developments on drainage.
- Mayor Skidmore stated that all the tires and trailers located on Lamoureux's property were going to be removed by June 1st. He also has someone lined up to pick up the scrap. Burkhardt requested that a letter be sent to Ericksen's elevator to remove scrap metal that is outside by May 15th. The old Mareau property is being cleaned up this week and should be completely cleared soon.
- Brouillette asked council if they would consider temporary RV housing during construction and renovations. The council would not allow it and asked Brouillette to notify the residents that RV living and shipping containers are not allowed.
- Brouillette provided an update to status of zoning ordinance change. The plan is to have it completed by end of Spring and council will approve in three readings.
- Mayor Skidmore updated the council on conversations with Jim Johnson and David Gleiser regarding the possibility of 5 new homes on the eastern side of the park. The council confirmed that they were not interested in developing the park at this time.
- Dicks stated that the playground equipment's rubber decking is in need of replacement and will send pictures to Miracle Recreation for replacement. She also suggested that we use the ICAP grant money (\$1000) towards replacement.

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Revenues received by fund for March 2021:

General: \$7459.52, Road Use: \$1208.34, Emergency: \$85.73, Local Option Salix Tax: \$7412.76,
Debt Service: \$564.91, Capital Improvement (Equipment): \$370.63, Water: \$11202.19, Water
Sinking: \$3508.33, Sewer: \$3290.78, Sewer Sinking: \$485.63. Total Revenues: \$35588.82

The meeting was adjourned at 9:04pm on motion from Burkhardt and seconded by Black.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING – May 12, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, May 12th, 2021. Council members present: Russell Black, Denise Burkhart, Sharla Dicks, Randy Ronfeldt and Jeremy Hansen. Others present: Kathy Brouillette, Mike Lamoureux, Deputy Groenhagen, Bryan and Heather Farris, Alan and Christine Jacobsen.

- The Sherriff's report was reviewed with the council.
- Heather and Bryan Farris asked the council to consider allowing dogs back on the ballfield to run once baseball season is over. Majority of council agreed to allow it after season as long as owners pick up after their pets, Burkhart was opposed.
- Christine Jacobsen asked the council for permission to continue to live in RV at 502 Lakeport while home is being remodeled. After review, the council asked Brouillette to seek guidance from legal counsel on clarification of city ordinance.
- The second reading of Ordinance 2021-1 to amend water rates (reduce Debt Relief Fee by \$1 and increase water usage rates 3%) was approved on motion from Ronfeldt and seconded by Black. All ayes. A third reading will occur at the June 9th council meeting. Roll call vote: Ronfeldt (aye), Black (aye), Dicks (aye), Burkhart (aye), Ronfeldt (aye), Hansen (aye).
- The first reading of Ordinance 2021-2 to amend garbage and landfill rates (increased to \$13.50 for small can and \$15.50 for large can plus .55cent increase in landfill) was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Hansen (aye), Ronfeldt (aye), Black (aye). Burkhart also made a motion to waive the second reading of the ordinance so that rates can be effective with water rate increases on July bills. Black seconded the motion. All ayes, motion carried. A third reading will occur at the June 9th council meeting.
- Resolution 2021-9, a resolution to pay off the General Obligation loan early was approved on motion from Burkhart, seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Black (aye), Ronfeldt (aye), Hansen (aye). Resolution approved and adopted.
- April financial reports and claims were approved on motion from Burkhart. Black seconded.
- Claims Approved: ANALYTICAL & CONSULTING SVCS...testing...\$644.98, BOMGAARS...shop supplies...\$61.64, BRYAN ROCK PRODUCTS...Ag lime...\$469.09, CRARY HUFF...legal services...\$43.75, EFTPS...taxes...\$1945.4, IPERS...retirement...\$1274.57, JDH SERVICES...chemicals for park...\$75.97, LONG LINES...phone...\$34.65, MIDAMERICAN...electric...\$1124.28, MIKE'S MINI MART...fuel...\$79.50, MIKE'S REPAIR...hydraulic hose for bobcat...\$64.53, SALIX FIRE DEPT...city hall electric...\$25.74, SERGEANT BLUFF ADVOCATE...publication...\$274.19, SOOLAND BOBCAT...bobcat parts...\$194.33, VISA...credit card payment for postage, signs for park and can recycle, bases for ballfield...\$899.83. PAYROLL...\$2417.33. FUND TOTALS: GENERAL: \$4137.23, ROAD USE: \$1879.35, WATER: \$2299.11, SEWER: \$1314.13.

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- Burkhart motioned to approve the water, sewer and maintenance reports. Black seconded. All ayes, motion carried. Mayor Skidmore asked Lamoureux to check on the price of a new fire hydrant for Walnut Street with independent shut off.
- Minutes from the April 14th council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- V&K is submitting a Notice of Intent to Homeland Security for drainage grant opportunities. Brouillette provided an update on meetings with V&K. Hansen is working with Steve Hubert to add a flow reducer for the ditch pump. Burkhart and Brouillette will be attending Farmer's Drainage District meeting on Thursday, May 13th.
- Skidmore stated that a third trailer is coming and 40 tons of tires have been loaded. Target date to have all tires and trailers removed is on target is June 1st. Work continues on house fire cleanup at 406 Talbot. A fifth dumpster was delivered.
- A new cord is being fabricated for electronic sign.
- Volunteers working on the baseball field have indicated that two more loads of Ag lime are needed for the ballfield. Brouillette will check with ICAP to see if this would be something considered under their grant.
- The can recycling center is in place and aluminum can donations have already been received. Mike was asked to purchase a padlock for gate.

Revenues received by fund for April 2021:

General: \$29,750.55, Road Use: \$7,915.03, Emergency: \$813.40, Local Option Salix Tax: \$3,706.40, Debt Service: \$1,523.49, Water: \$8,236.10, Water Sinking: \$3,508.33, Sewer: \$2,179.63, Sewer Sinking: \$485.63. Total Revenues: \$58,118.56

The meeting was adjourned at 8:43pm on motion from Black and seconded by Burkhart.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING – June 9, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, June 9th, 2021. Council members present: Russell Black, Denise Burkhart, Sharla Dicks, Randy Ronfeldt and Jeremy Hansen. Others present: Kathy Brouillette, Mike Lamoureux, Jesse Duerksen, Deputy Tadlock, Lance Larson, Adam Lee, Ryan Willis, Elliott Johnson and Kevin Nelson.

- Deputy Tadlock reviewed the Sherriff's report with the council.
- Jeremy Hansen addressed the council stating that after further review from the last council meeting, he felt having dogs run loose in the ballfield was a violation of our animal at large ordinance. Since the topic was reviewed at the last meeting, but not voted on, the council voted on the issue. Hansen made a motion to not allow dogs in the ballfield area at the park during any season, Burkart seconded. All ayes, motion carried. Brouillette was asked to send a letter to Farris' with outcome of vote.
- The council reviewed email from city attorney on legal advice regarding RV living at 502 Lakeport. Based on legal review, Burkhart made a motion requesting Brouillette to send a letter to the property owner stating that they need to make other living arrangements than living in the RV by July 1, 2021. Hansen seconded the motion. All ayes, motion carried.
- Mayor Skidmore congratulated Kevin and Donna Donoghue on 50 years of marriage through reading of a proclamation.
- The third reading of Ordinance 2021-1 to amend water rates (reduce Debt Relief Fee by \$1 and increase water usage rates 3% was approved on motion from Burkhart and seconded by Ronfeldt. All ayes. Roll call vote: Burkhart (aye), Ronfeldt (aye), Black (aye), Dicks (aye), Hansen (aye). Ordinance 2021-1 passed and approved.
- The third reading of Ordinance 2021-2 to amend garbage and landfill rates (increased to \$13.50 for small can and \$15.50 for large can plus .55cent increase in landfill) was approved on motion from Burkhart and seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Hansen (aye), Ronfeldt (aye), Black (aye). Ordinance 2021-2 passed and approved.
- Resolution 2021-10, a resolution authorizing the city clerk to make the appropriate interfund transfers of sums and record the same in the appropriate manner for FY21 was approved on motion from Burkhart, seconded by Black. Roll call vote: Burkhart (aye), Black (aye), Dicks (aye), Ronfeldt (aye), Hansen (aye). Resolution 2021-10 approved and adopted.
- May financial reports and claims were approved on motion from Burkhart with additions of \$3000 to Frank's Asphalt for crack sealing and \$200 to Lakeport Heating and Cooling for labor and materials to fix electronic sign. Black seconded the motion. All ayes, motion carried.
- Claims Approved: ANALYTICAL & CONSULTING SVCS...testing...\$75.18, BOMGAARS...shop supplies...\$9.99, CHN...garbage...\$2521.70, CLARK EQUIPMENT...grapple bucket...\$3107.64, CRARY HUFF...legal fees...\$1131.50, EFTPS...taxes...\$1340.83, IMWCA...workers comp...\$1855.00, IA FINANCE AUTHORITY...well loan...\$9160.00, IA FINANCE AUTHORITY...tower loan...\$25130.00, IA FINANCE AUTHORITY...lift station loan...\$4522.50, IA LEAGUE OF CITIES...dues...\$407.00, IPERS...retirement...\$846.20, JDH

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

SERVICES...spraying...\$200.00, LONG LINES...phone...\$34.65, MENARDS...shop supplies...\$13.35, MIDAMERICAN...electric...\$1123.86, ONE OFFICE SOLUTIONS...office supplies...\$147.78, PNW...cast iron tubes for ballfield...\$80.00, ROGERS I29...pick up maintenance...\$172.60, SALIX FIRE DEPT...city hall electric and gas/diesel...\$351.12, SIMPCO...dues...\$343.00, STOREY KENWORTHY...utility postcards...\$380.55, TETON LTD...rock for lagoon...\$1799.00, UMB BANK...go loan...\$66397.50, VISA...digital scale, office supplies, US flags...\$747.44, PAYROLL...\$2296.49. FUND TOTALS: GENERAL: \$8061.47, ROAD USE: \$5187.43, DEBT SERVICE: 66397.50, WATER: \$2556.39, WATER SINKING: \$34290.00, SEWER: \$3179.59, SEWER SINKING: \$4522.50.

- Burkhart motioned to approve the water, sewer and maintenance reports. Black seconded. All ayes, motion carried. Mayor Skidmore thanked Duerksen for cleaning up the maintenance shop during clean up days. Mayor Skidmore asked Lamoureux to check the price of a replacement hydrant with independent shut off valve on Walnut.
- Minutes from the May 12th council meeting were approved on motion from Black. Dicks seconded the motion. All ayes, motion carried.
- V&K is still working on possible solutions to drainage concerns and will be at the July 14th council meeting to update council on progress.
- Mayor Skidmore updated council on tire nuisance and stated that his plan to have the tires removed by June 1st is delayed but as soon as trucks are delivered, he will finish moving the rest of the tires. He hopes to have this completed by July 15th. Black mentioned that the clean-up of the house fire has roof and walls down with only floor left. Burkhart asked Brouillette to ask Ericksen Elevator to provide update on when they will have scrap picked up. Dicks mentioned that she has noticed people have had to move it off street and property when we get high winds.
- Burkhart made a motion, seconded by Black to approve the Cigarette application for Walker's. All ayes, motion carried.
- Brouillette informed council that ICAP would consider Aglime a refundable item of their ICAP safety grant. Burkhart made a motion that we apply for the \$1000 ICAP grant and city will pay remaining balance (approximately \$600) for another load of Aglime at the ballfield. Dicks seconded the motion. Adam Lee said he will order another load of Aglime in early July billed to the City.
- Duerksen informed the council that the Evergreen trees at the park are a hazard to employees and mowing equipment. Ronfeldt expressed concern that maintenance personnel needed to trim the park more frequently. Mayor Skidmore will meet with Duerksen and anyone else that wished to share their opinion on which trees needed to be trimmed and/or removed.
- Brouillette updated council on a ICAP Cyber Security review that was completed in May. Overall, no major concerns but they did recommend replacing the Maintenance computer with approval to spend up to \$500. Brouillette will look at options.
- Resident Tyler Schmidt requested that the Iowa hydrant at 202 Tipton be removed as it is capped and not being used. Brouillette has made inquiries on costs and options but has not heard back on quotes. Tabled for further review.

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

Revenues received by fund for May 2021:

General: \$7,836.81, History Center: \$15.00, Road Use: \$2,844.44, Emergency: \$92.78, Local Option Salix Tax: \$4,349.12, Debt Service: \$2,112.58, Water: \$8,203.62, Water Sinking: \$3,508.33, Sewer: \$2,191.98, Sewer Sinking: \$485.63. Total Revenues: \$31,640.29

The meeting was adjourned at 8:15pm on motion from Burkhart and seconded by Black.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

SPECIAL MEETING - June 23, 2021

Mayor Skidmore opened the special meeting of the Salix City Council at 6:30pm on Wednesday, June 23rd, 2021. Council members present: Russell Black, Denise Burkhart and Sharla Dicks. Jeremy Hansen was absent. Others present: Kathy Brouillette, Christine and Aaron Jacobsen, Jason Geary and Steve Petersen.

- Burkhart made a motion to approve Resolution 2021-11, a resolution authorizing the city clerk to make an additional year end transfer from Local Option Sales Tax fund to the Debt Services fund to offset overage from paying off our General Obligation Loan early. Dicks seconded the motion. All ayes, Resolution 2021-11 approved.
- Burkhart made a motion to approve the councils notice of intent to fill council vacancy previously held by Randy Ronfeldt by appointment. Black seconded the motion. All ayes, motion carried.
- Christine and Aaron Jacobsen requested an extension to continue to live in RV until they close on a house. Burkhart motioned to approve an extension to allow them to live in their RV until July 15, 2021. Black seconded the motion. All ayes, motion carried.
- Claims were approved on motion from Black and seconded by Dicks. Claims Approved: BOMGAARS...drill bit...\$8.99, CHN...garbage...\$1931.06, CRARY HUFF...legal services...\$1470.00, FRANK'S ASPHALT...crack tarring...\$3000.00, MIKE'S MINI MART...fuel for pickup...\$51.50. FUND TOTALS: GENERAL: \$3410.05, ROAD USE: \$3051.50.
- Black made a motion to remove Randy Ronfeldt as an authorized signer on accounts held at Pioneer Bank. Dicks seconded the motion. All ayes, motion carried.

The meeting was adjourned at 6:52pm on motion from Burkhart and seconded by Black.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING - July 19, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Monday, July 19th, 2021. Council members present: Russell Black, Denise Burkhart, Sharla Dicks Jeremy Hansen. Others present: Kathy Brouillette, Mike Lamoureux, Atty David Briese, Kevin Nelson and Chad Kehrt (V&K).

- Motion from Burkhart and second from Dicks to go into closed session to discuss strategy with council in matters that are presently in litigation, all ayes.
- Motion from Burkhart and second from Black to end closed session and return to the regular council meeting. All ayes.
- The council reviewed the Sherriff's report.
- Resolution 2021-12, a resolution authorizing the city clerk to reimburse the debt service fund for monies used during water tower project was approved on motion from Burkhart, seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Black (aye), Hansen (aye). Resolution 2021-12 approved and adopted.
- Resolution 2021-13, a resolution approving the Iowa Department of Transportation Official Financial Report for City Streets and Parking for Fiscal Year 2021 was approved on motion from Burkhart, seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Black (aye), Hansen (aye). Resolution 2021-13 approved and adopted.
- The city received three requests to fill the council vacancy seat formerly held by Randy Ronfeldt. Burkart motioned to appoint Vance Choquette to fill the vacancy on the council. Black seconded the motion. All ayes, motion carried.
- June financial reports and claims were approved on motion from Burkhart. Hansen seconded the motion. All ayes, motion carried.
- Claims Approved: BRYAN ROCK PRODUCTS...aglme for ballfield...\$1521.67, CRARY HUFF...legal services...\$310.00, DNR...water supply fee...\$41.94, EFTPS...taxes...\$1401.26, IA DEPT OF REVENUE...sales tax...\$1522.00, IOWA ONE CALL...locates...\$92.60, IPERS...retirement...\$882.62, JESSE DUERKSEN...mileage reimbursement...\$9.85, LONG LINES...phone service...\$34.65, MALLOY INDUSTRIAL SERVICES...ditch pump parts...\$86.88, MENARDS...shop supplies...\$19.14, MIDAMERICAN...electric...\$1131.67, MIKE LAMOUREUX...reimburse for Microsoft excel...\$149.79, MIKE'S MINI MART...fuel for pickup...\$94.25, MUNICIPAL SUPPLY, INC...water meters...\$910.50, SALIX FIRE DEPT...city hall electric...\$27.74, SGT. BLUFF ADVOCATE...publication...\$75.60, SOOLAND BOBCAT...bobcat repairs...\$1298.01, STATE WITHHOLDING...taxes...\$731.00, THE COMPUTER DOCTOR...new computer and labor...\$500.00, TRIPLE C PEST CONTROL...fogging...\$750.00, UMB...GO BOND FEES...\$266.67. PAYROLL: \$4992.57. FUND TOTALS: GENERAL: \$6392.45, ROAD USE: \$3838.26, DEBT SERVICE: \$266.67, WATER: \$5141.52, SEWER: \$1311.51.
- Burkhart motioned to approve the water, sewer and maintenance reports. Black seconded. All ayes, motion carried.

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

- Minutes from the June 9th and June 23rd council meetings were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- Chad Kehrt from V&K discussed some short term and long-term drainage options for the city. The council asked Brouillette to contact Bret Johnston to excavate the King's Trail ditch that is budgeted for FY22. Burkhart made a motion to approve a quote from Steve Hubert on costs to repair drainage ditch pump. Hansen seconded. All ayes, motion carried. Burkhart, Kehrt and Brouillette will be attending next Farmer's Drainage District meeting.
- Mayor Skidmore updated council on tire removal. He has 2 ½ trailers left to empty and hopes to have them all removed by September 1st. He will be selling off the trailers once emptied.
- Duerksen has requested the council to consider removing and/or trimming some of the evergreen trees at the park that are in the way of mowing. Mayor Skidmore informed Jesse that he could trim any trees in the way but that they would schedule a time to meet to discuss removal of some trees.
- Burkhart motioned for clerk to submit necessary paperwork for ICAP and American Rescue Plan grant money. Hansen seconded. All ayes, motion carried.
- Brouillette updated council on a property owners plan to erect a solar farm on approximately 73 acres of land located within city limits. Since we do not have any current or proposed ordinances for this, the council asked for some time to research. Tabled until next meeting.
- Burkhart requested that Lamoureux and Duerksen start the process of looking for a replacement one ton replacement truck to be ordered before winter.

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Revenues received by fund for June 2021:

General: \$8,884.91, Road Use: \$3,628.97, Emergency: \$52.65, Local Option Salix Tax: \$4,349.12, Debt Service: \$34,759.25, Capital Improvement/Equipment: \$730.06, Water: \$13,764.44, Water Sinking: \$3,508.33, Sewer: \$3,928.27, Sewer Sinking: \$485.63. Total Revenues: \$74,091.63

The meeting was adjourned at 9:04pm on motion from Burkhart and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____

Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING - August 11, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, August 11, 2021. Council members present: Russell Black, Denise Burkhart, Sharla Dicks and Jeremy Hansen. Vance Choquette was absent. Others present: Deputy Brooks, Kathy Brouillette and Mike Lamoureux.

- Deputy Brooks reviewed the Sherriff's report with the council.
- Councilman Choquette wasn't in attendance to administer the Oath of Office for newly appointed council position. The Oath of Office will be administered at City Hall as soon as possible.
- Burkhart motioned to go into closed session to discuss strategy with council in matters that are presently in litigation. Dicks seconded, all ayes.
- Motion from Burkhart and second from Dicks to end closed session and return to the regular council meeting. All ayes.
- July financial reports and claims were approved on motion from Burkhart. Seconded by Black. All ayes, motion carried. Claims Approved: ANALYTICAL & CONSULTING SERVICES...testing...\$40.50, AQUA-CHEM...chemicals...\$263.54, CHN...garbage...\$3862.12, CRARY HUFF...legal services...\$2201.00, IA DEPT OF NATURAL RESOURCES...wastewater annual permit fee...\$210.00, EFTPS...taxes...\$1387.33, HEARTLAND BACKFLOW, INC...backflow testing...\$140.00, IPERS...retirement...\$879.06, LP GILL...landfill fees...\$1869.45, LONG LINES...phone...\$34.65, MIDAMERICAN...electric...\$1078.36, MIKE'S MINI MART...fuel...\$77.00, S&S EQUIPMENT...tire for lawn mower...\$125.76, SALIX FIRE DEPT...city hall electric...\$33.89, SGT. BLUFF ADVOCATE...publishing...\$167.28, SIOUX CITY JOURNAL...website...\$600.00, TRIPLE C PEST CONTROL...July fogging...\$375.00, VERIZON...cellphones...\$19.50, VISA...IA DNR fees and stamps...\$175.00. PAYROLL: \$4969.88. FUND TOTALS: GENERAL: \$12,211.68, ROAD USE: \$2,110.52, WATER: \$2,823.33, SEWER: \$1,363.99.
- Black motioned to approve the water, sewer and maintenance reports. Dicks seconded. All ayes, motion carried. Council showed appreciation of tree trimming at park.
- Minutes from the July 19th council meeting were approved on motion from Burkhart. Black seconded the motion. All ayes, motion carried.
- Mayor Skidmore updated council on removal of tires on Lamoureux property to say that the last trailer of tires will be loaded this week. All empty trailers and tires will be off the land by September 1st.
- The council is still researching the consideration of solar farms and the zoning ordinance. This will also be reviewed at the August 25th zoning meeting for some public input.
- Burkhart made a motion, seconded by Dicks to approve the Annual Financial Report for fiscal year ending June 30, 2021. All ayes, motion carried.
- Brouillette will not be at the next council meeting on September 8th. Burkhart volunteered to take minutes.
- Brouillette applied for grant from state for up to \$9500 in new laptops for council and staff.

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

- A final public meeting to gain input on zoning will be held on Wednesday, August 25th. The council, planning and zoning, board of adjustment and public are encouraged to participate.
- Burkhart and Brouillette will attend Farmer's Drainage meeting on Thursday, August 11th.

Revenues received by fund for July 2021:

General: \$4,731.66, Road Use: \$5,206.26, Emergency: \$7.97, Local Option Salix Tax: \$4,349.13, Debt Service: \$2,667.28, Capital Improvement: \$1,087.28, Capital Improvement/Equipment: \$1,087.28, Water: \$11,319.31, Water Sinking: \$3,548.33, Sewer: \$2,649.78, Sewer Sinking: \$477.50. Total Revenues: \$37,131.78

The meeting was adjourned at 7:35pm on motion from Burkhart and seconded by Black.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING - September 8, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, September 8, 2021. Council members present: Russell Black, Vance Choquette, Sharla Dicks and Jeremy Hansen. Denise Burkhart and Kathy Brouillette were absent. Others present: Deputy Chogolla and Brooks, Mark Reinders (MidAmerican) and Mike Lamoureux.

- Deputy Brooks reviewed the Sherriff's report and introduced Deputy Chagolla to the council.
- August financial reports and claims were approved on motion from Black. Seconded by Choquette. All ayes, motion carried. Due to clerk's unexpected absence, August and September claims will be approved during the October council meeting.
- Mark Reinders from MidAmerican Energy reviewed the utility franchise agreement with the council. Black motioned to set a public hearing for October 13, 2021 at 7pm to approve franchise agreement. Hansen seconded the motion. All ayes, motion carried.
- Black motioned to approve the water, sewer and maintenance reports. Choquette seconded. All ayes, motion carried. The skidloader is slipping while moving rock along lagoon. Jeremy will talk to Jesse about this. Russell will contact Justin Mitchell and ask him to take a look at placing the rock at the lagoon.
- Minutes from the August 11th council meeting were approved on motion from Black. Hansen seconded the motion. All ayes, motion carried.
- Mayor Skidmore updated council on removal of tires on Lamoureux property. Ericksen's have also been doing some cleanup.
- Mayor Skidmore discussed some quotes on new water meters and said that we can use funds from the American Rescue Plan money for this project. Brouillette to get more information for October meeting.

Revenues received by fund for August 2021:

General: \$4,013.37, Road Use: \$2,593.45, Local Option Salix Tax: \$4,770.36, Debt Service: \$2,668.92, Capital Improvement: \$477.05, Capital Improvement/Equipment: \$477.03, Federal Grants: \$28,836.08, Water: \$12,061.06, Water Sinking: \$3,548.33, Sewer: \$3,668.68, Sewer Sinking: \$477.50. Total Revenues: \$63,591.83.

The meeting was adjourned at 7:45pm on motion from Black and seconded by Hansen.

Attest:

Tim Skidmore, Mayor

Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING - October 13, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, October 13, 2021. Council members present: Russell Black, Denise Burkhart, Vance Choquette, Sharla Dicks and Jeremy Hansen. Others present: Deputy Stewart, Mark Reinders (MidAmerican), Kevin Nelson, Shane & Audra Rea, Kathy Brouillette and Mike Lamoureux.

- Deputy Stewart reviewed the Sherriff's report to the council. The deputy commented that he has seen a few stray dogs while on patrol.
- Mayor Skidmore opened public hearing on a proposed Ordinance renewing the City's Electric Franchise Agreement and the City's Natural Gas Franchise Agreement with MidAmerican Energy Company. No citizens voiced an opinion against the proposals. No oral or written comments were ever received after the required notice was published. Black made a motion and Dicks seconded to close the Public Hearing. All ayes. Mayor Skidmore declared the Public Hearing closed.
- Shane and Audra Rea addressed the council concerning complaints of drainage from nearby resident Patterson. Councilman Black stated that he and inspector Mitchell looked over the property and didn't see where any ordinances were violated and it appeared that no drainage was forced onto the southern side property. Mayor Skidmore will review the findings with Patterson.
- Black motioned and Dicks seconded to adopt and pass first reading of Ordinance 2021-3, an Ordinance granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Salix, Iowa, a NATURAL GAS SYSTEM and to furnish and sell natural gas to the city and its inhabitants for a period of 25 years. The effective date of this Ordinance shall be the publication date. Roll call vote: Black (aye), Dicks (aye), Burkhart (aye), Choquette (aye), Hansen (aye)
- Black motioned and Dicks seconded to adopt and pass first reading of Ordinance 2021-4, an Ordinance granting to MidAmerican Energy Company, its successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Salix, Iowa, an ELECTRIC SYSTEM and to furnish and sell electric energy to the city and its inhabitants for a period of 25 years. The effective date of this Ordinance shall be the publication date. Roll call vote: Black (aye), Dicks (aye), Burkhart (aye), Choquette (aye), Hansen (aye)
- Choquette made a motion to waive 2nd and 3rd readings and adopt and pass Ordinance 2021-3 and 2021-4 per Iowa Code 380.3. Seconded by Black. Roll call vote: Choquette (aye), Black (aye), Burkhart (aye), Hansen (aye), Dicks (nay). Ordinances 2021-3 and 2021-4 passed.
- September financial reports and August and September claims were approved on motion from Burkhart. Seconded by Black. All ayes, motion carried. CLAIMS APPROVED 8/13/21-10/13/2021: AMERICAN UNDERGROUND SUPPLY...striping paint...\$35.38, ANALYTICAL & CONSULTING SERVICE...testing...\$40.50, BEKINS...fire extinguisher inspections...\$76.75, BOMGAARS...mower

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

oil...\$11.94, CHN...garbage...\$2080.78, CRARY HUFF...legal services...\$1528.00, DNR...water use fee...\$95.00, EFTPS...taxes...\$1423.27, IPERS...retirement...\$916.86, JDH SERVICES...park and lagoon spraying...\$525.00, JEREMY HANSEN...chemicals...\$118.24, JESSE DUERKSEN...mileage reimbursement...\$41.88, KATHY BROUILLETTE...mileage reimbursement...\$35.28, LONG LINES...phone...\$69.30, MIDAMERICAN...electric...\$2165.77, MITCHELL CONTRACTING...inspections...\$350.00, RYAN PUBLISHING...publications...\$65.40, SALIX FIRE DEPT...city hall electric...\$59.15, SGT. BLUFF ADVOCATE...publication...\$177.90, STATE W/H...withholding...\$724.00, TRIPLE C PEST CONTROL...fogging...\$625.00, VERIZON...cell phones...\$206.44, VISA...computer software and printer toner...\$61.38, WOODBURY COUNTY TREASURER...property taxes...\$57.64, WOODBURY COUNTY SOLID WASTE AGENCY...landfill fee...\$1117.00, PAYROLL...\$5169.47. FUND TOTALS: GENERAL: \$9,827.28, ROAD USE: \$2,997.76, WATER: \$3,427.91, SEWER: \$1,732.38.

- Water, Sewer and Maintenance reports were approved on motion from Burkhart. Seconded by Black. All ayes, motion carried. Mitchell Contracting will add new rock to the low spots of lagoon identified by councilman Hansen. Mayor Skidmore asked Lamoureux to order another load of rock to be available when Mitchell is ready.
- Minutes from the September 8th council meeting were approved on motion from Black. Hansen seconded the motion. All ayes, motion carried.
- Mayor Skidmore provided the council with an update from last Farmer's Drainage District meeting stating that the Trustees decided not to pursue future arrangements with the City of Salix and discontinue our pumping agreement per their last correspondence. Mayor Skidmore asked Brouillette to schedule a meeting with the County and Engineers to devise a long term plan.
- Burkhart motioned to approve Salix's participation in the Low-Income Household Water Assistance Program (LIHWAP) agreement. Choquette seconded. All ayes, motion carried.
- Brouillette provided a review of the city's bulk water audit. Mayor Skidmore will inquire with Maintenance staff to see if any of the unreported usage was from town projects.
- Burkhart motioned to approve used printer from Marco with no maintenance agreement. Hansen seconded. All ayes, motion carried.

Revenues received by fund for September 2021:

General: \$13,701.24, Road Use: \$3,774.57, Emergency Taxes: \$269.67, Local Option Sales Tax: \$3,318.98, Debt Service: \$8,945.83, Water: \$9,438.62, Water Sinking: \$3,548.33, Sewer: \$2,664.76, Sewer Sinking: \$477.50. Total Revenues: \$46,139.50.

The meeting was adjourned at 8:15pm on motion from Hansen and seconded by Burkhart.

Attest:

Tim Skidmore, Mayor

Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

SPECIAL MEETING - October 25, 2021

A special meeting of the Salix City Council opened at 5:00pm on Monday, October 25, 2021. Council members present: Russell Black, Denise Burkhart, Jeremy Hansen and Vance Choquette (arrived at 5:20pm). Mayor Skidmore and Sharla Dicks were absent. Others present: Kathy Brouillette, Chad Kehrt (V&K), Mark Nahra (County Engineer).

Councilmember Burkhart and Chad Kehrt updated County Engineer Mark Nahra on the Farmer's Drainage Districts decision to no longer support the City's stormwater pumping into the Lateral H. The council and Engineers discussed options for moving stormwater out of town. Burkhart made a motion for Brouillette to contact an Attorney to review some of these options for guidance. Hansen seconded the motion. All ayes, motion carried.

The meeting was adjourned at 6:07pm on motion from Burkhart and seconded by Hansen.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING - November 10, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, November 10, 2021. Council members present: Russell Black, Denise Burkhart, Vance Choquette, Sharla Dicks and Jeremy Hansen. Others present: Deputy Fay, Kevin Nelson, Kathy Brouillette and Mike Lamoureux.

- Deputy Fay reviewed the Sherriff's report to the council.
- Resolution 2021-14, a resolution authorizing Mayor and City Clerk to execute settlement agreement and mutual release of claims, real estate purchase agreement, and to execute all other necessary documents related to the purchase of real estate was approved on motion from Burkhart and seconded by Choquette. Roll call vote: Burkhart (aye), Choquette (aye), Black (aye), Hansen (aye), Dicks (nay). Resolution 2021-14 passed.
- October financial reports and claims were approved on motion from Burkhart. Seconded by Black. All ayes, motion carried. CLAIMS APPROVED 10/14/21-11/10/2021: AQUACHEM...chemicals...\$260.14, CATALYST IT...firewall firmware...\$70.00, CHN...garbage...\$5868.04, CRARY HUFF...legal services...\$1110.50, EFTPS...taxes...\$1909.86, GWORKS...license fee and support...\$1817.00, IRWA...dues...\$225.00, IPERS...retirement...\$1268.02, KATHY BROUILLETTE...mileage reimbursement...\$75.04, L.P.GILL...landfill...\$1869.45, LONGLINES...phone...\$34.65, MARCO...new copier...\$1086.75, MIDAMERICAN...electric...\$1044.15, MIDLAND SCIENTIFIC...chemicals...\$330.15, MIKES MINI MART...fuel...\$187.00, MUNICIPAL SUPPLY...touch reader...\$520.00, S&S EQUIPMENT...tire assembly for mower...\$125.76, SGT BLUFF ADVOCATE...publication...\$108.00, TETON...lagoon erosion stone...\$850.44, UECO...curb stop...\$191.15, VERIZON...cellphones...\$103.08, VISA...postage and budget workshop...\$268.00, WOODBURY COUNTY TREASURER...culvert pipe and bands...\$1153.40. FUND TOTALS: GENERAL: \$14,453.68, ROAD USE: \$2,736.60, WATER: \$3,572.39, SEWER: \$1,875.72.
- Water, Sewer and Maintenance reports were approved on motion from Burkhart. Seconded by Black. All ayes, motion carried.
- Minutes from the October 13th and 25th council meetings were approved on motion from Burkhart. Dicks seconded the motion. All ayes, motion carried.
- The council discussed drainage options and feedback from attorney. Black asked Brouillette to contact city attorney to review contract. Choquette seconded. All ayes, motion carried.
- Burkhart motioned to approve the agreement with Siouxland Humane Society for animal shelter for stray animals. Dicks seconded. All ayes, motion carried.
- Burkhart made a motion to approve proposal from Caldwell Tanks to pay \$13,750 to the city to use towards interior coating of water tower. This will leave the city with a balance of \$27,550.00. Black seconded the motion. All ayes, motion carried.
- Brouillette notified the council that Rocky DeWitt will contact a Board of Supervisors town hall meeting with residents in Salix area at the Salix Community Center on Thursday, November 18th at 6pm.

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

- Brouillette notified the council of election results. Kevin Nelson won the Mayor seat. Emily Clayton had the highest votes for both the 4 year and 2-year term. Emily chose the 4-year term. Donnie Nelson won with the second highest votes for the 2-year term. Donnie will begin serving right away. Emily and Kevin's terms will begin January 1, 2022.
- Black made a motion to go into closed session per Iowa Code 21.5 to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Burkhart seconded the motion. All ayes, motion carried.
- Black made a motion to come out of closed session and back in open meeting. Choquette seconded the motion. All ayes, motion carried.
- Black made a motion and Choquette seconded to move Duerksen to full time maintenance and Lamoureux to part time. Lamoureux will continue to work 12-14 hours weekly doing the water/sewer daily testing and other duties as assigned.

Revenues received by fund for October 2021:

General: \$41,163.71, Road Use: \$3,164.92, Emergency Taxes: \$1,124.31, Local Option Sales Tax: \$3,318.97, Debt Service: \$8,125.97, Capital Improvement: \$1,659.48, Capital Improvement Equipment: \$1,659.48, Water: \$11,711.02, Water Sinking: \$3,548.33, Sewer: \$2,381.18, Sewer Sinking: \$477.50. Total Revenues: \$78,334.87.

The meeting was adjourned at 8:26pm on motion from Burkhart and seconded by Black.

Tim Skidmore, Mayor

Attest: _____
Kathy Brouillette, Clerk

**CITY OF SALIX
COUNCIL MEETING MINUTES 2021**

REGULAR MEETING - December 8, 2021

Mayor Skidmore opened the regular meeting of the Salix City Council at 7:00pm on Wednesday, December 8, 2021. Council members present: Denise Burkhart, Donnie Nelson, Sharla Dicks and Jeremy Hansen. Councilman Black was absent. Others present: Kathy Brouillette, Jesse Duerksen, Deputy Fay, Karen Allen, Kevin Nelson, Steve Petersen, Cindy VanAuken, Mike Lamoureux (arrived 7:15pm).

- Deputy Fay reviewed the Sherriff's report to the council.
- Mayor Skidmore read a proclamation thanking Sharla Dicks for 24 years of service on the Salix City Council.
- Steve Petersen asked the council to address several nuisances at 502 Lakeport Street. The council asked the clerk to contact the building inspector to assess the property and send required notices to the property owner.
- The council decided to break out Resolution 2021-15, a resolution to approve wage increases for city employees as separate topics. The resolution will break out the wages and votes separately as requested by council. Starting with the clerk's wages, Hansen suggested a 3% increase effective January 1, 2022. Burkhart suggested a 4.5% increase to clerk's wage. Mayor Skidmore requested input from other council. Nelson agreed to 3% increase. Hansen motioned to approve a 3% increase, seconded by Nelson. Roll call vote: Hansen (aye), Nelson (aye), Dicks (aye), Burkhart (nay), Black (absent). Resolution 2021-15 specific to clerk wages, passed.
- The discussion of a starting wage for the new full time maintenance position was lengthy but ended with Burkhart making a motion to increase the hourly wage for full time maintenance position to \$17.00 per hour with the possibility of a \$1 an hour increase after water and wastewater certifications are completed. This increase will go into effect immediately with retro pay back to 11/17/21. The expectation was that the full-time maintenance position would work no more than 40 hours per week on weeks where the full-time position completed weekend water and no more than 36 hours per week when the part-time position completed weekend water. In addition, a \$12.50 per hour wage was set for upcoming part-time position. Motion was seconded by Dicks. Roll call vote: Burkhart (aye), Dicks (aye), Hansen (aye), Nelson (aye), Black (absent). Resolution 2021-15 specific to maintenance wages passed. Interviews for the part-time position will take place next week. A special meeting to hire the part-time position will take place before the end of the month.
- November financial reports and claims were approved on motion from Burkhart. Seconded by Hansen. All ayes, motion carried. CLAIMS APPROVED: BOMGAARS...shop supplies...\$28.73, CHN...garbage...\$2005.92, DALE SMITH...legal services...\$100.00, DORSEY & WHITNEY...legal services...\$850.00, EFTPS...taxes...\$1584.52, IA FINANCE AUTHORITY...SRF loans (interest payments)...\$8293.75, IPERS...retirement...\$1069.75, KATHY BROUILLETTE...mileage reimburse...\$23.96, LDH3, INC...resolution 2021-14 to purchase land...\$38,700, LONGLINES...phone service...\$34.65, MIDAMERICAN...electric...42.75, MITCHELL CONTRACTING...move rock around lagoon...\$300.00, MUNGER,

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REINSCHMIT & DENNE...farmer's drainage pump fee and lateral G...\$4750.00, RYAN PUBLISHING...help wanted...\$38.15, SALIX FIRE DEPT...gas/diesel...\$249.69, SGT. BLUFF ADVOCATE...publication...\$109.50, SLOAN PUBLIC LIBRARY...dues...\$657.00, VERIZON...cellphones...\$103.08, WOODBURY COUNTY...poplar paving loan...\$5031.03. FUND TOTALS: GENERAL: \$48,663.49, ROAD USE: \$1,926.9, DEBT SERVICE: \$5031.03, WATER: \$2,275.92, WATER SINKING: \$7,558.75, SEWER: \$2,199.49. SEWER SINKING: \$735.00.

- Water, Sewer and Maintenance reports were approved on motion from Burkhart. Seconded by Hansen. All ayes, motion carried.
- Minutes from the November 10th council meeting were approved on motion from Burkhart. Hansen seconded the motion. All ayes, motion carried.
- There were no new developments for drainage discussion.
- Burkhart motioned and Hansen seconded to approve appointments of P&Z and Board of Adjustment. All ayes, motion carried.
- Wages payable to council members for year ending 12/31/21, plus an additional special meeting to hire PT appointment if applicable, were approved on motion from Burkhart and seconded by Hansen. All ayes, motion carried.
- Walker's liquor license renewal was approved on motion from Hansen, seconded by Burkhart. All ayes, motion carried.
- Burkhart made a motion to remove Russell Black and Tim Skidmore as authorized signers on Pioneer Bank accounts effective December 31, 2021 and add Karen Allen, Cindy VanAuken and Kevin Nelson as authorized signers to Pioneer Bank accounts effective January 1, 2022. Hansen seconded the motion. All ayes, motion carried.

Revenues received by fund for November 2021:

General: \$8,146.32, Road Use: \$1,991.17, Emergency Taxes: \$81.07, Local Option Sales Tax: \$14,055.65, Debt Service: \$13.96, Capital Improvement: \$3,513.90, Capital Improvement Equipment: \$3,513.90, Federal Grants: \$96.61, Water: \$14,717.86, Water Sinking: \$3,548.33, Sewer: \$2,547.38, Sewer Sinking: \$477.50. Total Revenues: \$52,703.65.

The meeting was adjourned at 8:20pm on motion from Burkhart and seconded by Hansen.

Mayor

Attest: _____
Kathy Brouillette, Clerk

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SPECIAL MEETING - December 16, 2021

Councilmember Hansen opened the special meeting of the Salix City Council at 7:00pm on Thursday, December 16, 2021. Other council members present: Denise Burkhart, Donnie Nelson and Sharla Dicks. Councilman Black was absent. Others present: Jesse Duerksen.

Burkhart motioned to approve the hire of two individuals for "as needed" part time help. Nelson seconded. All ayes. The two applicants awarded the positions will be contacted by Duerksen. All other applicants will be notified by mail.

The meeting was adjourned at 7:20pm on motion from Burkhart and seconded by Dicks.

Mayor

Attest: _____
Kathy Brouillette, Clerk